

CENTRAL PENNSYLVANIA INSTITUTE OF SCIENCE AND TECHNOLOGY
PLEASANT GAP, PENNSYLVANIA

JOINT OPERATING COMMITTEE
REGULAR MEETING - 5:30 P.M.

MONDAY, OCTOBER 11, 2021

PRESIDENT'S SUITE - CENTRAL PENNSYLVANIA INSTITUTE OF SCIENCE AND TECHNOLOGY

A G E N D A

- I. CALL TO ORDER
- II. ROLL CALL
- III. RECOGNITION OF VISITORS
- IV. REPORTS, PRESENTATIONS, OR COMMENTS BY VISITORS
Time limit of five minutes per presentation.
- V. PRESENTATIONS OR REPORTS
- VI. MINUTES
 - A. *A motion to approve the minutes of the September 13, 2021 regular meeting.*
- VII. TREASURER'S REPORT AND PREPAID AND CURRENT BILLS
 - A. *A motion to approve the treasurer's reports to be filed for audit and approval of the prepaid and current bills as presented.*
- VIII. OLD BUSINESS
- IX. NEW BUSINESS
 - A. *Mrs. MaryAnn Volders – Vice-President, Secondary Education's Report*
 - B. *Mr. Todd Taylor – Vice-President of Post-Secondary Education's Report*
 - C. *Mr. Rick Carra – Director of Facilities' Report*
 - D. *Mr. Craig Livergood – Business Manager's Report*
 - E. *Dr. Richard C. Makin – President's Report*
 - F. *Dr. Brian Griffith – Chief School Administrator's Report*
- X. CONSENT AGENDA
 - All matters taken under this section are considered routine, and action will be taken by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.*
 - A. PERSONNEL
 - 1. *Approval to hire Shannon McChesney-Brungart as a part-time Nurse Aide program instructor at an hourly rate of \$27.50 effective*

October 12, 2021. Pending receipt of the FBI Criminal Background Check, Pennsylvania State Police Criminal History Report, Pennsylvania Child Abuse History Certification, and Recognizing and Reporting Child Abuse Training Certificate.

- 2. Approval to hire Terrell Robinson as a Post-Secondary Education adjunct instructor at a pay rate that will vary contingent on course taught effective October 12, 2021. Pending receipt of the FBI Criminal Background Check, Pennsylvania State Police Criminal History Report, Pennsylvania Child Abuse History Certification, and Recognizing and Reporting Child Abuse Training Certificate.*
- 3. Approval to hire Dawn Daugherty as a teacher's aide in the Heavy Equipment Operations program at an hourly rate of \$17.75, effective October 12, 2021. Pending receipt of the FBI Criminal Background Check, Pennsylvania State Police Criminal History Report, Pennsylvania Child Abuse History Certification, and Recognizing and Reporting Child Abuse Training Certificate.*
- 4. Approval for the President to appoint staff to vacancies not yet filled or to those that become open until the Board can take action at the next regular meeting on November 8, 2021.*

B. INFORMATION

- 1. Adult Full-Time Program Enrollment Update as of October 4, 2021. (Attachment #1)*
- 2. 2020-2021 Secondary and Intergenerational Enrollment figures as of October 1, 2021. (Attachment #2)*
- 3. Assignment and Compensation Update. (Attachment #3)*

C. POLICIES

- 1. First reading of policies:*
 - A. Section 000 – Local Joint Operating Committee Procedures
006 – Meetings (Attachment #4)*
 - B. Section 900 – Community
903 – Public Participation in Joint Operating Committee Meetings (Attachment #5)*

XI. ADJOURNMENT

XII. EXECUTIVE SESSION

Executive Session, if necessary, for the discussion of matters of employment, real estate, litigation, collective bargaining, safety and other matters which if conducted in public would violate lawful privilege as defined by Act 84.

RCM/tab

The regular meeting of the Central Pennsylvania Institute of Science and Technology Joint Operating Committee was held in the President's Suite at the Central Pennsylvania Institute of Science and Technology, Pleasant Gap, PA on Monday, September 13, 2021.

Present were:

Committee Members: Mrs. Kimberly Weaver
Ms. Mary Ann Hamilton
Dr. Mark Badger
Mrs. Tina Greene
Mr. Domer Smeltzer
Dr. Brian Griffith, Superintendent of Record
Mr. Craig Livergood, non-voting Treasurer
Mrs. Theresa Brickley, non-voting Secretary

Staff Members: Dr. Richard C. Makin
Mr. Todd Taylor
Mrs. MaryAnn Volders
Mr. Rick Carra
Dr. Scott Etter, Solicitor

Visitors: None

Mrs. Weaver called the regular meeting to order at 5:30 p.m.

Roll was called: Mrs. Weaver, Ms. Hamilton, Dr. Badger, Mrs. Greene and Mr. Smeltzer were present.

Mrs. Greene moved, seconded by Ms. Hamilton, approval of the minutes of the regular meeting held on August 9, 2021. All in favor. Motion carried.

Ms. Hamilton moved, seconded by Dr. Badger, approval of the Treasurer's reports to be filed for audit and approval of the prepaid and current bills as presented.

Roll call vote as follows:

Mrs. Weaver	yes	Dr. Badger	yes	Mrs. Greene	yes
Mr. Smeltzer	yes	Ms. Hamilton	yes		

Motion carried.

Old Business:

There was no old business.

New Business:

Vice-President of Secondary Education:

Mrs. Volders reviewed agenda item B4-New hire Arika Robinson as health room para-educator/school nurse, and C3-2020/2021 Penn College NOW credits earned.

Vice-President of Post-Secondary Education:

Mr. Taylor reported ACCSC has removed the warning status and has awarded accreditation for 4 years backdated to February 2020.

Mr. Taylor then reviewed agenda items A2-2021/2022 Adult/Post-Secondary Education goals; A3-Nurse Aide Handbook revisions; A4-Post-Secondary Course Catalog with Student Handbook revisions; A5-Nathan Lavery out-of-state travel request; B1-Hawbaker Transportation Training Center (HTTC) Manager/CDL Coordinator job description; B2-New hire Michael Noggle as HTTC manager/CDL coordinator; B3-New hire Richard LaSalle as Degree programs adjunct instructor; B5-Afton Dunkle reclassification to Full-Time; B7-Resignation of Ronald Benton, chief financial aid officer. He then reported that CPI is working with Central PA WDB to write a grant to establish registered apprenticeships through or Solar and Water/Wastewater programs.

Director of Facilities:

Mr. Carra reviewed agenda item A1-ARM Environment Compliance bid award.

Business Manager:

Mr. Livergood reviewed agenda item A6-KSL Group to provide consulting support for E-Rate; and A7-updating bank resolution to include signature cards.

President:

Dr. Makin reported that our current COVID-19 positive case count is at three and the masking status is good. Dr. Makin reviewed Agenda items C1-Adult full-time program enrollment of 140; C2-Secondary enrollment is currently at 505; and he reviewed the following policies: 146.1 – Trauma-Informed Approach, 218.1 – Weapons, 218.2 – Terroristic Threats, 236.1 Threat Assessment, 247 – Hazing, 249 – Bullying/Cyberbullying, 252 – Dating Violence, 805 – Emergency Preparedness and Response, and 805.2 – School Security Personnel.

Superintendent of Record:

Dr. Griffith had nothing to report.

Mr. Smeltzer moved, seconded by Ms. Hamilton approval to accept the bid from ARM Environmental Compliance in the amount of \$86,268 for the fuel storage tank replacement project; approval of the 2021-2022 Adult/Post-Secondary Education Goals; approval of the 2021-2022 Nurse Aide Handbook revisions; approval of the 2021-2022 Post-Secondary Course Catalog with Student Handbook revisions; approval for Nathan Lavery, Curriculum, Accreditation, and Student Services Coordinator, to attend the ACCSC Excellence Conference on September 21-22 in Reston, VA; approval of an agreement with The KSL Group to provide consulting support for E-Rate program in the amount of \$1,100 per program year (for 2020-2021 and 2021-2022 program years); approval of updating bank resolution with First National Bank and signature cards to include the Chairperson, Vice-Chairperson and Treasurer as authorized signers, with two signatures required on all checks; approval of the HTTC Manager/CDL Coordinator job description; approval to hire Michael Noggle as HTTC Manager/CDL Coordinator at the compensation recommended by administration effective October 15, 2021, pending receipt of the FBI Criminal Background Check, Pennsylvania State Police Criminal History Report, Pennsylvania Child Abuse History Certification, and Recognizing and Reporting Child Abuse Training Certificate; approval to hire Richard LaSalle as a Post-Secondary Education adjunct instructor at a pay rate that will vary contingent on

September 13, 2021

course taught effective November 17, 2021, pending receipt of the FBI Criminal Background Check, Pennsylvania State Police Criminal History Report, Pennsylvania Child Abuse History Certification, and Recognizing and Reporting Child Abuse Training Certificate; approval to hire Arika Robinson as Health Room Para-Educator/School Nurse at an hourly rate of \$20.00 effective September 14, 2021, pending receipt of the FBI Criminal Background Check, Pennsylvania State Police Criminal History Report, Pennsylvania Child Abuse History Certification, and Recognizing and Reporting Child Abuse Training Certificate; approval to reclassify Afton Dunkle from a per diem instructor in the Practical Nursing program to a Full-Time Practical Nursing Instructor at a salary of \$53,200 effective September 14, 2021; approval to make salary adjustments per the memorandum from the President; approval to accept the resignation of Ronald Benton, Chief Financial Aid Officer, effective upon start of his replacement; approval for the President to hire personnel as necessary for JOC approval in October, 2021 and second reading and final approval of policies: 146.1 – Trauma-Informed Approach, 218.1 – Weapons, 218.2 – Terroristic Threats, 236.1 Threat Assessment, 247 – Hazing, 249 – Bullying/Cyberbullying, 252 – Dating Violence, 805 – Emergency Preparedness and Response, and 805.2 – School Security Personnel.

Roll call vote as follows:

Dr. Badger yes

Mrs. Greene yes

Mr. Smeltzer yes

Ms. Hamilton yes

Mrs. Weaver yes

Motion carried.

Ms. Hamilton moved, seconded by Mrs. Greene to adjourn.

At 5:59 p.m. Mrs. Weaver adjourned the meeting.

Secretary



Payment of Bills Summary

August 31, 2021

Account	From Check #	To Check #	Total Amount	Date From	Date To
Operating	46095	46221 + PR Trans	1,148,345.51	8/1/2021	8/31/2021
Payroll	DD, ACH & 6543	DD, ACH & 6547	188,919.75	8/1/2021	8/31/2021
Capital Project			-	8/1/2021	8/31/2021
CCPSTC	3140	3184	15,758.15	8/1/2021	8/31/2021

Treasurer's Report

August 31, 2021

CPI Bank Accounts	Opening Balance 8/1/2021	Deposits	Expenditures	Reconciled Balance 8/31/2021
Operating	358,658.75	1,138,020.85	1,148,345.51	348,334.09
Operating Sweep	297,841.49	631,715.76	344,966.80	584,590.45
Payroll	2,501.03	188,919.76	188,919.75	2,501.04
Capital Project	139,061.89	21.98	-	139,083.87
Capital Proj. House	41,882.49	6.62	-	41,889.11
CCPSTC	79,289.89	5,393.46	15,758.15	68,925.20
TOTALS:	919,235.54	1,964,078.43	1,697,990.21	1,185,323.76

NOTES:

