

The regular meeting of the Central Pennsylvania Institute of Science and Technology Joint Operating Committee was held in the Conference Room of the Central Pennsylvania Institute of Science and Technology at 540 North Harrison Road, Pleasant Gap, Pennsylvania on Monday, April 8, 2019.

Present were:

Committee Members: Ms. Mary Ann Hamilton
Ms. Kimberly Hearn
Mrs. Tina Greene
Mr. Darren Narber
Dr. Michelle Saylor, Superintendent of Record
Mr. David Van Buskirk, non-voting Treasurer
Mrs. Theresa Brickley, non-voting Secretary

Staff Members: Dr. Richard C. Makin
Mr. Todd Taylor
Mrs. MaryAnn Volders

Visitors: None

Ms. Hamilton called the regular meeting to order at 5:32 p.m.

Roll was called: Ms. Hamilton, Ms. Hearn, Ms. Greene, and Mr. Narber were present. Ms. Hawkins was absent.

Ms. Hearn moved, seconded by Mr. Narber, approval of the minutes of the regular meeting held on March 11, 2019. Motion carried.

Mrs. Greene moved, seconded by Mr. Narber, approval of the Treasurer's reports to be filed for audit and approval of the prepaid and current bills as presented.

Roll call vote as follows:

Ms. Hearn	yes	Mrs. Greene	yes	Mr. Narber	yes
Ms. Hamilton	yes				

Old Business:

There was no old business to discuss.

New Business:

Vice-President of Secondary Education:

Mrs. Volders reported on an articulation agreement with Penn Highlands Community College; she shared a schedule of elementary tours; and she reported on March Students of the Month.

Vice-President of Post-Secondary Education:

Mr. Taylor reported that we will have a recruiting, externship and company sponsorship event for the CAT/Ariel program on Wednesday, April 17th; we are submitting the Expanded Function Dental Auxiliary (EFDA) program to the Commonwealth for approval with a targeted start in Fall 2019; Associated Equipment Dealers (AED) representatives will visit us on April 19th to talk about AED recognition and accreditation for the Post-Secondary diesel programs; the new \$1.1 million equipment storage facility at the CCPSTC is complete; and Mr. Taylor will be going to Camp Lejeune, NC for a recruiting event on April 23-25.

Business Manager:

Mr. Van Buskirk reviewed the agenda item for the Subaru Crosstrek SUV and CVT transmission donation for the Automotive Technology program.

President:

Dr. Makin thanked everyone for attending the Joint Boards of Education social last week and invited everyone to attend the Champions Dinner this Thursday. Dr. Makin then reviewed the agenda items.

Dr. Makin reported that we will have a small pot of money available for students who graduate from a sending district and come to CPI as a Post-Secondary student. The funds have been made available through the Hank Yeagley Scholarship and another fund made available through Tom Songer.

Superintendent of Record:

Dr. Saylor thanked Ms. Hearn for all the work she is doing for the Champions Dinner and for bringing the idea forward. She also thanked Dr. Makin and his staff for their work with the Champions Dinner.

Mr. Narber moved, seconded by Ms. Hearn approval of an articulation agreement with Pennsylvania Highlands Community College for the Cosmetology program; approval to accept donations of a 2018 Crosstrek SUV valued at \$22,710.00 and CVT Transmission valued at \$5,606.09 from Subaru of America, Inc. to be used exclusively for educational purposes in the Auto Technology program; approval for Todd Taylor, Vice President of Post-Secondary Education to travel out-of-state to the National Military Recruiting Event at Camp Lejeune, NC on April 23-25, 2019; and approval to hire Terri Rider-Auman as a Post-Secondary Education adjunct instructor to teach EFDA 101 (96 hours) for \$3,150 plus \$300 prep and EFDA 102 (120 hours) for \$2,000 no prep with an effective date to be determined, pending receipt of the FBI Criminal Background Check, Pennsylvania State Police Criminal History Report, Pennsylvania Child Abuse History Certification, Recognizing and Reporting Child Abuse Training Certificate, and Sexual Misconduct/Abuse Disclosure Release.

Roll call vote as follows:

Ms. Hearn	yes	Mr. Narber	yes	Ms. Hamilton	yes
Mrs. Greene	yes				

Motion carried.

Page 3
April 8, 2019

Mrs. Greene moved, seconded by Ms. Hearn to adjourn.

At 5:49 p.m. Ms. Hamilton adjourned the meeting.

Secretary