

The regular meeting of the Central Pennsylvania Institute of Science and Technology Joint Operating Committee was held in the Conference Room of the Central Pennsylvania Institute of Science and Technology at 540 North Harrison Road, Pleasant Gap, Pennsylvania on Monday, September 10, 2018.

Present were:

Committee Members: Ms. Mary Ann Hamilton
Ms. Kimberly Hearn
Mrs. Tina Greene
Mr. Chris Houser
Mr. Darren Narber
Dr. Michelle Saylor, Superintendent of Record
Mr. David Van Buskirk, non-voting Treasurer
Mrs. Theresa Brickley, non-voting Secretary

Staff Members: Dr. Richard C. Makin
Mr. Todd Taylor
Mrs. MaryAnn Volders
Dr. Scott Etter, Solicitor

Visitors: None

Ms. Hamilton called the regular meeting to order at 5:30 p.m.

Roll was called: Ms. Hamilton, Ms. Hearn, Mrs. Greene, Mr. Houser, and Mr. Narber were present.

Mrs. Greene moved, seconded by Mr. Narber, approval of the minutes of the regular meeting held on August 13, 2018 with the correction of Mr. Darren Narber's name in the roll call. Motion carried.

Ms. Hearn moved, seconded by Mrs. Greene, approval of the Treasurer's reports to be filed for audit and approval of the prepaid and current bills as presented.

Roll call vote as follows:

Ms. Hamilton	yes	Ms. Hearn	yes	Mrs. Greene	yes
Mr. Narber	yes	Mr. Houser	yes		

Old Business:

Mrs. Volders asked the Joint Operating Committee for any feedback or changes for the CTC Comprehensive Plan. There were no changes requested.

The following votes were cast unanimously for each candidate and the votes will be registered online to the PA School Board Association by the Joint Operating Committee Secretary:

Governing Board

President Elect – Eric Wolfgang, Vice President – Art Levinowitz, Section 2 Advisor – Thomas Kerek

PSBA Insurance Trust Trustees

Trustee Seat 1 – Richard Frerichs, Trustee Seat 2 – William S. LaCoff, Trustee Seat 3 – Nathan Mains

September 10, 2018

Page 2

New Business:

Vice-President of Secondary Education:

Mrs. Volders asked the Joint Operating Committee for any feedback or changes for the New Teacher Manual. There were no changes requested.

Mrs. Volders reported on the Horticulture/Landscaping students who will be competing at "The Big E" in the landscape build and team floriculture events being held in Massachusetts, September 12-16; and upcoming dates/events include: Career on Wheels, September 16 and Maintenance and Custodian Appreciation Luncheon, September 21.

Vice-President of Post-Secondary Education:

Mr. Taylor reported that they are recruiting and interviewing instructors for general education courses that begin in the winter term; a meeting is scheduled with Representative Hanna's education representative in Harrisburg on September 14th to discuss pathways for CPI to provide 2-year nursing education; we are currently recruiting for the January/February 2019 career programs; the post-secondary degree programs started on August 27th; and the intergenerational programs began on August 28th.

Director of Business and Development:

Mr. Van Buskirk reported on the Municibid system and salvage items.

President:

Dr. Makin congratulated the Penns Valley board members on a successful renovation project. He reported that we currently have 420 secondary students, 57 intergenerational students, and 108 full-time adult program students enrolled. Dr. Makin reviewed the consent agenda items. He also reported that CPI will be taking over the Festival of Trees this year and proceeds will benefit the United Way and CPI student organizations and CPI has had a smooth start to the school year.

Superintendent of Record:

Dr. Saylor reported that the Centre County school districts, South Hills, CPI and the Centre County Chamber of Business and Industry have been working on an initiative for the last year and a half to two years. She explained the initiative and thanked Dr. Makin and Mr. Taylor for their work with it all along the way. The Career Ready initiative will be rolled out on Wednesday, September 12th.

Mr. Houser moved, seconded by Mr. Narber approval of an out-of-state travel request for Joe Luther, Horticulture\Landscape Instructor, Alexis Witherite, chaperone\competitor, Alexis Hassinger, chaperone\competitor, Dr. Richard C. Makin, chaperone, and student competitors Madison Allen (BEL), Mason Ault (BEL), Robert Ficarro (BEL), Darren Freed (PV), Kaylie Rossman (PV), Brittany Royer (PV),

September 10, 2018

Page 3

and Jarod Williams (BEL) to travel to and compete in the “Big E” Eastern States Exposition Large Landscape Display Competition in Springfield, MA, September 12-16, 2018; approval of an out-of-state travel request for MaryAnn Volders, Vice-President of Secondary Education, to attend the ACTE Best Practices and Innovation Conference in Louisville, KY, September 26-28, 2018 contingent on receipt of a scholarship from ACTE to offset travel costs; approval of the New Teacher Manual; approval to renew the automation and services agreement with NRG in the amount of \$5,850.00 for programming and upgrades of controls at the Hawbaker Transportation Training Center; approval to participate in Muncibid, an online auction website for LEAs and government agencies to sell their surplus directly to the public; approval to confer authority to CPI administrators, President and Vice-President of Post-Secondary Education, to sign and authorize school services relative to matters involving industry and related training activities with quarterly updates to the Joint Operating Committee; approval to confer authority to CPI administrators, President, Vice-President of Secondary Education, and Vice-President of Post-Secondary Education, to assign and compensate by classification of faculty and staff as needed with monthly updates to the Joint Operating Committee, such classifications shall be made per PDE or accreditor standards; ratify the hiring of Daniel Johnston as Adult Heavy Equipment Operations Instructor at a salary of \$43,600 retroactive to August 20, 2018; approval to hire Nathn Pecht as a substitute custodian at an hourly rate of \$8.50 retroactive to August 31, 2018; approval to hire Mary Lyter as a substitute instructor at a daily rate of \$95.00 effective September 11, 2018; approval to hire Steven Groninger as a substitute instructor at a daily rate of \$95.00 effective September 11, 2018; approval to hire Holly Lupton as a substitute instructor at a daily rate of \$95.00 effective September 11, 2018; approval to appoint MaryAnn Volders as the Safe2Say contact person to satisfy Act 44 requirements; approval for the President to appoint staff to vacancies not yet filled or to those that become open until the Board can take action at the next regular meeting on October 8, 2018; and second reading and final approval of policies:

- A. Section 100 – Programs
108 Adoption of Textbooks
- B. Section 300 – Employees
311 Reduction of Staff
- C. Section 700 – Property
704 Maintenance
- D. Section 800 – Operations
806 Child Abuse

Roll call vote as follows:

Ms. Hearn	yes	Mrs. Greene	yes	Mr. Houser	yes
Mr. Narber	yes	Ms. Hamilton	yes		

Motion carried.

Ms. Hearn moved, seconded by Mr. Houser to adjourn.

At 6:05 p.m. Ms. Hamilton adjourned the meeting.

September 10, 2018
Page 4

Secretary