

The regular meeting of the Central Pennsylvania Institute of Science and Technology Joint Operating Committee was held in the Conference Room of the Central Pennsylvania Institute of Science and Technology at 540 North Harrison Road, Pleasant Gap, Pennsylvania on Monday, March 9, 2020.

Present were:

Committee Members: Mrs. Kimberly Weaver  
Ms. Mary Ann Hamilton  
Mrs. Tina Greene  
Mr. Barry Sands  
Mr. David Van Buskirk, non-voting Treasurer  
Mrs. Theresa Brickley, non-voting Secretary

Staff Members: Dr. Richard C. Makin  
Mr. Todd Taylor  
Mrs. MaryAnn Volders

Visitors: None

Mrs. Weaver called the regular meeting to order at 5:33 p.m.

Roll was called: Mrs. Weaver, Ms. Hamilton, Mrs. Greene, and Mr. Sands were present. Mr. Smeltzer was absent.

Ms. Hamilton moved, seconded by Mrs. Greene, approval of the minutes of the regular meeting held on February 17, 2020. All in favor. Motion carried.

Mr. Sands moved, seconded by Ms. Hamilton, approval of the Treasurer's reports to be filed for audit and approval of the prepaid and current bills as presented.

Roll call vote as follows:

Ms. Hamilton	yes	Mrs. Weaver	yes	Mr. Sands	yes
Mrs. Greene	yes				

Old Business:

There was no old business.

New Business:

Vice-President of Secondary Education:

Mrs. Volders reported on the February Students of the Month (handout); we had a successful "Bring Your Family Member to CPI" day held on February 21 with over 130 family members that visited; we had over 180 guest at the Open House on February 27; and we hosted ten guests from Leadership Centre County Class of 2020 on March 4.

Mrs. Volders also reviewed agenda item A1- SkillsUSA Pennsylvania Leadership and Skills Championship, A2- Cosmetology Fashion Focus Beauty Show, and A3 – Mr. Capparelles's CISCO Academy Training request.

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Vice-President of Post-Secondary Education:

Mr. Taylor reviewed agenda items B1 – New Hire Breanna Williams, B2 – New Hire Jimmy Risley, and B3 – New Hire Jonathon Risley. Mr. Taylor also reported that the Occupational Therapy Assistant Degree Program has been submitted to PDE for review; the HVAC adults will graduate on April 20; fall enrollment activities are underway; and we are meeting with a team from Penn Highlands Health System on March 17 to discuss CPI's planned Surgical Technician Degree Program.

Business Manager:

Mr. Van Buskirk handed out the 2018-2019 completed audit.

President:

Dr. Makin reviewed agenda items A4 – 2020-2021 school calendar; and C1 – Second reading and approval of policies.

Dr. Makin also reported that the JOC that the Joint Boards of Education Dinner will be held on April 1; the Champions Dinner will be held on April 23; the April JOC meeting may need to be rescheduled depending on whether or not school is in session that day; and he reviewed the Assignment and Compensation Update for Tiffany Baker and Christine Peters.

Mr. Sands moved, seconded by Mrs. Greene approval for students and chaperones to attend the SkillsUSA Pennsylvania Leadership and Skills Championship in Hershey, PA on April 15-17, 2020; approval for Alicia Kitchen, Cosmetology Instructor, Teaca Putillion, Chaperone, and ten secondary students to attend the Fashion Focus Beauty Show in Washington DC on April 19, 2020; approval to hire Breanna Williams as a per diem instructor for the Practical Nursing program at an hourly rate of \$27.50 effective March 10, 2020, pending receipt of the FBI Criminal Background Check, Pennsylvania State Police Criminal History Report, Pennsylvania Child Abuse History Certification, Recognizing and Reporting Child Abuse Training Certificate, and Sexual Misconduct/Abuse Disclosure Statement; approval to hire Jimmy Risley Jr. as an adjunct instructor for the Centre County Public Safety Training Center at an hourly rate of \$21.00 and \$17.00 for lead instructor and assistant instructor responsibilities respectively, effective March 10, 2020; approval to hire Jonathan Risley as an adjunct instructor for the Centre County Public Safety Training Center at an hourly rate of \$21.00 and \$17.00 for lead instructor and assistant instructor responsibilities respectively, effective March 10, 2020; approval for the President to appoint staff to vacancies not yet filled or those that become open until the Board can take action at the next regular meeting on April 13, 2020; and second reading and approval of Policy 222 – Tobacco and Vaping Products, 323 – Tobacco and Vaping Products, 335 – Family Medical Leaves, 709 – Building Security, 805 – Emergency Preparedness and Response, 805.1 – Relations with Law Enforcement Agencies, 805.2 – School Security Personnel, 904 – Public Attendance at Center (School) Events, 913 – Nonschool Organization/Groups/Individuals.

Roll call vote as follows:

Mr. Sands	yes	Mrs. Greene	yes	Ms. Hamilton	yes
Mrs. Weaver	yes				

Motion carried.

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Ms. Hamilton moved, seconded by Mrs. Greene to adjourn.

At 5:59 p.m. Mrs. Weaver adjourned the meeting.

*Theresa A. Buckley*  
Secretary