

The regular meeting of the Central Pennsylvania Institute of Science and Technology Joint Operating Committee was held in the Conference Room of the Central Pennsylvania Institute of Science and Technology at 540 North Harrison Road, Pleasant Gap, Pennsylvania on Monday, June 8, 2020.

Present were:

Committee Members: Mrs. Kimberly Weaver
Dr. Mark Badger
Mrs. Tina Greene
Mr. Domer Smeltzer
Dr. Brian Griffith, Superintendent of Record
Mr. David Van Buskirk, non-voting Treasurer
Mrs. Theresa Brickley, non-voting Secretary

Staff Members: Dr. Richard C. Makin
Mr. Todd Taylor
Mrs. MaryAnn Volders
Dr. Scott Etter, Solicitor

Visitors: Vern McKissick and Trina Gribble via Zoom

Mrs. Weaver called the regular meeting to order at 5:30 p.m.

Roll was called: Mrs. Weaver, Dr. Badger, Mrs. Greene, and Mr. Smeltzer were present. Ms. Hamilton was absent.

Mrs. Weaver welcomed everyone back to an in-person meeting and welcomed visitors Vern McKissick and Trina Gribble from McKissick and Associates.

Mr. McKissick and Mrs. Gribble gave an update on the Health Science Building design and projected timeline. The project is currently at the design development level. Dr. Makin reviewed the process that has been completed so far from the beginning. Dr. Griffith said that CPI should be ready to give presentations to the sending school boards of education in case stimulus money becomes available. Dr. Makin recommended meeting again in June to bring the JOC members up to speed on the project.

Mr. Smeltzer moved, seconded by Dr. Badger, approval of the minutes of the regular meeting held on May 11, 2020 with the addition of Mrs. MaryAnn Volders under the Staff Member's present. All in favor. Motion carried.

Mrs. Greene moved, seconded by Mr. Smeltzer, approval of the Treasurer's reports to be filed for audit and approval of the prepaid and current bills as presented.

Roll call vote as follows:

Mrs. Weaver	yes	Dr. Badger	yes	Mrs. Greene	yes
Mr. Smeltzer	yes				

Old Business:

There was no old business.

New Business:

Vice-President of Secondary Education:

Mrs. Volders reported on the May Students of the Month with the theme of Dedicated; 2020 virtual Certificate and Awards Night Ceremony; CPI Outstanding Student presentation; certificate and awards pickup; and senior BBQ. She then reviewed agenda items B1- student club advisor recommendations, B2 – Mindi Tobias resignation as SkillsUSA advisor and B3 - Mark Keller resignation as SkillsUSA advisor.

Vice-President of Post-Secondary Education:

Mr. Taylor reported on the Post-Secondary return to CPI (COVID-19) Plan; the Occupational Therapy Assistant Degree Program's hearing with the PA Department of Education resulted in Approved Pending status; the Surgical Technologist Degree Program has been submitted to the PA Department of Education and a hearing is expected to be held in August; Cleveland Brothers (CB – CAT Dealers) has provided \$22,500 in student tuition sponsorship funding; we are working with outside groups such as CareerLink; and he gave an update on advertisements.

Mr. Taylor reviewed agenda items A3 – Coronavirus Aid, Relief, and Economic Security (CARES) Act Funding (Part 2) in the amount of \$184,837 and B4 – Resignation of Katelyn Leathers, Medical Assistant Instructor/Coordinator.

Mr. Taylor also reported that we submitted a grant application for a third round of CARES funding in the amount of \$130,325.

Business Manager:

Mr. Van Buskirk reported that both payments from the US Department of Education have been received; and he is working with Rick Carra to apply for FEMA and PEMA monies for reimbursement of COVID-19 expenses.

President:

Dr. Makin welcomed Dr. Badger to the Joint Operating Committee. He reported that we will be asking for final approval of the Secondary and Adult/Post-Secondary 2020-2021 General Operating Fund Budgets. The final secondary budget has a 4.35% increase over last year and it has been reviewed with the Professional Advisory Committee (PAC.)

Dr. Makin reviewed agenda items B5 – Layoff of Terry Riley, Accounts Payable Clerk; B6 – tenure status for Cheniene Leiter, Emergency Services Instructor; B7 – tenure status for Alicia Kitchen, Cosmetology Instructor; B8 – appoint David Van Buskirk as Treasurer for 2020-2021; B9 – request to hire personnel as necessary for JOC approval in August; B10 – request to sign service and other contracts as necessary with JOC approval in August; C2 – projected secondary enrollments which currently is 451 secondary students and 25 intergenerational students; and C1 – post-secondary program enrollment of 125 students.

Superintendent of Record:

Dr. Griffith reported that there was a conversation with the PAC to allow CPI to maintain the fund balance from 2019-2020 to be set aside for operating cost next year. He also said that the 2020-2021 calendar will

have a student start date of August 25th with three four-day weeks to start. He encouraged the board members to keep the school calendar in the forefront of contract negotiations.

Mr. Smeltzer moved, seconded by Mrs. Greene approval of the 2020-2021 General Operating Fund Budget/ Secondary Education with total revenues of \$4,400,048 and expenditures of \$4,400,048 contingent on approval of the respective school districts budgets; approval of the 2020-2021 General Operating Fund Budget/Adult & Post-Secondary Education with total revenues of \$3,815,548 and expenditures of \$3,672,022; approval to accept Coronavirus Aid, Relief, and Economic Security (CARES) Act Funding (Part 2) in the amount of \$184,837; approval of the following advisors for the 2020-2021 school year with a stipend per the collective bargaining agreement: Mr. Joseph Luther – FFA, Mrs. Erin Gearhart – National Technical Honor Society, and Mr. Timothy Beckenbaugh – FCCLA; approval to accept the resignation of Mindi Tobias as SkillsUSA Advisor; approval to accept the resignation of Mark Keller as SkillsUSA Advisor; approval to accept the resignation of Katelyn Leathers as Medical Assistant Instructor/Coordinator effective June 19, 2020; approval to layoff Terry Riley, Accounts Payable Clerk, effective July 1, 2020; approval of tenure status for Cheniene Leiter, Emergency Services Instructor; approval of tenure status for Alicia Kitchen, Cosmetology Instructor; approval to appoint Mr. David Van Buskirk as Joint Operating Committee Treasurer for the 2020-2021 school year; approval for the President to hire personnel as necessary for JOC approval in August, 2020; and approval for the President to sign service and other contracts as necessary for JOC approval in August, 2020.

Roll call vote as follows:

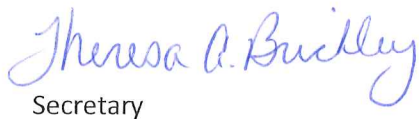
Dr. Badger	yes	Mrs. Greene	yes	Mr. Smeltzer	yes
Mrs. Weaver	yes				

Motion carried.

Dr. Badger moved, seconded by Mr. Smeltzer to adjourn.

At 6:58 p.m. Mrs. Weaver adjourned the meeting.

An executive session was held after the regular meeting to discuss matters of safety that if disclosed would be reasonably likely to jeopardize or threaten public safety or preparedness.


Secretary