

The regular meeting of the Central Pennsylvania Institute of Science and Technology Joint Operating Committee was held in the President's Suite of the Central Pennsylvania Institute of Science and Technology at 540 North Harrison Road, Pleasant Gap, Pennsylvania on Monday, August 10, 2020.

Present were:

Committee Members: Mrs. Kimberly Weaver  
Dr. Mark Badger  
Mrs. Tina Greene  
Dr. Brian Griffith, Superintendent of Record  
Mr. David Van Buskirk, non-voting Treasurer  
Mrs. Theresa Brickley, non-voting Secretary

Staff Members: Dr. Richard C. Makin  
Mr. Todd Taylor  
Mrs. MaryAnn Volders  
Dr. Scott Etter, Solicitor

Visitors: None

Mrs. Weaver called the regular meeting to order at 5:39 p.m.

Roll was called: Mrs. Weaver, Dr. Badger, and Mrs. Greene were present. Ms. Hamilton and Mr. Smeltzer were absent.

Mrs. Greene moved, seconded by Dr. Badger, approval of the minutes of the regular meeting held on June 8, 2020, the special meeting held on June 22, 2020, and the special meeting held on July 27, 2020. All in favor. Motion carried.

Dr. Badger moved, seconded by Mrs. Greene, approval of the Treasurer's reports to be filed for audit and approval of the prepaid and current bills as presented.

Roll call vote as follows:

Mrs. Weaver	yes	Dr. Badger	yes	Mrs. Greene	yes
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Old Business:

There was no old business.

New Business:

Vice-President of Secondary Education:

Mrs. Volders reported on the 2020-2021 Secondary Education Goals; Student-Parent Handbook revisions; Faculty-Staff Handbook revisions; CPI Pandemic Handbook; and approval for John Fike and Brian Hummel as SkillsUSA Co-Advisors.

Vice-President of Post-Secondary Education:

Mr. Taylor reviewed agenda items B-3 – rehire June Murray as a substitute instructor for the

Page 2

August 10, 2020

Cosmetology program; B-4 – new hire Amy Gray, Practical Nursing Instructor; B-5 new hire Afton Dunkle as a per diem Practical Nursing instructor; B-6 – hire Breanna Williams as full-time Nurse Aide Coordinator, she will start as a Practical Nursing Instructor; B-9 – new hire Michael Joseph as an instructional assistant in the Welding program and C-3 assignment and compensation update.

Mr. Taylor also reported on the status of spring programs impacted by COVID- 19, and a CAT Foundation grant was received in the amount of \$22,500 for student scholarships.

Business Manager:

Mr. Van Buskirk had nothing to report.

President:

Dr. Makin reported that work on the Pandemic Health and Safety Plan is ongoing. We keep track of student illness and have not had a positive COVID-19 case.

Dr. Makin reviewed agenda items B-2 health room para educator job description; B7 – new hire Sandra Dotterer as health room para educator; C1 – adult full-time program enrollment; and C2 – projected secondary and intergenerational enrollment. He then gave an overview of the first reading of policies on the agenda.

Superintendent of Record:

Dr. Griffith had nothing to report.

Mrs. Greene moved, seconded by Dr. Badger approval of the 2020-2021 Secondary Education Goals; approval of the 2020-2021 Student-Parent Handbook revisions; approval of the 2020-2021 Faculty-Staff Handbook revisions; approval of the Pandemic Response Guidelines, Procedures and Expectations Handbook; approval of the following advisors for the 2020-2021 school year with a stipend per the collective bargaining agreement: Mr. Brian Hummel – SkillsUSA and Mr. John Fike – SkillsUSA; approval of the job description for Health Room Para Educator; approval to hire June Murray as a substitute instructor in the Adult Cosmetology program at an hourly rate of \$27.50 effective August 11, 2020, pending receipt of the FBI Criminal Background Check, Pennsylvania State Police Criminal History Report, Pennsylvania Child Abuse History Certification, Recognizing and Reporting Child Abuse Training Certificate, and Sexual Misconduct/Abuse Disclosure Release; approval to hire Amy Gray as a full-time instructor in the Practical Nursing program at the compensation recommended by administration effective August 24, 2020, pending receipt of the FBI Criminal Background Check, Pennsylvania State Police Criminal History Report, Pennsylvania Child Abuse History Certification, Recognizing and Reporting Child Abuse Training Certificate, and Sexual Misconduct/Abuse Disclosure Release; approval to hire Afton Dunkle as a per diem instructor in the Practical Nursing program at an hourly rate of \$27.50 effective August 12, 2020, pending receipt of the FBI Criminal Background Check, Pennsylvania State Police Criminal History Report, Pennsylvania Child Abuse History Certification, Recognizing and Reporting Child Abuse Training Certificate, and Sexual Misconduct/Abuse Disclosure Release; approval to hire Breanna Williams as coordinator of the Nurse Aide program at the compensation recommended by administration effective August 10, 2020; approval to hire Sandra Dotterer as a part-time health room para educator at an hourly rate of \$20.00 effective September 8, 2020, pending receipt of the FBI

August 10, 2020

Criminal Background Check, Pennsylvania State Police Criminal History Report, Pennsylvania Child Abuse History Certification, Recognizing and Reporting Child Abuse Training Certificate, and Sexual Misconduct/Abuse Disclosure Release; approval for the President to appoint staff to vacancies not yet filled or to those that become open until the Board can take action at the next regular meeting on September 14, 2020; approval to hire Michael Joseph as a part-time teacher's aide in the Welding program at an hourly rate of \$16.50 effective August 17, 2020, pending receipt of the FBI Criminal Background Check, Pennsylvania State Police Criminal History Report, Pennsylvania Child Abuse History Certification, Recognizing and Reporting Child Abuse Training Certificate, and Sexual Misconduct/Abuse Disclosure Release.

First Reading of policies:

- A. Section 200 – Pupils
  - 249 – Bullying/Cyberbullying
  - 252 – Dating Violence
- B. Section 300 – Employees (Attachment #15)
  - 314 – Physical Examination
  - 317.1 – Educator Misconduct
  - 318 – Attendance and Tardiness
  - 332 – Working Periods
- C. Section 800 – Operations (Attachment #16)
  - 803 – School Calendar
  - 824 – Maintaining Professional Adult/Student Boundaries

Roll call vote as follows:

Dr. Badger      yes                      Mrs. Greene      yes                      Mrs. Weaver      yes

Motion carried.

Dr. Badger moved, seconded by Mrs. Greene to adjourn.

At 6:10 p.m. Mrs. Weaver adjourned the meeting.



Secretary