

The regular meeting of the Central Pennsylvania Institute of Science and Technology Joint Operating Committee was held in the Conference Room of the Central Pennsylvania Institute of Science and Technology at 540 North Harrison Road, Pleasant Gap, Pennsylvania on Monday, October 14, 2019.

Present were:

Committee Members: Ms. Mary Ann Hamilton  
Mrs. Kimberly Weaver  
Mrs. Tina Greene  
Ms. Holly Hawkins  
Dr. Michelle Saylor, Superintendent of Record  
Mr. David Van Buskirk, non-voting Treasurer  
Mrs. Theresa Brickley, non-voting Secretary

Staff Members: Dr. Richard C. Makin  
Mr. Todd Taylor  
Mrs. MaryAnn Volders  
Dr. Scott Etter, Solicitor

Visitors: None

Ms. Hamilton called the regular meeting to order at 5:31 p.m.

Roll was called: Ms. Hamilton, Ms. Hawkins, Mrs. Weaver, and Mrs. Greene were present. Mr. Narber was absent.

An executive session was held at 5:33 p.m. to discuss matters of employment, which if conducted in public would violate lawful privilege as defined by Act 84.

The regular meeting resumed at 5:43 p.m.

Mrs. Greene moved, seconded by Mrs. Weaver, approval of the minutes of the regular meeting held on September 9, 2019. Motion carried.

Mrs. Weaver moved, seconded by Ms. Hawkins, approval of the Treasurer's reports to be filed for audit and approval of the prepaid and current bills as presented.

Roll call vote as follows:

Mrs. Greene	yes	Ms. Hamilton	yes	Mrs. Weaver	yes
Ms. Hawkins	yes				

Old Business:

There was no old business.

New Business:

Vice-President of Secondary Education:

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Mrs. Volders reported that the PA Builders Association Reaccreditation for the Carpentry and HVAC programs took place on September 26, 2019, we are awaiting the outcome; SkillsUSA officers and faculty representatives will be going to the SkillsUSA Leadership Conference in Gettysburg November 13-15, 2019; and upcoming events include Red Cross Blood Drive – October 25, Occupational Advisory Committee Meetings – October 29, and National Technical Honor Society Ceremony – October 30.

Vice-President of Post-Secondary Education:

Mr. Todd Taylor reported on new hires Alex Palmer, Dennis Harris and Julie Brooks; we have submitted Surgical Technician, Occupational Therapy Assistant, and Physical Therapy Assistant to PDE for review and approval; the ACCSC accreditation onsite visit will be on October 24-25; and the dental van will be at First Quality Products in Lock Haven on October 15<sup>th</sup> for an employee wellness event.

Business Manager:

Mr. Van Buskirk reviewed agenda items A3-CyberRisk Insurance, and Item A-4 Energy Contract.

President:

Dr. Makin reviewed agenda items A2-In-facility Use Agreement with Pearson View, A5-Post-Secondary Perkins Consortium and B6-Fred Wagner, Heavy Equipment Operations Instructor resignation; he reviewed the enrollment reports with 465 secondary students, 41 intergenerational students, and 129 full-time adult and post-secondary education students; the Champions Banquet is scheduled for Thursday, April 23<sup>rd</sup>; administration and faculty are currently reading *Attitude Is A Choice* by Sam Glenn; the HaMer Foundation has donated \$500,000 for costs associated with the Health Science Building project; he gave an update on the status of the Health Science Building project; and handed out a Festival of Trees flyer.

There was a discussion regarding CPI roof restoration and funding.

Superintendent of Record:

Dr. Saylor reported on the Youth Innovation Hub. She reported what the IDEA (Innovation, Design, Entrepreneurship, Action) Hub is; the goals; business and education partnerships; curriculum; funding and grants; the launch/ribbon cutting will be held on November 7<sup>th</sup>; and Emma Walk (BEA) designed the IDEA HUB logo.

Mrs. Hamilton tabled item B9-Salary Adjustments.

Mrs. Hamilton amended item B8 to read Approval to rescind the offer of employment to Kimberly Houck, Full-Time Nurse Aide Instructor/Coordinator, retroactive to September 9, 2019. There were no questions.

Ms. Hawkins moved, seconded by Mrs. Weaver approval for Mark Keller, Advisor, Mindi Tobias, Advisor, and student representatives Sean Cook-BEL, Logan Gettig-BEL, Doug Gummo-BEL, Haley Watson-BEA,

Rebecca Wenzel-BEL, and Cheyanne Wolfe-PV to attend the Central PA SkillsUSA Fall Leadership Workshop in Gettysburg, PA, November 13-15, 2019; approval to renew an In-facility Use Agreement with Pearson View effective October 14, 2019; approval to accept a quote for Traveler's CyberRisk insurance in the amount of \$3,500, effective October 15, 2019; approval of a contract with WGL Energy for a 3-year fixed electric contract at a price of \$.05053 per kWh with Premier Power Solutions acting as CPI's energy purchasing consultants effective July 1, 2020 to June 30, 2023; approval of Memorandum of Agreement with Clearfield County Career & Technology Center, Huntingdon County Career & Technology Center, Central Susquehanna Career & Technology Center, Mifflin County Academy of Science & Technology, and Jefferson County-DuBois Area Vocational School for administration of Post-Secondary Perkins Consortium by CPI; approval to hire Dennis Harris as an adjunct instructor for the Centre County Public Safety Training Center Instructor at an hourly rate of \$21.00, effective October 15, 2019, pending receipt of the Sexual Misconduct/Abuse Disclosure Release; approval to hire Alex Palmer as an adjunct instructor to teach Technical Writing and Customer Service in Adult/Post-Secondary Education at a per course rate of \$1,440 effective October 15, 2019, pending receipt of the Sexual Misconduct/Abuse Disclosure Release; approval to hire Julie Brooks as an adjunct instructor for the Emerging Energy and Infrastructure program at an hourly rate of \$27.50 effective October 15, 2019, pending receipt of the FBI Criminal Background Check, Pennsylvania State Police Criminal History Report, Pennsylvania Child Abuse History Certification, Recognizing and Reporting Child Abuse Training Certificate, and Sexual Misconduct/Abuse; approval to hire Orié Hanley as a substitute instructor at a daily rate of \$95.00 effective October 14, 2019, pending receipt of the Sexual Misconduct/Abuse Disclosure Release; approval to hire Joseph Plummer as a substitute instructor at a daily rate of \$95.00 effective October 15, 2019, pending receipt of the Sexual Misconduct/Abuse Disclosure Release; approval to accept the resignation of Fred Wagner, Heavy Equipment Operations Instructor, retroactive to October 4, 2019; approval to reclassify Michelle Van Horn from custodian/ instructional aide to substitute instructor at a daily rate of \$95.00 retroactive to September 12, 2019; approval to rescind the offer of employment to Kimberly Houck, Full-Time Nurse Aide Instructor/ Coordinator, retroactive to September 9, 2019; and approval for the President to appoint staff to vacancies not yet filled or to those that become open until the Board can take action at the next regular meeting on November 11, 2019.

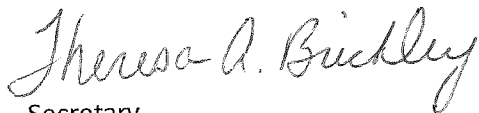
Roll call vote as follows:

Ms. Hamilton	yes	Mrs. Weaver	yes	Ms. Hawkins	yes
Mrs. Greene	yes				

Motion carried.

Mrs. Hearn moved, seconded by Mrs. Greene to adjourn.

At 6:28 p.m. Ms. Hamilton adjourned the meeting.

  
Secretary