

The special meeting of the Central Pennsylvania Institute of Science and Technology Joint Operating Committee was held via Zoom on Monday, July 27, 2020.

Present were:

Committee Members: Mrs. Kimberly Weaver
Ms. Mary Ann Hamilton
Dr. Mark Badger
Mrs. Tina Greene
Mr. Domer Smeltzer
Dr. Brian Griffith, Superintendent of Record
Mr. David Van Buskirk, non-voting Treasurer
Mrs. Theresa Brickley, non-voting Secretary

Staff Members: Dr. Richard C. Makin
Mr. Todd Taylor
Mrs. MaryAnn Volders
Dr. Scott Etter, Solicitor
Mr. Rick Carra

Mrs. Weaver called the special meeting to order at 5:30 p.m.

Roll was called: Mrs. Weaver, Ms. Hamilton, Dr. Badger, Mrs. Greene, and Mr. Smeltzer were present.

Business Manager:

Mr. Van Buskirk reported on depository relationships with First National Bank, Reliance Bank, US Bank and a new depository relationship with Northwest Bank.

Vice-President of Secondary Education:

Mrs. Volders reported on the Memorandum of Understanding with The Bureau of Career and Technical Education for the Technical Assistance Program.

Vice-President of Post-Secondary Education:

Mr. Taylor reported on the revisions to the *2020-2021 Adult/Post-Secondary Education Handbook*; resignation of Helen Rogers-Koon, Practical Nursing instructor; rehire of Helen Rogers-Koon as an adjunct instructor for the Centre County Public Safety Training Center; new hire of Debra Smeal as an adjunct Phlebotomy instructor for the Medical Assistant program; and on the return of programs that were impacted by the COVID-19 pandemic.

President:

Dr. Makin gave special recognition to the Practical Nursing faculty for the graduation held at Bald Eagle State Park. It was a very nice program with social distancing and masks.

Dr. Makin reported on the appointment of Mrs. Volders as the Pandemic Team Coordinator and IT improvements with Google Classroom.

Dr. Makin then reviewed the Phased School Reopening Health and Safety Plan. Mr. Carra talked about the set-up of classrooms for social distancing and supplies on hand. Mrs. Volders said that individual

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meetings were held with faculty and included conversations about virtual instruction and talking to students about the health and safety plan.

Dr. Makin then gave an update on the USDA land lease option for the Health Science Building. The USDA is moving away from a land lease but they are okay with it for our loan.

Mr. Griffith reported that the Phased School Reopening Health and Safety Plan has been reviewed by the Superintendents.

Mr. Smeltzer moved, seconded by Ms. Hamilton approval to continue depository relationships with First National Bank, Reliance Bank and US Bank for the 2020-2021 fiscal year; approval of a new depository relationship with Northwest Bank for the 2020-2021 fiscal year; approval of the Phased School Reopening Health and Safety Plan; approval of the Memorandum of Understanding with The Bureau of Career and Technical Education for participation in the BCTE Technical Assistance Program for the 2020-2021 school year; approval of revisions to the 2020-2021 Adult/Post-Secondary Education Handbook; approval to appoint MaryAnn Volders as the Pandemic Team Coordinator; approval to accept the resignation of Helen Rogers-Koon as Full-Time Practical Nursing Instructor effective August 7, 2020; approval to rehire Helen Rogers-Koon as an Adjunct Practical Nursing Instructor at an hourly rate of \$27.50 and CCPSTC Adjunct Instructor at an hourly rate of \$21.00 effective August 10, 2020; and approval to hire Debra Smeal as an Adjunct Phlebotomy Instructor in the Medical Assistant program at an hourly rate of \$27.50 effective July 30, 2020.

Roll call vote as follows:

Mr. Smeltzer	yes	Ms. Hamilton	yes	Dr. Badger	yes
Mrs. Greene	yes	Mrs. Weaver	yes		

Motion carried.

Ms. Hamilton moved, seconded by Mrs. Greene to adjourn.

At 6:02 p.m. Mrs. Weaver adjourned the meeting.


Secretary