

The regular meeting of the Central Pennsylvania Institute of Science and Technology Joint Operating Committee was held in the Conference Room of the Central Pennsylvania Institute of Science and Technology at 540 North Harrison Road, Pleasant Gap, Pennsylvania on Monday, December 9, 2019.

Present were:

Committee Members: Ms. Mary Ann Hamilton  
Mrs. Kimberly Weaver  
Mrs. Tina Greene  
Mr. Domer Smeltzer  
Dr. Michelle Saylor, Superintendent of Record (by phone)  
Mr. David Van Buskirk, non-voting Treasurer  
Mrs. Theresa Brickley, non-voting Secretary

Staff Members: Dr. Richard C. Makin  
Mrs. MaryAnn Volders  
Dr. Scott Etter, Solicitor

Visitors: Mr. Timothy Beckenbaugh  
Mr. Ken Hassinger

Ms. Hamilton called the regular meeting to order at 5:30 p.m.

Roll was called: Ms. Hamilton, Mrs. Weaver, Mrs. Greene and Mr. Smeltzer were present. Mr. Sands was absent.

Ms. Hamilton opened nominations for a Temporary Chairman.

Mrs. Greene moved, seconded by Mrs. Weaver to appoint Mr. Van Buskirk as Temporary Chairman.

A nomination was made and seconded and there were no other nominations. All votes were cast unanimously for the nomination. Motion carried. Mr. Van Buskirk was declared Temporary Chairman.

The Joint Operating Committee must elect a Chairman and a Vice-Chairman to serve for 2020.

Mr. Van Buskirk opened nominations for Chairman.

Ms. Hamilton moved, seconded by Mrs. Greene to appoint Mrs. Weaver as Chairman.

A nomination was made and seconded and there were no other nominations. All votes were cast unanimously for the nomination. Motion carried. Mrs. Weaver was declared Chairman.

Mrs. Weaver opened nominations for Vice-Chairman.

Mrs. Weaver moved, seconded by Mrs. Greene to appoint Ms. Hamilton as Vice-Chairman.

A nomination was made and seconded and there were no other nominations. All votes were cast

unanimously for the nomination. Motion carried. Ms. Hamilton was declared Vice-Chairman.

There was an executive session held at 5:34 p.m. to discuss personnel, labor relations, school safety and litigation matters, which if conducted in public would violate lawful privilege as defined by Act 84.

The regular meeting reconvened at 5:54 p.m.

Mrs. Weaver recognized visitors, Ken Hassinger and Chef Tim Beckenbaugh. They had no comments.

Ms. Hamilton moved, seconded by Mrs. Greene, approval of the minutes of the regular meeting held on November 11, 2019. All in favor. Motion carried.

Ms. Hamilton moved, seconded by Mrs. Greene, approval of the Treasurer's report to be filed for audit and approval of the prepaid and current bills as presented.

Roll call vote as follows:

|              |     |             |     |             |     |
|--------------|-----|-------------|-----|-------------|-----|
| Ms. Hamilton | yes | Mrs. Weaver | yes | Mrs. Greene | yes |
| Mr. Smeltzer | yes |             |     |             |     |

Old Business:

There was no old business.

New Business:

Vice-President of Secondary Education:

Mrs. Volders reported on the November students of the month with the theme of Respectful and the Horticulture/Landscaping seniors will be attending the Mid Atlantic Nursery Trade Show in Baltimore, MD on January 9-10 with E.P. Henry covering many of the expenses.

Mrs. Volders reviewed agenda item B2 – Taylor Shook new hire.

Vice-President of Post-Secondary Education:

Dr. Makin reported for Mr. Taylor. Dr. Makin reported that we received a \$20,000 grant from the Caterpillar Foundation, Dealer Excellence Fund (DEF) to benefit the CAT/Ariel Natural Gas Compression program; the Pennsylvania Department of Education has requested additional information for the Occupational Therapy Assistant, Physical Therapy Assistant, and Surgical Technician degree programs for approval; the Centre County Public Safety Training Center is partnering with Centre County LifeLink to offer an Emergency Medical Technician (EMT) program starting on January 13 and the new \$1.1 million equipment, storage and classroom is now functioning; and the Practical Nursing program will be holding a graduation on December 10.