FUND ACCOUNTING PAYMENT REGISTER

Bank Account: GF - GENERAL FUND **Payment Dates:** 09/01/2021 - 09/30/2021

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Trans Date	Trans #	PO #/Proc Ctrl#	Invoice #	Account Code	ASN	Amount
0000046222	08/26/2021	LE2493300003	2200000090	29162	10-1610-610-000-42-880-000-000-0000	1661088042	1,020.00
ALLEGHENY-ALLEGHENY EDUCATIONAL SYSTEMS				Order ID O-1	Payment Date: 09/02/2021	Payment Amt:	1,020.00
0000046223	09/01/2021	LE2493300002	2200000120	13DN-GWH1-MG4L	10-2360-610-000-40-236-000-000-0000	16610236	211.14
Amazon-Amazon				Order ID O-1	Payment Date: 09/02/2021	Payment Amt:	211.14
0000046224	08/26/2021	LE2493300007	2200000075	93313	10-1610-610-000-40-845-000-000-0000	16610845	28.28
0000046224	08/26/2021	LE2493300006	2200000075	93313	10-1380-610-000-30-845-000-000-0000	13610845	28.27
0000046224	08/26/2021	LE2493300005	2200000078	93335	10-1610-610-000-40-845-000-000-0000	16610845	16.04
0000046224	08/26/2021	LE2493300004	2200000078	93335	10-1380-610-000-30-845-000-000-0000	13610845	16.03
ASAPHYD-ASAP HYDRAULICS STATE COLLEGE				Order ID O-1	Payment Date: 09/02/2021	Payment Amt:	88.62
0000046225	08/26/2021	LE2493300009	2200000109	2902	10-1380-610-000-30-845-000-000-0000	13610845	1,965.25
0000046225	08/26/2021	LE2493300008	2200000109	2902	10-1610-610-000-40-845-000-000-0000	16610845	1,965.25
BLACKHF-Black Hoof Technology LLC				Order ID O-1	Payment Date: 09/02/2021	Payment Amt:	3,930.50
0000046226	08/31/2021	LE2493300010	2200000093	130622	10-2620-610-000-30-260-000-000-0000	13610260	237.00
CENTRCOMM-CENTRE COMMUNICATIONS				Order ID O-1	Payment Date: 09/02/2021	Payment Amt:	237.00
0000046227	09/01/2021	AP2493400008		4094109680	10-2620-415-000-30-260-000-000-0000	13415260	213.70
0000046227	08/26/2021	AP2493400009		4093427667	10-2620-415-000-30-260-000-000-0000	13415260	213.70
CINTAS-CINTAS CORPORATION LOC. 536				Remit ID R-1	Payment Date: 09/02/2021	Payment Amt:	427.40
0000046228	09/02/2021	AP2493000001			10-0462-213-000-00-000-000-000-0000	462213	507.00
CMREGENT-CM REGENT LLC				Order ID O-1	Payment Date: 09/02/2021	Payment Amt:	507.00

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT REGISTER

Bank Account: GF - GENERAL FUND **Payment Dates:** 09/01/2021 - 09/30/2021

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

0000046229	09/02/2021	AP2493200001			10-0462-214-000-00-000-000-0000	462214	786.09
CMREGENT2-CM Regent LLC			Order ID O-1	Payment Date: 09/02/2021		Payment Amt:	786.09
0000046230	08/31/2021	LE2493300014	2200000112	2C331197	10-1610-610-000-42-835-000-000-0000	1661083542	96.92
0000046230	08/31/2021	LE2493300013	2200000112	2C331197	10-1610-610-000-40-835-000-000-0000	16610835	96.91
CUMBERLAN-CUMBERLAND TRUCK EQUIPMENT CO.			Remit ID R-2	Payment Date: 09/02/2021		Payment Amt:	193.83
0000046231	08/31/2021	LE2493300011	2200000107	515641	10-2620-610-000-30-260-000-000-0000	13610260	2,956.90
0000046231	08/26/2021	LE2493300012	2200000023	513333-1	10-2620-610-000-30-260-000-000-0000	13610260	6.13
CWP-CLEARFIELD WHOLESALE PAPER COMPANY			Order ID O-1	Payment Date: 09/02/2021		Payment Amt:	2,963.03
0000046232	08/26/2021	LE2493300015	2200000110	B7227	10-2220-610-991-30-222-000-000-0038	1361022200 38	1,344.55
DISCELEC-Discount Electronics			Remit ID R-1	Payment Date: 09/02/2021		Payment Amt:	1,344.55
0000046233	09/02/2021	LE2493300032	2200000108	97062226	10-2620-610-000-30-260-000-000-0000	13610260	577.11
ECOLAB-ECOLAB			Remit ID R-1	Payment Date: 09/02/2021		Payment Amt:	577.11
0000046234	09/01/2021	AP2493400026			10-1610-610-000-40-890-000-000-0000	16610890	550.00
0000046234	09/01/2021	AP2493400035			10-2360-540-000-30-236-000-000-0000	13540236	301.32
0000046234	09/01/2021	AP2493400032			10-2360-610-000-40-236-000-000-0000	16610236	260.00
0000046234	09/01/2021	AP2493400025			10-2360-610-000-40-236-000-000-0000	16610236	244.47
0000046234	09/01/2021	AP2493400029			10-2360-610-000-40-236-000-000-0000	16610236	230.00
0000046234	09/01/2021	AP2493400022			10-2360-610-000-40-236-000-000-0000	16610236	222.54
0000046234	09/01/2021	AP2493400015			10-2620-810-000-30-260-000-000-0000	13810260	200.00
0000046234	09/01/2021	AP2493400016			10-2511-810-000-30-250-000-000-0000	13810251	200.00
0000046234	09/01/2021	AP2493400023			10-2360-610-000-40-236-000-000-0000	16610236	169.80

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT REGISTER

Bank Account: GF - GENERAL FUND **Payment Dates:** 09/01/2021 - 09/30/2021

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

0000046234	09/01/2021	AP2493400030	10-1610-610-000-40-875-000-000-0000	16610875	156.68
0000046234	09/01/2021	AP2493400037	10-2620-610-000-30-260-000-000-0000	13610260	120.42
0000046234	09/01/2021	AP2493400020	10-1610-610-000-40-835-000-000-0000	16610835	120.00
0000046234	09/01/2021	AP2493400017	10-2620-610-000-30-260-000-000-0000	13610260	112.70
0000046234	09/01/2021	AP2493400036	10-2360-540-000-30-236-000-000-0000	13540236	107.36
0000046234	09/01/2021	AP2493400018	10-2620-610-000-30-260-000-000-0000	13610260	101.92
0000046234	09/01/2021	AP2493400013	10-2620-610-000-30-260-000-000-0000	13610260	99.95
0000046234	09/01/2021	AP2493400039	10-2620-610-000-30-260-000-000-0000	13610260	95.35
0000046234	09/01/2021	AP2493400031	10-1610-810-000-40-875-000-000-0000	16810875	80.00
0000046234	09/01/2021	AP2493400024	10-2360-610-000-40-236-000-000-0000	16610236	63.59
0000046234	09/01/2021	AP2493400021	10-1610-610-000-40-892-000-000-0000	16610892	54.63
0000046234	09/01/2021	AP2493400019	10-1610-610-000-42-820-000-000-0000	1661082042	49.84
0000046234	09/01/2021	AP2493400014	10-2620-610-000-30-260-000-000-0000	13610260	48.25
0000046234	09/01/2021	AP2493400028	10-1610-610-000-40-875-000-000-0000	16610875	34.96
0000046234	09/01/2021	AP2493400027	10-2360-610-000-40-236-000-000-0000	16610236	31.79
0000046234	09/01/2021	AP2493400033	10-2360-610-000-40-236-000-000-0000	16610236	31.78
0000046234	09/01/2021	AP2493400038	10-2620-610-000-30-260-000-000-0000	13610260	20.36
0000046234	09/01/2021	AP2493400034	10-2360-610-000-30-236-000-000-0000	13610236	16.00

FNBCOMCC-FNB COMMERCIAL CREDIT CARD

Order ID O-1

Payment Date: 09/02/2021

**Payment
Amt:**

3,723.71

0000046235	08/26/2021	LE2493300016	2200000091	118053873	10-2620-610-000-30-260-000-000-0000	13610260	586.99
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GLOBALEQ-Global Industrial Company

Order ID O-1

Payment Date: 09/02/2021

**Payment
Amt:**

586.99

0000046236	08/26/2021	LE2493300017	2200000094	32547	10-2360-610-000-40-236-000-000-0000	16610236	304.00
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* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT REGISTER

Bank Account: GF - GENERAL FUND **Payment Dates:** 09/01/2021 - 09/30/2021

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

GROVEPRIN-GROVE PRINTING				Order ID O-1	Payment Date: 09/02/2021	Payment Amt:	304.00
0000046237	08/26/2021	LE2493300018	2200000115		10-1610-330-000-40-890-000-000-0000	16330890	1,050.00
0000046237	09/16/2021	OD2498400001	2200000115		10-1610-330-000-40-890-000-000-0000	16330890	(1,050.00)
JTI-J & T Irwin Consulting, LLC				Remit ID R-1	Payment Date: 09/02/2021	Payment Amt:	0.00
0000046238	08/26/2021	AP2493400049		34234	10-2840-610-000-30-280-000-000-0000	13610280	308.75
LVTEC-LVTECH				Remit ID R-1	Payment Date: 09/02/2021	Payment Amt:	308.75
0000046239	08/31/2021	LE2493300021	2200000117	CBE97801	10-1610-610-000-40-875-000-000-0000	16610875	491.24
MOTORTRUC-MOTOR TRUCK EQUIPMENT CO.				Order ID O-1	Payment Date: 09/02/2021	Payment Amt:	491.24
0000046240	09/02/2021	AP2493800009		202108005	10-1610-810-000-40-860-000-000-0000	16810860	125.00
0000046240	09/02/2021	AP2493800008		202108005	10-1380-810-000-30-860-000-000-0000	13810860	125.00
NIMS-NATIONAL INSTITUTE FOR METAL				Order ID O-1	Payment Date: 09/02/2021	Payment Amt:	250.00
0000046241	09/02/2021	AP2493100001			10-0462-212-000-00-000-000-000-0000	0462212	2,820.00
PAFEDERAT-PA FEDERATION OF TEACHERS				Order ID O-1	Payment Date: 09/02/2021	Payment Amt:	2,820.00
0000046242	09/01/2021	AP2493400060		3314077292	10-2290-610-000-30-229-000-000-0000	13610229	326.04
PITNEYBOW-PURCHASE POWER				Remit ID R-5	Payment Date: 09/02/2021	Payment Amt:	326.04
0000046243	08/31/2021	AP2493400058		65525439	10-1380-610-000-30-870-000-000-0000	13610870	79.36
0000046243	08/31/2021	AP2493400059		65525439	10-1610-610-000-40-870-000-000-0000	16610870	79.36
PRAXAIR-PRAXAIR DIST MID-ATLANTIC				Order ID O-1	Payment Date: 09/02/2021	Payment Amt:	158.72
0000046244	08/26/2021	LE2493300022	2200000082	18743510	10-2360-610-000-30-236-000-000-0000	13610236	49.99
0000046244	08/26/2021	LE2493300023	2200000076	18793626	10-2360-610-000-40-236-000-000-0000	16610236	30.67

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT REGISTER

Bank Account: GF - GENERAL FUND **Payment Dates:** 09/01/2021 - 09/30/2021

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

0000046244	08/26/2021	LE2493300029	2200000076	18793626	10-2360-610-000-40-236-000-000-0000	16610236	25.48
0000046244	08/26/2021	LE2493300030	2200000076	18793626	10-2360-610-000-40-236-000-000-0000	16610236	20.42
0000046244	08/26/2021	LE2493300027	2200000076	18793626	10-2360-610-000-40-236-000-000-0000	16610236	3.53
0000046244	08/26/2021	LE2493300026	2200000076	18793626	10-2360-610-000-40-236-000-000-0000	16610236	3.39
0000046244	08/26/2021	LE2493300028	2200000076	18793626	10-2360-610-000-40-236-000-000-0000	16610236	2.57
0000046244	08/26/2021	LE2493300025	2200000076	18793626	10-2360-610-000-40-236-000-000-0000	16610236	2.20
0000046244	08/26/2021	LE2493300024	2200000076	18793626	10-2360-610-000-40-236-000-000-0000	16610236	1.62
QUILL-QUILL CORP.				Order ID O-1	Payment Date: 09/02/2021	Payment Amt:	139.87
0000046245	09/02/2021	AP2493800002			10-2360-610-000-30-236-000-000-0000	13610236	199.89
SAMSLUB-SAMS CLUB				Order ID O-1	Payment Date: 09/02/2021	Payment Amt:	199.89
0000046246	08/26/2021	AP2493400063		1242420	10-1610-610-000-42-820-000-000-0000	1661082042	84.97
SNYDERBR-Snyder Brothers Inc.				Remit ID R-1	Payment Date: 09/02/2021	Payment Amt:	84.97
0000046247	08/26/2021	LE2493300031	2200000116	429432	10-2620-431-000-30-260-000-000-0000	13431260	458.40
SWARTZFIR-SWARTZ FIRE & SAFETY EQUIP.				Order ID O-1	Payment Date: 09/02/2021	Payment Amt:	458.40
0000046248	09/01/2021	AP2493600001			10-0462-211-000-00-000-000-000-0000	462211	91,719.99
TIUCIT-TIUCIT				Order ID O-1	Payment Date: 09/02/2021	Payment Amt:	91,719.99
0000046249	09/01/2021	LE2493300019	2200000102	6870	10-1380-610-000-30-815-000-000-0000	13610815	2,700.00
0000046249	09/01/2021	LE2493300020	2200000102	6870	10-1610-610-000-40-815-000-000-0000	16610815	300.00
TODAYSCL-Melior Inc Today's Class				Order ID O-1	Payment Date: 09/02/2021	Payment Amt:	3,000.00
0000046250	09/01/2021	AP2493400069			10-2360-530-000-30-236-000-000-0000	13530236	128.50
0000046250	09/01/2021	AP2493400067			10-2360-530-000-40-236-000-000-0000	16530236	42.84

