

The regular meeting of the Central Pennsylvania Institute of Science and Technology's Joint Operating Committee was held in the President's Suite of the Central Pennsylvania Institute of Science and Technology at 540 North Harrison Road, Pleasant Gap, Pennsylvania on Monday, September 14, 2020.

Present were:

Committee Members: Mrs. Kimberly Weaver
Ms. Mary Ann Hamilton
Dr. Mark Badger
Mr. Domer Smeltzer
Dr. Brian Griffith, Superintendent of Record
Mr. David Van Buskirk, non-voting Treasurer

Staff Members: Dr. Richard C. Makin
Mr. Todd Taylor
Mrs. MaryAnn Volders
Dr. Scott Etter, Solicitor

Visitors:

Mrs. Weaver called the regular meeting to order at 5:30 p.m.

Roll was called: Mrs. Weaver, Ms. Hamilton, and Dr. Badger were present. Mr. Smeltzer joined the meeting at 5:34 p.m. and Mrs. Greene was absent.

Dr. Badger moved, seconded by Ms. Hamilton, approval of the minutes of the regular meeting held on August 10, 2020. All in favor. Motion carried.

Dr. Badger moved, seconded by Ms. Hamilton, approval of the Treasurer's reports to be filed for audit and approval of the prepaid and current bills as presented.

Roll call vote as follows:

Mrs. Weaver yes Dr. Badger yes Ms. Hamilton yes

Old Business:

There was no old business.

New Business:

Vice-President of Secondary Education:

Mrs. Volders spoke about the opening of school. She said that we have had an amazing start to the school year. There have been hands-on learning going on in the classrooms. We see masks on, masks up and have had no discipline issues. A database is kept for COVID-19 reports and we usually add six to ten entries a day. They are not all confirmed but we keep track of everything in case there are any questions. Mrs. Volders added that enrollment is currently around 450 secondary students and with the requirements, some of the classrooms are at capacity.

Vice-President of Post-Secondary Education:

Mr. Taylor reviewed agenda items A1 – Coronavirus Aid, Relief, and Economic Security (CARES) Act Funding; B1 – Hillary Anderson adjunct instructor new hire; B2 – Jamie Glass adjunct instructor new hire; and B3 – Jason Fravel Welding teaching assistant new hire.

Mr. Taylor reported that we have submitted for Government Emergency Education Relief (GEER) Funds for \$13,320 for Post-Secondary COVID-19 expenses; representatives from Glenn O. Hawbaker, Inc. (GOH), and Groff Tractor were here today, GOH presented a \$20,000 check to CPI for the purchase of a Leica GPS System for Heavy Equipment Operations; Mount Nittany is delaying our ability to do Practical Nursing clinical until spring due to COVID-19, we are working on finding clinical sites for our students; and the Centre County Public Safety Training Center has 18 students enrolled in the EMT program.

Business Manager:

Mr. Van Buskirk had nothing to report.

President:

Dr. Makin reviewed enrollment numbers of 453 secondary students, 29 intergenerational students and 134 Adult Post-Secondary students.

Dr. Makin also reported that the hot water tank system needs to be replaced and he estimates the cost to be around \$50,000; the USDA loan process for the Health Sciences Building continues to make progress; second reading of policies; and additional policies regarding Title IX will be presented next month.

Dr. Makin thanked Mrs. Sharon Cook for helping to get the JOC packets ready for this evening in Theresa Brickley's absence and Mr. Van Buskirk for his work with the USDA loan process.

Superintendent of Record:

Dr. Griffith gave an update on the conversations with the Department of Health and the Department of Education regarding Centre County being in the substantial category and their recommendations. The Superintendents in the region decided to continue forward unless there is a justifiable reason to close.

An executive session was held for the discussion of employment matters which if conducted in public would violate lawful privilege as defined by 24 P.S. 425, 65 PA CSA 707, 65 PA CSA 708.

Ms. Hamilton moved, seconded by Mr. Smeltzer approval to accept Coronavirus Aid, Relief, and Economic Security (CARES) Act Funding (Part 3) in the amount of \$112,168; approval to hire Hilary Anderson as an adjunct instructor at the Centre County Public Safety Training Center at an hourly rate of \$21.00 and \$17.00 for lead instructor and assistant instructor responsibilities respectively, effective September 15, 2020; approval to hire Jamie Glass as a Post-Secondary Education adjunct instructor at a pay rate that will vary contingent on course taught retroactive to August 25, 2020, pending receipt of the FBI Criminal Background Check, Pennsylvania State Police Criminal History Report, Pennsylvania Child Abuse History Certification, and Recognizing and Reporting Child Abuse Training Certificate; approval to hire Jason Fravel as a part-time teaching assistant in the Welding program at an hourly rate

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of \$16.50 effective upon receipt of clearances, pending receipt of the FBI Criminal Background Check, Recognizing and Reporting Child Abuse Training Certificate, and Sexual Misconduct/Abuse Disclosure Release; approval to accept the resignation of Kyle Harpster as testing center proctor effective August 14, 2020; approval to accept the resignation of Michael Joseph as part-time teacher's aide in the Welding program effective August 24, 2020; approval for the President to appoint staff to vacancies not yet filled or to those that become open until the Board can take action at the next regular meeting on October 12, 2020.

Roll call vote as follows:

Dr. Badger yes

Mr. Smeltzer yes

Ms. Hamilton yes

Mrs. Weaver yes

Motion carried.

Dr. Badger moved, seconded by Mr. Smeltzer to adjourn.

At 6:08 p.m. Mrs. Weaver adjourned the meeting.



Secretary Pro-Tem

