

The regular meeting of the Central Pennsylvania Institute of Science and Technology Joint Operating Committee was held in the Conference Room of the Central Pennsylvania Institute of Science and Technology at 540 North Harrison Road, Pleasant Gap, Pennsylvania on Monday, September 9, 2019.

Present were:

Committee Members: Ms. Mary Ann Hamilton
Mrs. Kimberly Weaver
Mrs. Tina Greene
Mr. Darren Narber
Dr. Michelle Saylor, Superintendent of Record
Mr. David Van Buskirk, non-voting Treasurer
Mrs. Theresa Brickley, non-voting Secretary

Staff Members: Dr. Richard C. Makin
Mr. Todd Taylor
Mrs. MaryAnn Volders
Dr. Scott Etter, Solicitor

Visitors: Chef Timothy Beckenbaugh
Renee Owens
Ethan Mikesic
Emily Hagenbuch
Tammy Fisher
Travis Fisher

Ms. Hamilton called the regular meeting to order at 5:32 p.m.

Roll was called: Ms. Hamilton, Mrs. Weaver, and Mrs. Greene were present. Mr. Narber arrived at 5:43 p.m. Ms. Hawkins was absent.

Ethan Mikesic and Emily Hagenbuch showed a PowerPoint presentation about the Culinary Arts Out-of-Country Trip to Italy this past July. They made Tiramisu for the Joint Operating Committee.

Mrs. Greene moved, seconded by Mrs. Weaver, approval of the minutes of the regular meeting held on August 12, 2019. Motion carried.

Mrs. Weaver moved, seconded by Mr. Narber, approval of the Treasurer's reports to be filed for audit and approval of the prepaid and current bills as presented.

Roll call vote as follows:

Mrs. Greene	yes	Mr. Narber	yes	Mrs. Weaver	yes
Ms. Hamilton	yes				

Old Business:

There was no old business to discuss.

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New Business:

Vice-President of Secondary Education:

Mrs. Volders reported that the PA Builders Association re-accreditation for the Carpentry and HVAC program will be coming up on September 26th; upcoming events include Maintenance and Custodian Luncheon – September 20th and Careers on Wheels – October 6th; she reviewed the new hire of Matt Wolfe as Substitute Instructor and Ed Finnefrock, Welding Instructor, as mentor for Mike Kline, Precision Machine Instructor.

Vice-President of Post-Secondary Education:

Mr. Taylor reported that we received a donated 2015 Freightliner and a 2006 51' Wabash trailer from Smith Transport and Cleveland Brothers decaled the trailer to promote the CAT/Ariel Natural Gas Compression Program; reviewed the Practical Nursing Handbook changes; new hire David Kessler as Adult Heavy Equipment Operations Instructor; working with the Hawbaker organization to include GPS systems with CPI's Heavy Equipment Operations curricula and training; and they are working to submit three programs (Surgical Technician, Occupational Therapy Assistant, Physical Therapy Assistant) to the PA Department of Education for review and approval.

Dr. Etter left the meeting at 6:05 p.m.

Business Manager:

Mr. Van Buskirk did not have anything to report.

President:

Dr. Makin reported that secondary enrollment is at 460 students and 40 adults in secondary; he handed out a sheet with CPI Enrollment by District/Grade; post-secondary enrollment is at 130 students with 17 of those students enrolled in AST degree programs; gave an update on needed roof restorations within the next three to five years and a no cost roof scan was negotiated; we will be participating in the Day of Caring; and a ribbon cutting for the CCPSTC Station #82 will be October 10th.

Superintendent of Record:

Dr. Saylor did not have anything to report.

Mrs. Greene moved, seconded by Mrs. Weaver approval of revisions to the 2019-2020 Practical Nursing Student Handbook; approval to hire David Kessler as Adult Heavy Equipment Operations Instructor at a salary of \$48,000.00 effective September 10, 2019, pending receipt of the FBI Criminal Background Check, Recognizing and Reporting Child Abuse Training Certificate, Pennsylvania Child Abuse History Certification, Pennsylvania State Police Criminal History Report, and Sexual Misconduct/Abuse Disclosure Release; approval to hire Matthew Wolfe as a Substitute Instructor at a

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daily rate of \$95.00 effective September 10, 2019, pending receipt of the FBI Criminal Background Check, Recognizing and Reporting Child Abuse Training Certificate, Pennsylvania Child Abuse History Certification, Pennsylvania State Police Criminal History Report, and Sexual Misconduct/Abuse Disclosure Release; approval to appoint Edward Finnefrock, Welding Instructor, as mentor for Michael Kline, Precision Machine Technology Instructor, for the 2019-2020 school year with a stipend of \$250.00; approval for the President to appoint staff to vacancies not yet filled or to those that become open until the Board can take action at the next regular meeting on October 14, 2019.

Roll call vote as follows:

Mr. Narber yes

Mrs. Weaver yes

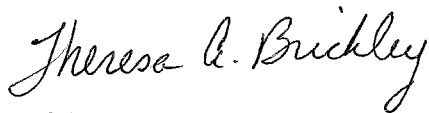
Mrs. Greene yes

Ms. Hamilton yes

Motion carried.

Mrs. Weaver moved, seconded by Mr. Narber to adjourn.

At 6:23 p.m. Ms. Hamilton adjourned the meeting.



Secretary