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT REGISTER

Bank Account: GF - GENERAL FUND **Payment Dates:** 09/01/2021 - 09/30/2021

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

0000046250	09/01/2021	AP2493400068		10-2360-530-000-40-236-000-000-0000	16530236	42.84
VERIZONWI-VERIZON WIRELESS			Remit ID R-3	Payment Date: 09/02/2021	Payment Amt:	214.18
0000046251	09/02/2021	AP2493800006	28665	10-2620-610-000-30-260-000-000-0000	13610260	552.84
VIGILANT-Vigilant Security Inc.			Order ID O-1	Payment Date: 09/02/2021	Payment Amt:	552.84
0000046252	09/01/2021	AP2493400071	5016403453	10-1610-610-000-40-845-000-000-0000	16610845	1,355.96
WELLSFAVE-Wells Fargo Vendor Fin Serv			Order ID O-1	Payment Date: 09/02/2021	Payment Amt:	1,355.96
0000046253	09/01/2021	AP2493400002		10-6943-000-000-40-890-000-000-0000	16943890	1,313.00
ZZZZZ-Alexis Kauh				Payment Date: 09/02/2021	Payment Amt:	1,313.00
0000046254	09/01/2021	AP2493400003		10-6943-000-000-40-875-000-000-0000	16943875	17.50
ZZZZZ-Anees Sheergar				Payment Date: 09/02/2021	Payment Amt:	17.50
0000046255	08/31/2021	AP2493400004		10-6943-000-000-40-890-000-000-0000	16943890	977.00
ZZZZZ-Ashley Aungst				Payment Date: 09/02/2021	Payment Amt:	977.00
0000046256	08/31/2021	AP2493400005		10-6943-000-000-40-890-000-000-0000	16943890	2,000.00
ZZZZZ-Caren Andrews				Payment Date: 09/02/2021	Payment Amt:	2,000.00
0000046257	09/01/2021	AP2493400006		10-6943-000-000-40-890-000-000-0000	16943890	3,317.00
ZZZZZ-Chasity Benelisha				Payment Date: 09/02/2021	Payment Amt:	3,317.00
0000046258	08/31/2021	AP2493400010		10-6943-000-000-40-890-000-000-0000	16943890	1,000.00
ZZZZZ-Courtney Gregory				Payment Date: 09/02/2021	Payment Amt:	1,000.00
0000046259	09/01/2021	AP2493400011		10-6943-000-000-40-890-000-000-0000	16943890	3,318.00

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT REGISTER

Bank Account: GF - GENERAL FUND **Payment Dates:** 09/01/2021 - 09/30/2021

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

ZZZZZ-Crystal Malek	Payment Date: 09/02/2021	Payment Amt:	3,318.00
0000046260 09/01/2021 AP2493400012	10-6943-000-000-40-890-000-000-0000	16943890	1,693.00
ZZZZZ-Danielle Griffin	Payment Date: 09/02/2021	Payment Amt:	1,693.00
0000046261 09/01/2021 AP2493400040	10-6943-000-000-40-890-000-000-0000	16943890	2,192.00
ZZZZZ-Ginevra Leedom	Payment Date: 09/02/2021	Payment Amt:	2,192.00
0000046262 08/31/2021 AP2493400041	10-6943-000-000-40-845-000-000-0000	16943845	81.00
ZZZZZ-Hunter Schilling	Payment Date: 09/02/2021	Payment Amt:	81.00
0000046263 08/31/2021 AP2493400042	10-6943-000-000-42-820-000-000-0000	1694382042	921.72
ZZZZZ-Jarod Hoover	Payment Date: 09/02/2021	Payment Amt:	921.72
0000046264 08/31/2021 AP2493400043	10-6943-000-000-40-890-000-000-0000	16943890	950.00
ZZZZZ-Jessica Ingraham	Payment Date: 09/02/2021	Payment Amt:	950.00
0000046265 09/01/2021 AP2493400045	10-6943-000-000-40-890-000-000-0000	16943890	3,318.00
ZZZZZ-Kaitlynn Rearick	Payment Date: 09/02/2021	Payment Amt:	3,318.00
0000046266 09/01/2021 AP2493400046	10-6943-000-000-40-890-000-000-0000	16943890	1,342.00
ZZZZZ-Kendra McCloskey	Payment Date: 09/02/2021	Payment Amt:	1,342.00
0000046267 08/31/2021 AP2493400047	10-6943-000-000-40-845-000-000-0000	16943845	280.00
ZZZZZ-Landyn Carson	Payment Date: 09/02/2021	Payment Amt:	280.00
0000046268 09/01/2021 AP2493400048	10-6943-000-000-40-890-000-000-0000	16943890	3,318.00
ZZZZZ-Laurel Page	Payment Date: 09/02/2021	Payment Amt:	3,318.00

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT REGISTER

Bank Account: GF - GENERAL FUND **Payment Dates:** 09/01/2021 - 09/30/2021

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

0000046269	08/31/2021	AP2493400050	10-6943-000-000-40-845-000-000-0000	16943845	800.00
0000046269	09/08/2021	OD2497000002	10-6943-000-000-40-845-000-000-0000	16943845	(800.00)
ZZZZZ-Levi Shope			Payment Date: 09/02/2021	Payment Amt:	0.00
0000046270	09/01/2021	AP2493400052	10-6943-000-000-40-890-000-000-0000	16943890	49.45
ZZZZZ-Madison S Korman			Payment Date: 09/02/2021	Payment Amt:	49.45
0000046271	09/01/2021	AP2493400053	10-6943-000-000-40-890-000-000-0000	16943890	1,339.00
0000046271	09/08/2021	OD2497000001	10-6943-000-000-40-890-000-000-0000	16943890	(1,339.00)
ZZZZZ-Maranda Courter			Payment Date: 09/02/2021	Payment Amt:	0.00
0000046272	09/01/2021	AP2493400054	10-6943-000-000-40-890-000-000-0000	16943890	213.00
ZZZZZ-Megan Confer			Payment Date: 09/02/2021	Payment Amt:	213.00
0000046273	09/01/2021	AP2493400055	10-6943-000-000-40-890-000-000-0000	16943890	3,243.00
ZZZZZ-Melissa McGlynn			Payment Date: 09/02/2021	Payment Amt:	3,243.00
0000046274	09/01/2021	AP2493400056	10-6943-000-000-40-890-000-000-0000	16943890	1,192.00
ZZZZZ-Michelle Lindsay			Payment Date: 09/02/2021	Payment Amt:	1,192.00
0000046275	09/01/2021	AP2493400061	10-6943-000-000-40-890-000-000-0000	16943890	71.00
ZZZZZ-Rachel Hevner			Payment Date: 09/02/2021	Payment Amt:	71.00
0000046276	09/01/2021	AP2493400062	10-6943-000-000-40-890-000-000-0000	16943890	1,339.00
ZZZZZ-Riley Emel			Payment Date: 09/02/2021	Payment Amt:	1,339.00
0000046277	08/31/2021	AP2493400064	10-6943-000-000-42-835-000-000-0000	1694383542	704.30
ZZZZZ-Seth Hamilton			Payment Date: 09/02/2021	Payment Amt:	704.30

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT REGISTER

Bank Account: GF - GENERAL FUND **Payment Dates:** 09/01/2021 - 09/30/2021

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Sort: Payment Number

0000046278	08/31/2021	AP2493400065		10-6943-000-000-40-845-000-000-0000	16943845	1,011.00
ZZZZZ-Tanner Swinehart				Payment Date: 09/02/2021	Payment Amt:	1,011.00
0000046279	09/01/2021	AP2493400066		10-6943-000-000-40-890-000-000-0000	16943890	213.00
ZZZZZ-Teana Berry				Payment Date: 09/02/2021	Payment Amt:	213.00
0000046280	09/01/2021	AP2493400070		10-6943-000-000-40-890-000-000-0000	16943890	3,318.00
ZZZZZ-Tessa Frey				Payment Date: 09/02/2021	Payment Amt:	3,318.00
0000046281	09/02/2021	AP2493700001		10-0462-213-000-00-000-000-000-0000	462213	472.88
ZZZZZ-CM Regent				Payment Date: 09/02/2021	Payment Amt:	472.88
0000046282	09/02/2021	AP2493800001		10-0462-214-000-00-000-000-000-0000	462214	849.08
ZZZZZ-CM Regent 2				Payment Date: 09/02/2021	Payment Amt:	849.08
0000046283	09/02/2021	AP2493800003		10-6943-000-000-40-830-000-000-0000	16943830	2,243.00
ZZZZZ-Alexis Dauberman				Payment Date: 09/02/2021	Payment Amt:	2,243.00
0000046284	09/02/2021	AP2493800004		10-6943-000-000-40-830-000-000-0000	16943830	2,688.20
ZZZZZ-Mya Fox				Payment Date: 09/02/2021	Payment Amt:	2,688.20
0000046285	09/02/2021	AP2493800005		10-6943-000-000-40-830-000-000-0000	16943830	2,243.00
ZZZZZ-Jordan Vesci				Payment Date: 09/02/2021	Payment Amt:	2,243.00
0000046286	09/02/2021	AP2494400007		10-6943-000-000-40-890-000-000-0000	16943890	3,318.00
ZZZZZ-Brandy Morgret				Payment Date: 09/03/2021	Payment Amt:	3,318.00
0000046287	09/07/2021	AP2495800007	2949	10-2840-329-000-30-280-000-000-0000	13320280	7,267.00

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT REGISTER

Bank Account: GF - GENERAL FUND **Payment Dates:** 09/01/2021 - 09/30/2021

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

BLACKHF-Black Hoof Technology LLC			Order ID O-1	Payment Date: 09/07/2021	Payment Amt:	7,267.00
0000046288	09/07/2021	AP2495800005	1175954	10-1610-610-000-40-845-000-000-0000	16610845	1,975.08
CNHINDUST-CNH INDUSTRIAL CAPITAL AMERICA LLC			Remit ID R-1	Payment Date: 09/07/2021	Payment Amt:	1,975.08
0000046289	09/07/2021	AP2495800004		10-2620-622-000-30-260-000-000-0000	13622260	6,116.76
0000046289	09/07/2021	AP2495800003		10-2620-622-000-30-260-000-000-0000	13622260	1,414.18
WESTPENN-West Penn Power			Order ID O-1	Payment Date: 09/07/2021	Payment Amt:	7,530.94
0000046290	09/07/2021	AP2495800001		10-6943-000-000-40-825-000-000-0000	16943825	3,662.00
ZZZZZ-Kimberly L Negri				Payment Date: 09/07/2021	Payment Amt:	3,662.00
0000046291	09/08/2021	AP2497100002	166607857	10-6943-000-000-42-835-000-000-0000	1694383542	4,303.70
VETAFFAIR-US DEPARTMENT OF VETERANS AFFAIRS			Remit ID R-1	Payment Date: 09/10/2021	Payment Amt:	4,303.70
0000046292	09/08/2021	AP2497100001		10-6943-000-000-40-845-000-000-0000	16943845	800.00
ZZZZZ-Kristy Varner				Payment Date: 09/10/2021	Payment Amt:	800.00
0000046293	09/17/2021	AP2494400001		10-0462-AFL-PAY-00-000-000-000-0000	AFLAC	133.49
0000046293	09/17/2021	AP2494400002		10-0462-AFL-PAY-00-000-000-000-0000	AFLAC	133.49
AFLAC-AFLAC			Order ID O-1	Payment Date: 09/17/2021	Payment Amt:	266.98
0000046294	09/16/2021	AP2498900001	080354	10-1610-610-000-40-890-000-000-0000	16610890	1,852.74
ALTOONAMI-ALTOONA MIRROR			Remit ID R-1	Payment Date: 09/17/2021	Payment Amt:	1,852.74
0000046295	09/14/2021	LE2498800007 2200000163	13X4-3FP6-GPC7	10-1380-640-000-30-840-000-000-0000	13640840	647.88
0000046295	09/16/2021	LE2498800003 2200000158	17JG-FYGW-4XCQ	10-1610-610-000-40-890-000-000-0000	16610890	390.00