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Business Manager:

Mr. Van Buskirk reported on agenda item A7 – Technology Help Desk service provider agreement with Greybeard Technologies, LLC and spoke of the efforts of Dr. Makin, Mrs. Volders, Mr. Heverly and the instructors for their help with satisfying the requirements for the Cabot Oil and Gas \$10,000 grant to help secondary students.

President:

Dr. Makin reviewed agenda items A1 – JOC meeting schedule, A-4 – Andy King out-of-state conference, A5-Pearson Vue Agreement, B3 – Alex Fulare new hire, C1 – Secondary Enrollment, C2 – Post-Secondary Enrollment, and A8 – Proclamation for Chief Mike Danneker.

Superintendent of Record:

Dr. Saylor reported that Mrs. Volders along with herself and others will present on the Innovation Hub tomorrow and which is also one of three educational endeavors that will be recognized by the state at lunch tomorrow. She wished everyone a happy holiday.

Dr. Makin welcomed Domer Smeltzer to the Joint Operating Committee. He congratulated Mrs. Greene on her election as Bald Eagle Area School District Board of Education Chair and Mrs. Weaver on her election as Joint Operating Committee Chair.

There was an executive session held at 6:16 p.m. to discuss personnel matters, which if conducted in public would violate lawful privilege as defined by Act 84.

The regular meeting reconvened at 6:21 p.m.

Ms. Hamilton moved, seconded by Mr. Smeltzer approval the following dates for the 2020 regular meetings of the Joint Operating Committee to be held at 5:30 p.m. in the CPI Boardroom on January 13, February 17, March 9, April 13, May 11, June 8, August 10, September 14, October 12, November 9, and December 14; ratification of the collective bargaining agreement between the Central Pennsylvania Institute of Science and Technology and the Centre County Vocational Technical Education Federation, American Federation of Teacher's Local 3361, Pennsylvania Federation of Teachers, AFL-CIO, effective July 1, 2020 through June 30, 2026; approval of an out-of-state field trip for Joe Luther (chaperone), Mary Lyter (chaperone), and students Brian Hill (BASD), Darren Freed (PV), Alex Fulare (PV), Dillon Hess (BEA), Brittany Royer (PV), Cameron Smith (BEA), and Katie Yearick (BEA) to attend the Mid-Atlantic Nursery Trade Show in Baltimore, MD on January 9-10, 2020; approval of an out-of-state conference for Andy King, adult diesel technology instructor, to attend the 2020 Associated Equipment Dealers Summit and Trade Show in Chicago, IL on January 14-17, 2020; approval of an In-Facility Use Agreement with Pearson Vue for the purpose of administering the National Nurse Aide Assessment Program examination; approval of an Access to School Security Video Memorandum of Understanding with Centre County Government; approval of the Technology Help-Desk Service Provider Agreement with Greybeard Technologies, LLC effective January 1, 2020 to December 31, 2021; approval of Proclamation 2019-001; approval to make a salary adjustment per the memorandum from the President; approval to hire Taylor Shook as a substitute instructor at a daily rate of \$95.00 and as a substitute custodian at an hourly rate of \$8.00 effective December 10, 2019; approval to hire Alexander Fulare as substitute

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custodian at an hourly rate of \$8.00 effective December 10, 2019; approval for the President to appoint staff to vacancies not yet filled or to those that become open until the Board can take action at the next regular meeting on January 13, 2020.

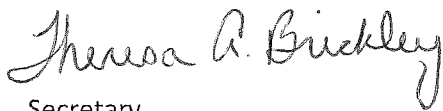
Roll call vote as follows:

|              |     |             |     |             |     |
|--------------|-----|-------------|-----|-------------|-----|
| Ms. Hamilton | yes | Mrs. Weaver | yes | Mrs. Greene | yes |
| Mr. Smeltzer | yes |             |     |             |     |

Motion carried.

Ms. Hamilton moved, seconded by Mr. Smeltzer to adjourn.

At 6:22 p.m. Mr. Weaver adjourned the meeting.



Secretary