

Continuity of Education Plan

Career and Technology Center	Central PA Institute of Science and Technology
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Goal of Plan

The Central PA Institute of Science and Technology (CPI) will provide Enrichment and Review Activities to their students as their Continuity of Education Plan. The goal of providing these experiences is to keep students connected and engaged with their CPI teacher and classmates while providing optional practice and review activities related to their chosen career path. Students will also have the opportunity to learn what is expected of a remote, online learner – many of the same skills necessary for success in our technologically advanced workforce.

Overview of Plan

It is CPI's mission to prepare students to be highly competent individuals who are prepared to pursue high-skill careers in the workforce. The goal of this Continuity of Education Plan is to ensure that our students receive activities and assignments that keep them engaged in their chosen career path while providing opportunities for them to maintain their current level of career and technical knowledge.

Expectations for Teaching and Learning

Each of the CPI Instructors will provide Enrichment and Review Activities/Assignments for their 9th-12th grade students based on information related to specific program area tasks, industry standards/expectations, and credentialing. All program area specific work provided to students will be based on past learning in a student's chosen CPI career path.

Communication Tools and Strategies

Individual Program Area instructors will work with their students on an individual basis to determine the best form of communication for the majority of the class. Assignments and activities may be communicated using any of the following mediums: email, social media, telephone, and Google Classroom.

Access (Devices, Platforms, Handouts)

Individual Program Area instructors will provide access to assignments using multiple forms of communication. Platforms that will be used to provide assignments include, but are not limited to: email, social media, telephone, Zoom, Google Classroom, Google Hangouts, and paper copy. All CPI

students have access to a Chrome Book through their sending district. Students may also use personal laptops, desktops, or smartphones to complete their assignments.

Staff General Expectations

The following is a list of General Staff Expectations (subject to change) for the remainder of the time school is closed due to COVID-19:

- CPI Instructors are expected to provide 30 minutes to 1-hour worth of Enrichment and Review Activities/Assignments to students three days per week: Monday, Tuesday, and Thursday.
- Activities can be provided for the entire week or on a daily basis.
- Instructors may have “live” sessions with their students, provide activities/assignments for them to complete on an individual basis, or both.
- Instructors should work with their students to determine the best platform or manner in which the majority of students can get their assignments/activities.
- Check and respond to school email on a regular basis during school hours.
- Be available to answer student questions during normal school hours.
- Make an effort to contact every student to inform them of their assignments and the plan for instruction in the individual program area. Instructors should keep a log of the contacts made with students.
- Keep a detailed list of the activities/assignments provided to the students on a weekly basis and submit to the Vice President of Secondary Education upon request.
- As technology and internet connections allow, participate in Zoom Meetings upon request of the CPI Administration. If technology and internet access provide barriers to your participation, please email M. Volders immediately.
- Instructors will provide industry-specific resources and links to their students in each of their program areas as needed.

Student Expectations

While the Enrichment and Review Activities/Assignments are optional, it is the expectation of the CPI Administration and Instructors that every student will make an effort to complete all assigned activities, engage and/or participate in all conversations using the chosen platform, device, technological tool, etc. The goal of providing these experiences is to keep students connected and provide optional practice related to their chosen career path. The administration and instructors ask for the help of the CPI parents and guardians in promoting learning in the home.

Attendance / Accountability

While all CPI students are asked to complete the assigned Enrichment and Review Assignments provided by their individual program area instructors, attendance and completion of assignments is not mandatory. At CPI, we believe that it is important to provide these experiences to keep students connected and provide optional practice in which students would normally participate when they are in school.

Good Faith Efforts for Access and Equity for All Students

All CPI Instructors will communicate with their students via email, social media, and/or telephone. Instructors are asked to provide their students with a plan regarding how Enrichment and Review activities will be communicated on a daily/weekly basis. The instructors will also work with their students to determine the platform that is most effective for the majority of students in order to complete the voluntary enrichment and review assignments.

Special Education Supports

Program area instructors will demonstrate a good faith effort in meeting the needs of students with Individualized Education Plans. Instructors will develop voluntary Enrichment Activities and Assignments keeping in mind the various learning styles and levels of all of their students. Additional time is available for students to complete the work provided to them. Appropriate and reasonable modifications to assignments may be made by the instructor upon request of the student or parents. Special Education Support questions should first be addressed with the Program Area Instructor and then to MaryAnn Volders, Vice President of Secondary Education at CPI at mavolders@cpi.edu.

EL Supports

English Language support requests for CPI students will need to be directed to the appropriate teacher at the student's sending school (Bald Eagle, Bellefonte, or Penns Valley). In addition, questions can be directed to MaryAnn Volders, Vice President of Secondary Education at CPI at mavolders@cpi.edu

Gifted Education

Individual program area instructors will provide additional resources and enrichment activities to their students identified by a GIEP. Additional support for GIEP students may be provided by the sending district (Bald Eagle, Bellefonte, or Penns Valley). Questions can be directed to MaryAnn Volders, Vice President of CPI at mavolders@cpi.edu.

Building/Grade Level Contacts

MaryAnn Volders, Vice President, Secondary Education	e-mail:mavolders@cpi.edu
Dr. Richard C. Makin, President	e-mail:rmakin@cpi.edu
Individual Program Area Instructors for their Specific Students	

Resource Links

Below is a list of General Resources for teachers and students to use as part of this plan:

- <https://www.nocti.org/Pathway.cfm>
- <https://resources.ciu10.org/>
- <http://www.pacareertech.org/resources/categories>
- <https://www.acteonline.org/>
- <https://www.education.pa.gov/Schools/safeschools/emergencyplanning/COVID-19/Pages/default.aspx>

More importantly, instructors will provide industry-specific resources and links to their students in each of their program areas as needed.

All aspects of this plan are subject to change at any time.