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT REGISTER

Bank Account: GF - GENERAL FUND **Payment Dates:** 09/01/2021 - 09/30/2021

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

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0000046295	09/16/2021	LE2498800002	2200000135	1VFG-RWRY-HX76	10-2360-610-000-40-236-000-000-0000	16610236	240.89
0000046295	09/16/2021	LE2498800005	2200000166	1RWR-DHQN-RPLD	10-1342-610-000-30-342-000-000-0000	13610342	113.60
0000046295	09/10/2021	LE2498800009	2200000157	17PK-F3JR-FYJ3	10-2620-610-000-30-260-000-000-0000	13610260	87.81
0000046295	09/14/2021	LE2498800008	2200000159	1VDD-FJQ4-7C3Y	10-2360-610-000-30-236-000-000-0000	13610236	60.63
0000046295	09/16/2021	LE2498800004	2200000161	1GF6-DCMW-733J	10-1330-610-000-30-330-000-000-0000	13610330	31.99
0000046295	09/16/2021	LE2498800006	2200000162	1V3T-V3WR-C7JH	10-1342-610-000-30-345-000-000-0000	13610345	23.92
Amazon-Amazon				Remit ID R-1	Payment Date: 09/17/2021	Payment Amt:	1,596.72
0000046296	09/16/2021	LE2498800019	2200000169	0016389	10-2620-431-000-40-260-000-000-0000	16431260	10,135.00
B&BSEAL-B & B SEALCOATING				Order ID O-1	Payment Date: 09/17/2021	Payment Amt:	10,135.00
0000046297	09/09/2021	AP2498900025			10-1610-610-000-40-875-000-000-0000	16610875	110.00
0000046297	09/09/2021	AP2498900026			10-2290-810-000-30-229-000-000-0000	13810229	60.00
BARRETTJO-JOHN A. BARRETT D.C.				Order ID O-1	Payment Date: 09/17/2021	Payment Amt:	170.00
0000046298	09/14/2021	AP2498900004		333364	10-2620-610-000-30-260-000-000-0000	13610260	3,210.00
BERKSHIRE-Berkshire Systems Group Inc				Order ID O-1	Payment Date: 09/17/2021	Payment Amt:	3,210.00
0000046299	09/16/2021	AP2498900003		9123	10-2360-610-000-30-236-000-000-0000	13610236	495.00
BUILDERSA-Builders Association of Central Pa				Remit ID R-1	Payment Date: 09/17/2021	Payment Amt:	495.00
0000046300	09/10/2021	LE2498800017	2200000146	1213740	10-1380-610-000-30-810-000-000-0000	13610810	779.69
0000046300	09/10/2021	LE2498800018	2200000146	1213740	10-1610-610-000-40-810-000-000-0000	16610810	419.84
0000046300	09/16/2021	LE2498800015	2200000168	1215063	10-1380-610-000-30-810-000-000-0000	13610810	168.04
0000046300	09/16/2021	LE2498800016	2200000168	1215063	10-1610-610-000-40-810-000-000-0000	16610810	90.48

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CARS2-CAPITAL AUTO REFINISHING				Order ID O-1	Payment Date: 09/17/2021	Payment Amt:	1,458.05
0000046301	09/16/2021	AP2498900002		31424684	10-1610-610-000-40-845-000-000-0000	16610845	1,191.39
CATERPILL-Caterpillar Financial Services Corporation				Order ID O-1	Payment Date: 09/17/2021	Payment Amt:	1,191.39
0000046302	09/09/2021	AP2498900014			10-2620-411-000-30-260-000-000-0000	13411260	35.25
CCRRA-Centre County Recycling &				Order ID O-1	Payment Date: 09/17/2021	Payment Amt:	35.25
0000046303	09/10/2021	LE2498800010	2200000114	79767	10-1610-610-000-40-845-000-000-0000	16610845	478.09
0000046303	09/10/2021	LE2498800011	2200000114	79767	10-1380-610-000-30-845-000-000-0000	13610845	478.09
CCTVCAP-CCTV Camera Pros				Order ID O-1	Payment Date: 09/17/2021	Payment Amt:	956.18
0000046304	09/14/2021	LE2498800021	2200000160	75545659	10-1380-610-000-30-850-000-000-0000	13610850	1,696.20
0000046304	09/14/2021	LE2498800022	2200000160	75545659	10-1610-610-000-40-850-000-000-0000	16610850	1,130.80
CENG-Cengage Learning				Order ID O-1	Payment Date: 09/17/2021	Payment Amt:	2,827.00
0000046305	09/10/2021	LE2498800014	2200000122	5318159	10-2620-610-000-30-260-000-000-0000	13610260	414.90
CHREEDINC-C.H. REED INC.				Order ID O-1	Payment Date: 09/17/2021	Payment Amt:	414.90
0000046306	09/16/2021	AP2498900008		4096039328	10-2620-415-000-30-260-000-000-0000	13415260	263.30
0000046306	09/14/2021	AP2498900012		4095432196	10-2620-415-000-30-260-000-000-0000	13415260	263.30
0000046306	09/16/2021	AP2498900010		4094778252	10-2620-415-000-30-260-000-000-0000	13415260	260.30
0000046306	09/16/2021	AP2498900009		4096039328	10-1380-610-000-30-850-000-000-0000	13610850	29.29
0000046306	09/16/2021	AP2498900011		4094778252	10-1380-610-000-30-850-000-000-0000	13610850	29.29
0000046306	09/14/2021	AP2498900013		4095432196	10-1380-610-000-30-850-000-000-0000	13610850	29.29
CINTAS-CINTAS CORPORATION LOC. 536				Remit ID R-1	Payment Date: 09/17/2021	Payment Amt:	874.77

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

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Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

0000046307	09/17/2021	AP2498900110		1237929	10-1610-610-000-40-845-000-000-0000	16610845	1,677.09
0000046307	09/10/2021	AP2498900007		120662	10-1610-610-000-40-845-000-000-0000	16610845	1,327.46
CNHINDUST-CNH INDUSTRIAL CAPITAL AMERICA LLC				Remit ID R-1	Payment Date: 09/17/2021	Payment Amt:	3,004.55
0000046308	09/10/2021	AP2498900006		129423719	10-2620-530-000-30-260-000-000-0000	13530260	1,005.05
0000046308	09/10/2021	AP2498900005		129445176	10-2620-530-000-30-260-000-000-0000	13530260	647.68
COMCASTB-COMCAST BUSINESS				Remit ID R-1	Payment Date: 09/17/2021	Payment Amt:	1,652.73
0000046309	09/16/2021	AP2498900015			10-1610-540-000-40-236-000-000-0000	16540236	280.00
CourierE-Courier Express/Democrat/Leader-Vindicator				Remit ID R-1	Payment Date: 09/17/2021	Payment Amt:	280.00
0000046310	09/17/2021	AP2494400003			10-0462-CPI-PAY-00-000-000-000-0000	CPIF	63.02
0000046310	09/17/2021	AP2494400006			10-0462-CPI-PAY-00-000-000-000-0000	CPIF	63.02
CPIFOUNDA-CPI Foundation				Order ID O-1	Payment Date: 09/17/2021	Payment Amt:	126.04
0000046311	09/16/2021	AP2498900028			10-2271-240-000-30-825-000-000-0000	13227825	1,839.00
CRAINE-Marty Craine					Payment Date: 09/17/2021	Payment Amt:	1,839.00
0000046312	09/13/2021	AP2498900016		20086143090421	10-2360-610-000-40-236-000-000-0000	16610236	14.47
0000046312	09/13/2021	AP2498900017		20086143090421	10-2360-610-000-30-236-000-000-0000	13610236	14.46
CRYSTASP-Crystal Springs				Order ID O-1	Payment Date: 09/17/2021	Payment Amt:	28.93
0000046313	09/14/2021	AP2498900063		22-C2-0235	10-2511-650-000-30-250-000-000-0000	13650251	11,183.88
CSIU-CENTRAL SUSQUEHANNA INTERMEDIA				Remit ID R-1	Payment Date: 09/17/2021	Payment Amt:	11,183.88
0000046314	09/09/2021	LE2498800013	2200000138	846660	10-1342-610-000-30-342-000-000-0000	13610342	1,116.58
0000046314	09/16/2021	LE2498800012	2200000156	854749	10-1342-610-000-30-342-000-000-0000	13610342	969.25

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT REGISTER

Bank Account: GF - GENERAL FUND **Payment Dates:** 09/01/2021 - 09/30/2021

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

CURTZE-C.A. Curtze Co.				Order ID O-1	Payment Date: 09/17/2021	Payment Amt:	2,085.83
0000046315	09/09/2021	LE2498800020	2200000107	515641-1	10-2620-610-000-30-260-000-000-0000	13610260	719.00
CWP-CLEARFIELD WHOLESALE PAPER COMPANY				Order ID O-1	Payment Date: 09/17/2021	Payment Amt:	719.00
0000046316	09/17/2021	AP2498900107		72762487	10-1610-610-000-40-890-000-000-0000	16610890	257.77
0000046316	09/17/2021	AP2498900081		72762487	10-1380-610-000-30-840-000-000-0000	13610840	242.93
0000046316	09/17/2021	AP2498900102		72762487	10-2515-610-000-30-250-000-000-0000	13610250	153.70
0000046316	09/17/2021	AP2498900101		72762487	10-2360-610-000-42-236-000-000-0000	1661023642	102.11
0000046316	09/17/2021	AP2498900099		72762487	10-2360-610-000-40-236-000-000-0000	16610236	94.77
0000046316	09/17/2021	AP2498900080		72762487	10-1610-610-000-40-835-000-000-0000	16610835	61.80
0000046316	09/17/2021	AP2498900079		72762487	10-1380-610-000-30-835-000-000-0000	13610835	61.80
0000046316	09/17/2021	AP2498900096		72762487	10-2290-610-000-30-229-000-000-0000	13610229	57.11
0000046316	09/17/2021	AP2498900106		72762487	10-1610-610-000-40-880-000-000-0000	16610880	52.73
0000046316	09/17/2021	AP2498900069		72762487	10-1610-610-000-40-335-000-000-0000	16610335	48.11
0000046316	09/17/2021	AP2498900098		72762487	10-2360-610-000-30-236-000-000-0000	13610236	46.82
0000046316	09/17/2021	AP2498900073		72762487	10-1380-610-000-30-810-000-000-0000	13610810	44.34
0000046316	09/17/2021	AP2498900100		72762487	10-2380-610-000-30-238-000-000-0000	13610238	41.11
0000046316	09/17/2021	AP2498900072		72762487	10-1370-610-000-30-370-000-000-0000	13610370	40.85
0000046316	09/17/2021	AP2498900104		72762487	10-2840-610-000-30-280-000-000-0000	13610280	37.43
0000046316	09/17/2021	AP2498900103		72762487	10-2515-610-000-40-250-000-000-0000	16610250	32.85
0000046316	09/17/2021	AP2498900083		72762487	10-1610-610-000-40-845-000-000-0000	16610845	27.43
0000046316	09/17/2021	AP2498900082		72762487	10-1380-610-000-30-845-000-000-0000	13610845	27.43
0000046316	09/17/2021	AP2498900094		72762487	10-1390-610-000-30-390-000-000-0000	13610390	26.62

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FUND ACCOUNTING PAYMENT REGISTER

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Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

0000046316	09/17/2021	AP2498900066	72762487	10-1330-610-000-30-330-000-000-0000	13610330	26.55
0000046316	09/17/2021	AP2498900088	72762487	10-1380-610-000-30-865-000-000-0000	13610865	25.00
0000046316	09/17/2021	AP2498900068	72762487	10-1330-610-000-30-335-000-000-0000	13610335	24.00
0000046316	09/17/2021	AP2498900105	72762487	10-1610-610-000-40-875-000-000-0000	16610875	23.35
0000046316	09/17/2021	AP2498900090	72762487	10-1610-610-000-40-870-000-000-0000	16610870	22.69
0000046316	09/17/2021	AP2498900108	72762487	10-1610-610-000-40-892-000-000-0000	16610892	22.00
0000046316	09/17/2021	AP2498900075	72762487	10-1380-610-000-30-815-000-000-0000	13610815	20.33
0000046316	09/17/2021	AP2498900089	72762487	10-1380-610-000-30-870-000-000-0000	13610870	15.12
0000046316	09/17/2021	AP2498900095	72762487	10-2290-610-000-40-229-000-000-0000	16610229	14.49
0000046316	09/17/2021	AP2498900067	72762487	10-1610-610-000-40-330-000-000-0000	16610330	14.30
0000046316	09/17/2021	AP2498900093	72762487	10-1380-610-600-30-995-000-000-0000	13610995	14.00
0000046316	09/17/2021	AP2498900097	72762487	10-2290-610-000-40-229-000-000-0000	16610229	14.00
0000046316	09/17/2021	AP2498900071	72762487	10-1342-610-000-30-345-000-000-0000	13610345	14.00
0000046316	09/17/2021	AP2498900091	72762487	10-1380-610-000-30-872-000-000-0000	13610872	13.56
0000046316	09/17/2021	AP2498900092	72762487	10-1610-610-000-40-872-000-000-0000	16610872	13.56
0000046316	09/17/2021	AP2498900074	72762487	10-1610-610-000-40-810-000-000-0000	16610810	11.09
0000046316	09/17/2021	AP2498900087	72762487	10-1610-610-000-40-860-000-000-0000	16610860	11.00
0000046316	09/17/2021	AP2498900086	72762487	10-1380-610-000-30-860-000-000-0000	13610860	11.00
0000046316	09/17/2021	AP2498900064	72762487	10-1310-610-000-30-310-000-000-0000	13610310	9.00
0000046316	09/17/2021	AP2498900077	72762487	10-1380-610-000-30-830-000-000-0000	13610830	8.40
0000046316	09/17/2021	AP2498900085	72762487	10-1610-610-000-40-850-000-000-0000	16610850	7.15
0000046316	09/17/2021	AP2498900076	72762487	10-1610-610-000-40-815-000-000-0000	16610815	6.78
0000046316	09/17/2021	AP2498900070	72762487	10-1342-610-000-30-342-000-000-0000	13610342	6.73

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT REGISTER

Bank Account: GF - GENERAL FUND **Payment Dates:** 09/01/2021 - 09/30/2021

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Sort: Payment Number

0000046316	09/17/2021	AP2498900084		72762487	10-1380-610-000-30-850-000-000-0000	13610850	5.85
0000046316	09/17/2021	AP2498900078		72762487	10-1610-610-000-40-830-000-000-0000	16610830	3.60
0000046316	09/17/2021	AP2498900065		72762487	10-1610-610-000-40-310-000-000-0000	16610310	1.00
DELAGE-DE LAGE LANDEN FINANCIAL SERVICES INC.			Order ID O-1	Payment Date: 09/17/2021	Payment Amt:	1,816.26	
0000046317	09/14/2021	AP2498900024		3613254	10-2620-330-000-30-260-000-000-0000	13330260	110.00
EHRlich-J.C. Ehrlich			Remit ID R-1	Payment Date: 09/17/2021	Payment Amt:	110.00	
0000046318	09/10/2021	AP2498900023		187684	10-2620-530-000-30-260-000-000-0000	13530260	199.00
GETWIRELE-GETWIRELESS.NET			Order ID O-1	Payment Date: 09/17/2021	Payment Amt:	199.00	
0000046319	09/16/2021	LE2498800024	2200000148	98532915	10-1330-610-991-30-330-000-000-0038	136103300038	381.55
0000046319	09/16/2021	LE2498800025	2200000148	98532915	10-1610-610-000-40-330-000-000-0000	16610330	254.37
HENRYSCHE-HENRY SCHEIN INC.			Order ID O-1	Payment Date: 09/17/2021	Payment Amt:	635.92	
0000046320	09/16/2021	AP2498900020		562334	10-2620-610-000-30-260-000-000-0000	13610260	487.02
0000046320	09/16/2021	AP2498900021		562334	10-1380-610-000-30-845-000-000-0000	13610845	487.02
0000046320	09/16/2021	AP2498900022		562334	10-1610-610-000-40-845-000-000-0000	16610845	487.02
0000046320	09/16/2021	AP2498900019		562334	10-1610-610-000-40-875-000-000-0000	16610875	487.00
JJPOWELL-J.J. POWELL INC			Order ID O-1	Payment Date: 09/17/2021	Payment Amt:	1,948.06	
0000046321	09/16/2021	AP2498900018			10-1610-330-000-40-890-000-000-0000	16330890	1,050.00
JTI-J & T Irwin Consulting, LLC			Remit ID R-1	Payment Date: 09/17/2021	Payment Amt:	1,050.00	
0000046322	09/17/2021	AP2498900058			10-2511-330-000-30-250-000-000-0000	13330251	2,200.00
KSL-The KSL Group			Order ID O-1	Payment Date: 09/17/2021	Payment Amt:	2,200.00	

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT REGISTER

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0000046323	09/09/2021	AP2498900034		1516	10-2360-530-000-30-236-000-000-0000	13530236	101.25
0000046323	09/09/2021	AP2498900033		1516	10-2360-530-000-40-236-000-000-0000	16530236	101.25
LAZERPRO-Lazerpro				Order ID O-1	Payment Date: 09/17/2021	Payment Amt:	202.50
0000046324	09/17/2021	AP2494400004			10-0462-DUE-PAY-00-000-000-000-0000	UNION	425.00
0000046324	09/17/2021	AP2494400005			10-0462-DUE-PAY-00-000-000-000-0000	UNION	425.00
LOCAL0336-LOCAL 03361				Order ID O-1	Payment Date: 09/17/2021	Payment Amt:	850.00
0000046325	09/16/2021	AP2498900056		080231	10-1610-540-000-40-236-000-000-0000	16540236	954.40
0000046325	09/14/2021	AP2498900057			10-1610-540-000-40-236-000-000-0000	16540236	69.30
LOCKHAVEN-THE LOCK HAVEN EXPRESS				Order ID O-1	Payment Date: 09/17/2021	Payment Amt:	1,023.70
0000046326	09/14/2021	AP2498900032			10-2360-610-000-30-236-000-000-0000	13610236	42.46
LOWESHOM-LOWES BUSINESS ACCOUNT				Remit ID R-1	Payment Date: 09/17/2021	Payment Amt:	42.46
0000046327	09/14/2021	AP2498900029	2000001019	34412	10-2840-610-000-30-280-000-000-0000	13610280	1,199.00
0000046327	09/14/2021	AP2498900030		34573	10-2840-610-000-30-280-000-000-0000	13610280	95.00
LVTEC-LVTECH				Remit ID R-1	Payment Date: 09/17/2021	Payment Amt:	1,294.00
0000046328	09/14/2021	AP2498900027		56001	10-2360-540-000-30-236-000-000-0000	13540236	2,092.40
MCCLAT-McClatchy				Order ID O-1	Payment Date: 09/17/2021	Payment Amt:	2,092.40
0000046329	09/09/2021	LE2498800039	2200000113	708660	10-1610-610-000-42-835-000-000-0000	1661083542	117.03
0000046329	09/09/2021	LE2498800038	2200000113	708660	10-1610-610-000-40-835-000-000-0000	16610835	117.03
0000046329	09/14/2021	LE2498800037	2200000144	710362	10-2620-432-000-30-260-000-000-0000	13432260	79.81
0000046329	09/16/2021	LE2498800036	2200000145	711119	10-2620-432-000-30-260-000-000-0000	13432260	14.24
0000046329	09/16/2021	LE2498500001	2200000145	711024	10-2620-432-000-30-260-000-000-0000	13432260	12.12

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FUND ACCOUNTING PAYMENT REGISTER

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NAPASTC1-Nittany Supply Inc				Remit ID R-3	Payment Date: 09/17/2021	Payment Amt:	340.23
0000046330	09/14/2021	AP2498900031			10-2620-411-000-30-260-000-000-0000	13411260	750.00
NEWMANHIL-NEWMAN HILL INC.				Order ID O-1	Payment Date: 09/17/2021	Payment Amt:	750.00
0000046331	09/09/2021	LE2498800035	2200000132		10-2290-810-000-30-229-000-000-0000	13810229	25.00
PAEOP-PAEOP				Order ID O-1	Payment Date: 09/17/2021	Payment Amt:	25.00
0000046332	09/09/2021	AP2498900040			10-1610-810-000-40-815-000-000-0000	16810815	22.00
0000046332	09/09/2021	AP2498900041			10-1610-810-000-42-820-000-000-0000	1681082042	22.00
0000046332	09/09/2021	AP2498900043			10-1610-810-000-42-820-000-000-0000	1681082042	22.00
0000046332	09/09/2021	AP2498900039			10-1610-810-000-40-825-000-000-0000	16810825	22.00
0000046332	09/09/2021	AP2498900045			10-1610-810-000-40-825-000-000-0000	16810825	22.00
0000046332	09/09/2021	AP2498900046			10-1610-810-000-42-835-000-000-0000	1681083542	22.00
0000046332	09/09/2021	AP2498900047			10-1610-810-000-42-835-000-000-0000	1681083542	22.00
0000046332	09/09/2021	AP2498900037			10-1610-810-000-40-850-000-000-0000	16810850	22.00
0000046332	09/09/2021	AP2498900042			10-1610-810-000-40-850-000-000-0000	16810850	22.00
0000046332	09/09/2021	AP2498900038			10-1610-810-000-40-860-000-000-0000	16810860	22.00
0000046332	09/09/2021	AP2498900036			10-1610-810-000-40-875-000-000-0000	16810875	22.00
0000046332	09/09/2021	AP2498900044			10-1610-810-000-42-880-000-000-0000	1681088042	22.00
PASTATEPO-PA STATE POLICE				Order ID O-1	Payment Date: 09/17/2021	Payment Amt:	264.00
0000046333	09/16/2021	LE2498800033	2200000121	3014679868	10-1330-610-000-30-330-000-000-0000	13610330	29.69
0000046333	09/16/2021	LE2498800034	2200000121	3014679868	10-1610-610-000-40-330-000-000-0000	16610330	19.79
PDENTAL-Patterson Dental				Remit ID R-1	Payment Date: 09/17/2021	Payment Amt:	49.48

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0000046334	09/16/2021	AP2498900035			10-2360-810-000-30-236-000-000-0000	13810236	100.00
PGFIRECO-PLEASANT GAP FIRE CO. NO. 1			Order ID O-1	Payment Date: 09/17/2021	Payment Amt:	100.00	
0000046335	09/17/2021	AP2497100004			10-1610-230-000-40-890-000-000-0000	16230890	217.20
0000046335	09/08/2021	AP2497100003			10-1390-230-000-30-390-000-000-0000	13230390	191.24
PSERS-PENNSYLVANIA STATE EMPLOYEES RETIREMENT			Order ID O-1	Payment Date: 09/17/2021	Payment Amt:	408.44	
0000046336	09/09/2021	LE2498800030	2200000092	18968246	10-2360-610-000-30-236-000-000-0000	13610236	324.94
0000046336	09/09/2021	LE2498800031	2200000092	18968246	10-1610-610-000-40-890-000-000-0000	16610890	324.94
0000046336	09/09/2021	LE2498800029	2200000092	18968246	10-2360-610-000-40-236-000-000-0000	16610236	324.94
0000046336	09/09/2021	LE2498800032	2200000092	18968246	10-1610-610-000-40-885-000-000-0000	16610885	324.93
0000046336	09/09/2021	LE2498800047	2200000100	19005383	10-1342-610-000-30-345-000-000-0000	13610345	248.96
0000046336	09/16/2021	AP2498900053	2200000076	18793626	10-2360-610-000-40-236-000-000-0000	16610236	89.88
0000046336	09/16/2021	AP2498900052		17670559	10-2360-610-000-30-236-000-000-0000	13610236	(9.89)
QUILL-QUILL CORP.			Order ID O-1	Payment Date: 09/17/2021	Payment Amt:	1,628.70	
0000046337	09/10/2021	LE2498800045	2200000123	16692700	10-1380-610-000-30-850-000-000-0000	13610850	428.34
0000046337	09/10/2021	LE2498800046	2200000123	16692700	10-1610-610-000-40-850-000-000-0000	16610850	285.56
R.E.MICHE-R.E. MICHEL COMPANY INC.			Order ID O-1	Payment Date: 09/17/2021	Payment Amt:	713.90	
0000046338	09/09/2021	LE2498800043	2200000141	996423	10-1610-610-000-40-870-000-000-0000	16610870	385.01
0000046338	09/09/2021	LE2498800044	2200000141	996423	10-1380-610-000-30-870-000-000-0000	13610870	256.67
0000046338	09/16/2021	LE2498800040	2200000155	008190	10-1610-610-000-40-870-000-000-0000	16610870	209.70
0000046338	09/16/2021	LE2498800041	2200000155	008190	10-1380-610-000-30-870-000-000-0000	13610870	139.80
0000046338	09/16/2021	LE2498800042	2200000154	008189	10-1380-610-000-30-870-000-000-0000	13610870	99.70

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0000046338	09/10/2021	AP2498900048		L75986	10-1610-610-000-40-870-000-000-0000	16610870	98.88
0000046338	09/10/2021	AP2498900049		L75986	10-1380-610-000-30-870-000-000-0000	13610870	98.87
0000046338	09/10/2021	AP2498900050		L75985	10-1610-610-000-40-835-000-000-0000	16610835	25.39
0000046338	09/10/2021	AP2498900051		L75985	10-1380-610-000-30-835-000-000-0000	13610835	25.36
ROBERTOXY-Roberts Oxygen Company INC.				Order ID O-1	Payment Date: 09/17/2021	Payment Amt:	1,339.38
0000046339	09/16/2021	LE2498800048	2100000978	8472247	10-1380-752-219-30-825-000-000-0029	1375282500 29	9,220.98 #
Rockler-Rockler				Remit ID R-1	Payment Date: 09/17/2021	Payment Amt:	9,220.98
0000046340	09/09/2021	LE2498800052	2200000125	87879	10-1610-610-000-40-875-000-000-0000	16610875	60.00
S&R REPAI-S&R REPAIRS TOWING AND REC.				Order ID O-1	Payment Date: 09/17/2021	Payment Amt:	60.00
0000046341	09/10/2021	LE2498800049	2100001118	1076	10-1610-540-000-40-236-000-000-0000	16540236	3,600.00 #
SCHLESING-Schlesinger Communications Inc				Remit ID R-1	Payment Date: 09/17/2021	Payment Amt:	3,600.00
0000046342	09/08/2021	AP2498900054		17840	10-2360-810-000-40-236-000-000-0000	16810236	74.93
0000046342	09/08/2021	AP2498900055		17840	10-2360-810-000-30-236-000-000-0000	13810236	74.92
TELEME-Telemedicine Management, Inc.d/b/a				Order ID O-1	Payment Date: 09/17/2021	Payment Amt:	149.85
0000046343	09/10/2021	LE2498800050	2200000136	361150	10-2620-610-000-30-260-000-000-0000	13610260	61.05
TRIANGLE-TRIANGLE BUILDING SUPPLIES				Order ID O-1	Payment Date: 09/17/2021	Payment Amt:	61.05
0000046344	09/13/2021	AP2498900062			10-1610-610-000-40-333-000-000-0000	16610333	130.38
VERIZONWI-VERIZON WIRELESS				Remit ID R-3	Payment Date: 09/17/2021	Payment Amt:	130.38
0000046345	09/16/2021	AP2498900061			10-1610-610-000-40-875-000-000-0000	16610875	1,306.44
WEXBANK-WEX BANK				Remit ID R-1	Payment Date: 09/17/2021	Payment Amt:	1,306.44

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT REGISTER

Bank Account: GF - GENERAL FUND **Payment Dates:** 09/01/2021 - 09/30/2021

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

0000046346	09/16/2021	AP2498900059			10-2620-530-000-30-260-000-000-0000	13530260	7.70
WINDSTREA-WINDSTREAM ACCOUNTS PAYABLE			Order ID O-1	Payment Date: 09/17/2021		Payment Amt:	7.70
0000046347	09/21/2021	LE2501100003	2200000142	75545659	10-1380-610-991-30-830-000-000-0038	136108300038	4,547.00
0000046347	09/21/2021	LE2501100002	2200000142	75545659	10-1380-610-000-30-830-000-000-0000	13610830	500.00
CENG-Cengage Learning Inc			Remit ID R-1	Payment Date: 09/24/2021		Payment Amt:	5,047.00
0000046348	09/21/2021	AP2501400002		14048326	10-2620-523-000-30-260-000-000-0000	13523260	10,935.00
0000046348	09/21/2021	AP2501400003		14048326	10-2620-522-000-30-260-000-000-0000	13522260	6,882.75
0000046348	09/21/2021	AP2501400001		14048326	10-2620-520-000-30-260-000-000-0000	13520260	6,681.75
LIBERTY-LIBERTY MUTUAL INSURANCE			Remit ID R-1	Payment Date: 09/24/2021		Payment Amt:	24,499.50
0000046349	09/24/2021	AP2501400006		33989	10-2840-610-000-30-280-000-000-0000	13610280	1,199.00
LVTEC-LVTECH			Remit ID R-1	Payment Date: 09/24/2021		Payment Amt:	1,199.00
0000046350	09/24/2021	AP2501400005		5016823439	10-1610-440-000-40-845-000-000-0000	16440845	1,564.07
WELLSFARG-Wells Fargo Equipment Finance Inc			Remit ID R-1	Payment Date: 09/24/2021		Payment Amt:	1,564.07
0000046351	09/23/2021	AP2501400004			10-6943-000-000-40-890-000-000-0000	16943890	3,317.00
ZZZZZ-Kalee Rizzo					Payment Date: 09/24/2021	Payment Amt:	3,317.00
* 0IRS000903	09/03/2021	OD2495500012			10-0462-FED-PAY-00-000-000-000-0000	FITWH	13,440.84
* 0IRS000903	09/03/2021	OD2495500013			10-0462-220-000-00-000-000-000-0000	462220	12,051.58
* 0IRS000903	09/03/2021	OD2495500010			10-0462-SSA-PAY-00-000-000-000-0000	EE SOCSEC	3,734.02
* 0IRS000903	09/03/2021	OD2495500011			10-0462-MED-PAY-00-000-000-000-0000	EEMEDICAR E	2,317.56
IRS-INTERNAL REVENUE SERVICE			Order ID O-1	Payment Date: 09/03/2021		Payment Amt:	31,544.00

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT REGISTER

Bank Account: GF - GENERAL FUND **Payment Dates:** 09/01/2021 - 09/30/2021

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

* ERR0000922	09/22/2021 OD2509100005	10-0462-230-000-00-000-000-0000	462230	268,127.16
PSERSCONT-PSERS	Order ID O-1	Payment Date: 09/22/2021	Payment Amt:	268,127.16
* GFMS083121	09/10/2021 OD2501300001	10-2513-810-000-30-250-000-000-0000	138102513	204.05
FNB-FNB COMMERCIAL CREDIT CARD	Remit ID R-1	Payment Date: 09/10/2021	Payment Amt:	204.05
* HSA0000831	09/02/2021 OD2494000001	10-0462-HSA-EMP-00-000-000-000-0000	100462HSAE MP	1,409.78
PNCHSACU-PNC-HSA Custodian		Payment Date: 09/02/2021	Payment Amt:	1,409.78
* HSA0000917	09/17/2021 OD2509100013	10-0462-HSA-EMP-00-000-000-000-0000	100462HSAE MP	1,409.78
PNCHSACU-PNC-HSA Custodian		Payment Date: 09/17/2021	Payment Amt:	1,409.78
* IRS0000907	09/07/2021 OD2497200001	10-0462-SSA-PAY-00-000-000-000-0000	EE SOCSEC	6,000.00
IRS-INTERNAL REVENUE SERVICE	Order ID O-1	Payment Date: 09/07/2021	Payment Amt:	6,000.00
* IRS0000917	09/17/2021 OD2509100009	10-0462-FED-PAY-00-000-000-000-0000	FITWH	10,656.41
* IRS0000917	09/17/2021 OD2509100008	10-0462-220-000-00-000-000-000-0000	462220	8,923.62
* IRS0000917	09/17/2021 OD2509100011	10-0462-SSA-PAY-00-000-000-000-0000	EE SOCSEC	7,143.63
* IRS0000917	09/17/2021 OD2509100010	10-0462-MED-PAY-00-000-000-000-0000	EEMEDICAR E	1,779.99
IRS-INTERNAL REVENUE SERVICE	Order ID O-1	Payment Date: 09/17/2021	Payment Amt:	28,503.65
* PAY0000914	09/14/2021 OD2509100021	10-0101-NET-PAY-00-000-000-000-0000	NET PAY	86,059.16
PAYROLL-Payroll	Order ID O-1	Payment Date: 09/14/2021	Payment Amt:	86,059.16
* PAY0000930	09/29/2021 OD2509100022	10-0101-NET-PAY-00-000-000-000-0000	NET PAY	104,923.07

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT REGISTER

Bank Account: GF - GENERAL FUND **Payment Dates:** 09/01/2021 - 09/30/2021

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

PAYROLL-Payroll	Order ID O-1	Payment Date: 09/29/2021	Payment Amt:	104,923.07
* 09/10/2021 OD2509100017 POS0000831		10-0462-POS-PAY-00-000-000-000-0000 POSPAY		9.81
* 09/10/2021 OD2509100016 POS0000831		10-0462-POS-PAY-00-000-000-000-0000 POSPAY		9.80
POSPSERS-PSERS - POS	Order ID O-1	Payment Date: 09/10/2021	Payment Amt:	19.61
* 09/10/2021 OD2509100019 RET0000831		10-0462-RET-PAY-00-000-000-000-0000 EE PSERS		10,546.97
* 09/10/2021 OD2509100020 RET0000831		10-0462-RET-PAY-00-000-000-000-0000 EE PSERS		8,316.95
* 09/10/2021 OD2509100018 RET0000831		10-0462-RET-PAY-00-000-000-000-0000 EE PSERS		106.06
PSERSEMP-PSERS-Employee Share	Order ID O-1	Payment Date: 09/10/2021	Payment Amt:	18,969.98
* 09/03/2021 OD2495500005 STX0000831		10-0462-STA-PAY-00-000-000-000-0000 SITWH		4,921.74
PADEPTREV-PA DEPT OF REVENUE	Order ID O-1	Payment Date: 09/03/2021	Payment Amt:	4,921.74
* 09/22/2021 OD2509100006 STX0000922		10-0462-STA-PAY-00-000-000-000-0000 SITWH		3,768.64
PADEPTREV-PA DEPT OF REVENUE	Order ID O-1	Payment Date: 09/22/2021	Payment Amt:	3,768.64
* 09/01/2021 OD2494000003 SUP0000831		10-0462-SUP-PAY-00-000-000-000-0000 SUPPORT		150.50
EXPERT-EXPERT PAY	Order ID O-1	Payment Date: 09/01/2021	Payment Amt:	150.50
* 09/17/2021 OD2509100007 SUP0000917		10-0462-SUP-PAY-00-000-000-000-0000 SUPPORT		150.50
EXPERT-EXPERT PAY	Order ID O-1	Payment Date: 09/17/2021	Payment Amt:	150.50
* 09/30/2021 OD2509100004 SUP0000930		10-0462-SUP-PAY-00-000-000-000-0000 SUPPORT		150.50

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT REGISTER

Bank Account: GF - GENERAL FUND **Payment Dates:** 09/01/2021 - 09/30/2021

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

EXPERT-EXPERT PAY	Order ID O-1	Payment Date: 09/30/2021	Payment Amt:	150.50
* 09/01/2021 OD2494000004 VOYA000090		10-0462-RET-PAY-00-000-000-000-0000	EE PSERS	609.04
* 09/01/2021 OD2494000005 VOYA000090		10-0462-230-000-00-000-000-000-0000	462230	498.29
PSERSEMP-PSERS-VOYAEmployee Share	Order ID O-2	Payment Date: 09/01/2021	Payment Amt:	1,107.33
* 09/17/2021 OD2509100012 VOYA000091		10-0462-ING-PAY-00-000-000-000-0000	ING	275.00
VOYARETIR-Voya Institutional Trust Company	Order ID O-1	Payment Date: 09/17/2021	Payment Amt:	275.00
* 09/30/2021 OD2509100003 VOYA000093		10-0462-ING-PAY-00-000-000-000-0000	ING	275.00
VOYARETIR-Voya Institutional Trust Company	Order ID O-1	Payment Date: 09/30/2021	Payment Amt:	275.00
* 09/01/2021 OD2494000002 VOYA000831		10-0462-ING-PAY-00-000-000-000-0000	ING	6,275.00
VOYARETIR-Voya Institutional Trust Company	Order ID O-1	Payment Date: 09/01/2021	Payment Amt:	6,275.00
* 09/16/2021 OD2509100014 VOYA000916		10-0462-RET-PAY-00-000-000-000-0000	EE PSERS	628.82
* 09/16/2021 OD2509100015 VOYA000916		10-0462-230-000-00-000-000-000-0000	462230	514.50
PSERSEMP-PSERS-VOYAEmployee Share	Order ID O-2	Payment Date: 09/16/2021	Payment Amt:	1,143.32
10 - GENERAL FUND				874,764.78

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT REGISTER

Bank Account: GF - GENERAL FUND **Payment Dates:** 09/01/2021 - 09/30/2021

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Grand Total All Funds	874,764.78
Grand Total Credit Cards	0.00
Grand Total Direct Deposits	0.00
Grand Total Manual Checks	(3,189.00)
Grand Total Other Disbursement Non-negotiables	565,387.77
Grand Total Procurement Card Other Disbursement Non-negotiables	0.00
Grand Total Regular Checks	312,566.01
Grand Total All Payments	874,764.78

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

Adult\Post-Secondary Education Enrollments

Program Name	# of students
Diesel Technology	4
Emerging Energy & Infrastructure	3
HEO (July 2021)	15
Cosmetology (July 2021)	15
Practical Nursing (August 2021)	26
P/T Practical Nursing (Jan 2020)	18
Practical Nursing (January 2021)	29
CDL (July 2021)	2
Medical Assistant (Aug 2021)	4
Case Diesel Degree (now enrolled)	4
NGC Degree (now enrolled)	6
Adv Mfg AST (now enrolled)	5
Healthcare Management (now enrolled)	2
Total:	133

Auto Tech	4
Carpentry	4
Collision Repair	0
Dental Assistant	9
HVAC/R	10
Landscape Hort.	1
Precision Machine	1
Welding	7
Total:	36

Note: **The following Programs will be enrolling for Fall / Winter:**

Heavy Equipment
 CDL
 Cosmetology / Esthetician
 EE&I
 Medical Assistant
 Healthcare Management
 Natural Gas Compression
 Practical Nursing (FT and PT)



Central PA Institute of Science and Technology
2021-2022 Secondary and Adult Enrollment (By School)

TOTAL	BEA	BHS	PV	SC	PAC	CM	ADULTS	
13	4	8	1					Automotive Body Technology/Collision Repair
36	6	22	4				4	Automotive Science & Technology
30	5	19	2				4	Carpentry & Building Construction Technology
35	13	21	1					Cisco Networking Academy
16	2	9	5					Commercial & Advertising Arts
49	18	26	5					Cosmetology
28	7	15	6					Culinary Arts / Food & Beverage Management
28	4	12	3				9	Dental Assisting
36	18	8	10					Diesel Equipment Maintenance & Repair Tech
32	12	16	4					Early Childhood Education
34	9	11	14					Emergency Services
54	13	28	11	1	1			Heavy Equipment Operation Technology
20	5	9	5				1	Horticulture/Landscaping
37	16	7	2	1		1	10	HVAC
47	22	14	11					Medical Science & Technology
8	2	3	2				1	Precision Machine Technology
38	11	15	5				7	Welding & Metal Fabrication Technology
541	167	243	91	2	1	1	36	Totals

10/1/2021



Central Pennsylvania Institute of Science and Technology
540 North Harrison Road
Pleasant Gap, PA 16823
Phone: (814)359-2793 Fax: (814)359-2599

To: Joint Operating Committee
From: Dr. Richard C. Makin
Date: October 4, 2021
Subject: Assignment and Compensation Update

At the September 10, 2018 Joint Operating Committee (JOC) meeting, the JOC gave approval to confer authority to CPI administrators, President, Vice-President of Secondary Education, and Vice-President of Post-Secondary Education, to assign and compensate by classification of faculty and staff as needed with monthly updates to the Joint Operating Committee. Such classifications shall be made per PDE or accreditor standards.

The following is an assignment and compensation update for the JOC:

1. Winter Term (Nov. 17, 2021) - Utilize Tasha King (Medical Assistant Instructor) to teach Intro to Medical Coding (HCC-122 | 36 hrs, 30 lecture and 6 lab). HCC-122 is shared by CPI's Medical Assistant and Healthcare Management Programs. Mrs. King will be compensated \$1,380 for teaching this course.
2. Winter Term (Nov. 17, 2021) – Utilize Joe Luther – CPI Landscape / Horticulture Instructor, to teach Customer Service (SOC-151) as a general education course in CPI's degree program offerings. SOC-151 is 36 hours (18 lecture / 24 lab). Mr. Luther will be compensated \$1,440 for the course, plus \$360 prep.



Book	Policy Manual
Section	000 Local Joint Operating Committee Procedures
Title	Meetings
Code	006
Status	First Reading
Last Revised	October 6, 2021

Parliamentary Authority

All Joint Operating Committee meetings shall be conducted in an orderly and business-like manner. Robert's Rules of Order Newly Revised shall govern the Joint Operating Committee in its deliberations in all cases in which it is not inconsistent with law, state regulations or Joint Operating Committee procedures.[\[1\]](#)[\[2\]](#)

Quorum

A quorum shall consist of a majority of the members of the Joint Operating Committee. No business shall be transacted at a meeting without a quorum, but the members present at such a meeting may adjourn to another time.[\[3\]](#)

Presiding Officer

The Chairperson shall preside at all Joint Operating Committee meetings. In the absence, disability or disqualification of the Chairperson, the Vice-Chairperson shall act instead. If neither person is present, a Joint Operating Committee member shall be elected Chairperson pro tempore by a majority of those present and voting to preside at that meeting only. Where no such majority is achieved on the first vote, a second vote shall be cast for the two (2) candidates who received the greatest number of votes.[\[4\]](#)[\[5\]](#)[\[6\]](#)[\[7\]](#)

Meeting Notifications

Notice of all **open** Joint Operating Committee meetings, including committee meetings and work sessions, shall be given by publication of the date, place, and time of such meetings in the newspaper(s) of general circulation designated by the Joint Operating Committee and the posting of such notice at the administrative offices of the Joint Operating Committee.[\[8\]](#)[\[9\]](#)

1. Notice of regular meetings shall be given by publication and posting of a schedule showing the date, place and time of all regular meetings for the calendar year at least three (3) days prior to the time of the first regular meeting.[\[8\]](#)[\[9\]](#)
2. Notice of all special meetings shall be given by publication and posting of notice at least twenty-four (24) hours prior to the time of the meeting, except that such notice shall be waived when a special meeting is called to deal with an actual emergency involving a clear and present danger to life or property.[\[8\]](#)[\[9\]](#)
3. Notice of all rescheduled meetings shall be given by publication and posting of notice at least twenty-four (24) hours prior to the time of the meeting.[\[8\]](#)[\[9\]](#)

4. Notice of all recessed or reconvened meetings shall be given by posting a notice of the place, date and time of the meeting and sending copies of such notice to interested parties.[\[8\]](#)
5. Notice of all **open** meetings shall be given to any newspaper(s) circulating in Centre County and any radio or television station which so requests. Notice of all **open** meetings shall be given to any individual who so requests and provides a stamped, addressed envelope for such notification.[\[9\]](#)

Notice of all rescheduled meetings and special meetings shall be given to Joint Operating Committee members no later than twenty-four (24) hours prior to the time of the meeting.[\[9\]](#)[\[10\]](#)

Agenda Notifications

The agenda, together with all relevant reports shall be provided to each Joint Operating Committee member prior to the meeting.

The center (school) shall publicly post the agenda for all open meetings of the Joint Operating Committee or committees at which deliberation or official action may take place no later than twenty-four (24) hours prior to the time of the meeting, as follows:[\[9\]](#)

1. **On the center (school)'s website.**
2. **At the location of the meeting.**
3. **At the center (school)'s administrative office.**

The posted agenda shall list each matter of agency business that will or may be the subject of deliberation or official action at the meeting.[\[9\]](#)

Agenda Preparation

It shall be the responsibility of the Administrative Director to prepare an agenda of the items of business **anticipated** to come before the Joint Operating Committee at each **open** meeting.

Order of Business

The order of business for regular meetings **and special meetings called for general purposes** shall be as follows, unless altered by the Chairperson or a majority of those present and voting:

- Roll Call
- Welcome to visitors/public comments
- Presentations or Reports
- Approval of minutes for previous meeting
- Treasurer's Report
- Approval of bills
- Old Business
- New Business/Administration Reports
- Review/Approval of Consent Agenda Items
- Other
- Adjournment

The order of business for other special meetings shall be determined according to the stated purpose of the special meeting.

Additions to the Agenda

The Joint Operating Committee may deliberate or take official action on matters not included in a posted agenda only under the following circumstances:[\[11\]](#)

Emergencies – The matter of business relates to a real or potential emergency involving a clear and present danger to life or property.[\[8\]](#)[\[11\]](#)

Business Arising Within Twenty-Four (24) Hours Prior to the Meeting – The matter of business has arisen within twenty-four (24) hours prior to the meeting, is de minimis (minor) in nature, and does not involve the expenditure of funds or entering into a contract or agreement.[\[11\]](#)

Business Raised by Residents or Taxpayers During the Meeting – When a matter of Joint Operating Committee business is raised by a resident or taxpayer of a participating district during a meeting:[\[11\]](#)[\[12\]](#)

1. The Joint Operating Committee may take official action to refer the matter to staff, if applicable, to conduct research and include on a future Joint Operating Committee meeting agenda; or
2. If the matter is de minimis (minor) in nature and does not involve the expenditure of funds or entering into a contract or agreement, the Joint Operating Committee may take official action on the matter.

Majority Vote – During a meeting, the Joint Operating Committee may add a matter of business to the posted agenda by a majority vote of the Joint Operating Committee members present and voting. The reason for adding an item to the posted agenda must be announced at the meeting before conducting the vote. Once announced and approved by majority vote, the Joint Operating Committee may take official action on the item of business. The agenda shall be amended to reflect the new item of business and the amended agenda shall be posted to the center (school)'s website and at the administrative office no later than the first business day following the meeting at which the agenda was amended. The unanimous consent procedure may not be used in place of majority vote for this purpose.[\[11\]](#)

The public posting of agenda requirements and rules for adding items to a posted agenda apply to both regular and special open meetings of the Joint Operating Committee. These requirements and rules do not apply to:[\[9\]](#)[\[11\]](#)[\[13\]](#)

1. Conference sessions.
2. Executive sessions.

Regular Meetings

Regular Joint Operating Committee meetings shall be **open** and shall be held at specified places at least once every two (2) months.[\[2\]](#)[\[14\]](#)

Special Meetings

Special meetings may be called for special or general purposes and shall be **open** except when conducted as an executive session for purposes authorized by the law.[\[2\]](#)[\[5\]](#)[\[10\]](#)[\[15\]](#)

The Chairperson may call a special meeting at any time and shall call a special meeting upon presentation of the written requests of three (3) Joint Operating Committee members. Upon the Chairperson's failure or refusal to call a special meeting, such meeting may be called at any time by a majority of the Joint Operating Committee members.[\[5\]](#)

No business shall be transacted at any special meeting except that named in the call sent to Joint Operating Committee members for such special meeting.[\[10\]](#)

Public Participation

At each **open** Joint Operating Committee meeting, prior to official action by the Joint Operating Committee, an opportunity shall be provided for public comment in accordance with law and Joint Operating Committee procedures and policy.[\[2\]](#)[\[12\]](#)

Voting by the Joint Board

All actions of the Joint Board shall be by a majority vote of the members of the Joint Board, either in convention or by mail ballot, as selected by the Joint Board; provided, however, that the approval of the annual operating budget shall be conducted in accordance with law, Joint Operating Committee policy and provisions of the Articles of Agreement.[\[16\]](#)[\[17\]](#)[\[18\]](#)

Voting by the Joint Operating Committee

The Joint Board shall have the power to delegate the operation, administration and management of the center (school) to the Joint Operating Committee, including voting powers, in accordance with law, Joint Operating Committee policy and provisions of the Articles of Agreement.[\[16\]](#)[\[18\]](#)[\[19\]](#)[\[20\]](#)

All motions shall require for adoption a majority vote of those Joint Operating Committee members present and voting, except as provided by statute or Joint Operating Committee procedures.

Abstention from Voting

A Joint Operating Committee member shall be required to abstain from voting when the issue involves either one of the following:

1. Conflict of interest under the Ethics Act.[\[21\]](#)[\[22\]](#)[\[23\]](#)

Prior to the vote being taken, the Joint Operating Committee member shall verbally disclose the nature of the conflict in public, and shall also provide the Joint Operating Committee Secretary with a written memorandum stating the nature of the conflict, which shall be attached to the Joint Operating Committee minutes as a public record.

Conflict of interest - use by a public official of the authority of **their** office or any confidential information received **through** holding public office for the private pecuniary benefit of **the public official**, a member of **their** immediate family or a business with which **the public official** or a member of **their** immediate family is associated. The term does not include an action having a de minimis economic impact or which affects to the same degree a class consisting of the general public or a subclass consisting of an industry, occupation or other group which includes the public official, a member of **their** immediate family or a business with which **the public official** or a member of **their** immediate family is associated.[\[21\]](#)

De minimis economic impact – an economic consequence which has an insignificant effect.[\[21\]](#)

Immediate family – parent, spouse, child, brother or sister.[\[21\]](#)

Business with which associated – any business in which the person or a member of the person's immediate family is a director, officer, owner, employee or has a financial interest.[\[21\]](#)

2. Relative recommended for appointment to or dismissal from a teaching position.[\[24\]](#)[\[25\]](#)

Relative – father, mother, brother, sister, husband, wife, son, daughter, stepson, stepdaughter, grandchild, nephew, niece, first cousin, sister-in-law, brother-in-law, uncle, or aunt.

The Joint Operating Committee is encouraged to seek the guidance of the school solicitor or the State Ethics Commission for questions related to conflicts of interest.[\[22\]](#)[\[23\]](#)

Minutes

The Joint Operating Committee shall cause to be made, and shall retain as a permanent record of the center (school), minutes of all **open** Joint Operating Committee meetings. Said minutes shall be comprehensible and complete and shall show: [\[26\]](#)[\[27\]](#).

1. Date, place, and time of the meeting.
2. Names of Joint Operating Committee members present.
3. Presiding officer.
4. Substance of all official actions.
5. Actions taken.
6. Recorded votes, including a record by each individual members of all roll call votes. [\[16\]](#)[\[28\]](#)
7. Names of all citizens who appeared officially and the subject of their testimony.
8. **Any matter added to a posted agenda, including the substance of the matter, the announced reason and the recorded vote, where applicable.** [\[9\]](#)[\[11\]](#)

The Joint Operating Committee Secretary shall provide each Joint Operating Committee member with a copy of the minutes of the last meeting prior to the next regular meeting.

The minutes of Joint Operating Committee meetings shall be approved at the next succeeding meeting and signed by the Joint Operating Committee Secretary. [\[29\]](#)

Notations and any tape or audiovisual recordings shall not be the official record of an **open** Joint Operating Committee meeting but may be available for public access, upon request, in accordance with Joint Operating Committee policy. Any notations and/or audiovisual recordings of a Joint Operating Committee meeting shall be retained and disposed of in accordance with the established records retention schedule. [\[1\]](#)[\[30\]](#)[\[31\]](#)

Recess/Reconvene

The Joint Operating Committee may at any time recess or reconvene to a reconvened meeting at a specified date and place, upon the majority vote of those present. The reconvened meeting shall immediately take up its business at the point in the agenda where the motion to recess was acted upon. Notice of the reconvened meeting shall be given as provided in Joint Operating Committee policy. [\[8\]](#)[\[9\]](#)

Executive Session

The Joint Operating Committee may hold an executive session, which is not an open meeting, before, during, at the conclusion of an **open** meeting, or at some other time. The presiding officer shall announce the reason for holding the executive session; the announcement can be made at the **open** meeting prior to or after the executive session. [\[15\]](#)[\[13\]](#)[\[32\]](#)

The Joint Operating Committee may discuss the following matters in executive session:

1. Employment issues.
2. Labor relations.
3. The purchase or lease of real estate.
4. Consultation with an attorney or other professional advisor regarding potential litigation or identifiable complaints which may lead to litigation.

5. Matters that must be conducted in private to protect a lawful privilege or confidentiality.

6. School safety and security, of a nature that if conducted in public, would: [\[15\]](#)

- a. Be reasonably likely to impair the effectiveness of school safety measures.
- b. Create a reasonable likelihood of jeopardizing the safety or security of an individual or a school, including a building, public utility, resource, infrastructure, facility or information storage system.

Official actions based on discussions held in executive session shall be taken at an **open** meeting.

Work Sessions

The Joint Operating Committee may meet as a Committee of the Whole in an **open** meeting to vote on or to discuss issues. Public notice of such meetings shall be made in accordance with law and Joint Operating Committee procedures. [\[2\]](#)

A meeting of the Committee of the Whole, not regularly scheduled, may be called at any time by the Chairperson. The Chairperson shall call such a meeting when requested to do so by Joint Operating Committee members. Public notice of the meeting shall be made in accordance with law and Joint Operating Committee procedures.

The Joint Operating Committee Secretary shall provide notice of a meeting of the Committee of the Whole in accordance with law and Joint Operating Committee procedures. [\[8\]](#)[\[9\]](#)

Committee Meetings

Standing committee meetings may be called at any time by the committee chairperson, with proper public notice, or when requested to do so by two (2) members of the committee. [\[8\]](#)[\[9\]](#)

A majority of the total membership of a committee shall constitute a quorum.

Unless held as an executive session, standing committee meetings shall be open to the public, other Joint Operating Committee members, the Administrative Director, and the Superintendent of Record. [\[2\]](#)

A majority of the committee or the Chairperson may invite Joint Operating Committee employees, consultants or other persons who may have special knowledge of the area under discussion.

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Legal

1. 24 P.S. 407
2. 65 Pa. C.S.A. 701 et seq
3. 24 P.S. 422
4. 24 P.S. 405
5. 24 P.S. 426
6. 24 P.S. 427
7. 24 P.S. 428
8. 65 Pa. C.S.A. 703
9. 65 Pa. C.S.A. 709
10. 24 P.S. 423
11. 65 Pa. C.S.A. 712.1
12. Pol. 903
13. 65 Pa. C.S.A. 707
14. 24 P.S. 421
15. 24 P.S. 425
16. 24 P.S. 1850.1
17. Pol. 604
18. Articles of Agreement
19. 24 P.S. 1850.3
20. Pol. 002
21. 65 Pa. C.S.A. 1102
22. 65 Pa. C.S.A. 1103
23. Pol. 827
24. 24 P.S. 1111
25. 24 P.S. 1129
26. 24 P.S. 518
27. 65 Pa. C.S.A. 706
28. 65 Pa. C.S.A. 705
29. 24 P.S. 433
30. Pol. 800
31. Pol. 801
32. 65 Pa. C.S.A. 708
- 65 Pa. C.S.A. 1101 et seq
- Pol. 003
- Pol. 004
- Pol. 005



Book	Policy Manual
Section	900 Community
Title	Public Participation in Joint Operating Committee Meetings
Code	903
Status	First Reading
Last Revised	October 6, 2021

Purpose

The Joint Operating Committee recognizes the value to governance of public comment on educational issues and the importance of involving members of the public in Joint Operating Committee meetings. The Joint Operating Committee also recognizes its responsibility for proper governance of the center (school) and the need to conduct its business in an orderly and efficient manner.

Authority

The Joint Operating Committee adopts this policy to govern public participation in Joint Operating Committee meetings necessary to conduct its meeting and to maintain order.[\[1\]](#)[\[2\]](#)

In order to permit fair and orderly expression of public comment, the Joint Operating Committee shall provide an opportunity at each open meeting of the Joint Operating Committee for residents and taxpayers of participating districts to comment on matters of concern, official action or deliberation **which are or may be** before the Joint Operating Committee prior to official action by the Joint Operating Committee.[\[3\]](#)[\[4\]](#)

The Joint Operating Committee shall require that all public comments be made at the beginning of each meeting.

If the Joint Operating Committee determines there is not sufficient time at a meeting for public comments, the comment period may be deferred to the next regular meeting or to a special meeting occurring before the next regular meeting.[\[3\]](#)

When an item is added to the agenda after the public comment period has ended, the Joint Operating Committee shall offer a further public comment opportunity limited to the added item(s).[\[3\]](#)[\[4\]](#)

Delegation of Responsibility

The presiding officer at each **open** Joint Operating Committee meeting shall follow Joint Operating Committee policy for the conduct of **open** meetings. Where **the presiding officer's** ruling is disputed, it may be overruled by a majority of those Joint Operating Committee members present and voting.[\[5\]](#)
[\[6\]](#)

Guidelines

Whenever issues identified by the participant are subject to remediation under policies and procedures of the Joint Operating Committee, they shall be dealt with in accordance with those policies, procedures and the organizational structure of the center (school).

The Joint Operating Committee requires that public participants be residents or taxpayers of participating school districts or

1. or anyone having registered a legitimate interest in a contemplated action of the Joint Operating Committee.
2. anyone representing a group in the community of a participating school district.
3. any representative of a firm eligible to bid on materials or services solicited by the Joint Operating Committee.
4. any employee of the center (school).
5. any student of the center (school).

All individuals wishing to participate in an **open** Joint Operating Committee meeting shall register their intent with the Joint Operating Committee Secretary ten (10) days in advance of the meeting and shall include the name and address of the participant, topic to be addressed and group affiliation, if applicable.

1. Participants must be recognized by the presiding officer and must preface their comments by an announcement of their name, address, and group affiliation if applicable.
2. Each statement made by a participant shall be limited to five (5) minutes duration.
3. All statements shall be directed to the presiding officer; no participant may address or question Joint Operating Committee members individually.
4. The presiding officer may
 - a. interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.
 - b. request any individual to leave the meeting when that person does not observe reasonable decorum.
 - c. request the assistance of law enforcement officers to remove a disorderly person when **the person's** conduct interferes with the orderly progress of the meeting.
 - d. call a recess or adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting.
 - e. waive these rules with the approval of the Joint Operating Committee.
5. The portion of the meeting during which participation of the public is invited to speak shall be limited to sixty (60) minutes.

Electronic recording devices and cameras, in addition to those used as official recording devices, shall be permitted at **open** meetings under guidelines established by the Joint Operating Committee. [\[2\]](#)

The meeting agenda and all pertinent documents shall be available to the press and public at the meetings. [\[8\]](#)

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1. 24 P.S. 1850.1
2. 65 Pa. C.S.A. 710
3. 65 Pa. C.S.A. 710.1
4. 65 Pa. C.S.A. 712.1
5. 24 P.S. 407
6. Pol. 006
7. 65 Pa. C.S.A. 711
8. 65 Pa. C.S.A. 709
- 65 Pa. C.S.A. 701 et seq
- Pol. 906