

The regular meeting of the Central Pennsylvania Institute of Science and Technology Joint Operating Committee was held online via Zoom on Monday, January 11, 2021.

Present were:

Committee Members: Mrs. Kimberly Weaver
Ms. Mary Ann Hamilton
Dr. Mark Badger
Mrs. Tina Greene
Mr. Domer Smeltzer
Dr. Brian Griffith, Superintendent of Record
Mr. David Van Buskirk, non-voting Treasurer
Mrs. Theresa Brickley, non-voting Secretary

Staff Members: Dr. Richard C. Makin
Mr. Todd Taylor
Mrs. MaryAnn Volders
Mr. Rick Carra
Dr. Scott Etter, Solicitor

Visitors: Missy Scott

Mrs. Weaver called the regular meeting to order at 5:30 p.m.

Roll was called: Mrs. Weaver, Ms. Hamilton, Dr. Badger, and Mr. Smeltzer were present. Mrs. Greene arrived at 5:35 p.m.

Mrs. Weaver introduced Missy Scott. Mrs. Scott and Mrs. Volders gave a presentation and spoke about the technology used by CPI instructors and students for virtual learning and each day. Mrs. Scott left the meeting at 5:42 p.m.

Dr. Badger moved, seconded by Mr. Smeltzer, approval of the minutes of the regular meeting held on December 14, 2020. All in favor. Motion carried.

Ms. Hamilton moved, seconded by Mr. Smeltzer, approval of the Treasurer's reports to be filed for audit and approval of the prepaid and current bills as presented.

Roll call vote as follows:

Mrs. Greene	yes	Mr. Smeltzer	yes	Ms. Hamilton	yes
Mrs. Weaver	yes	Dr. Badger	yes		

Motion carried.

Old Business:

There was no old business.

New Business:

Vice-President of Secondary Education:

Mrs. Volders reviewed the December Students of the Month.

Page 2

January 11, 2021

Vice-President of Post-Secondary Education:

Mr. Taylor reviewed agenda items A2 – Katherine Walker resignation, A-4 Katherine Walker hire as Substitute Instructor, A-5 Richard Kelly new hire, and A-6 Merrell Kellander rehire. Mr. Taylor reported the ACCSC reaccreditation documents were submitted on January 7.

Director of Facilities:

Mr. Carra reported that the hot water tank installation begins on January 18.

Business Manager:

Mr. Van Buskirk notified the JOC of how to fill out the Statement of Financial Interest to include CPI. He also told the JOC he will be retiring on June 30.

President:

Dr. Makin congratulated Mr. Van Buskirk on his retirement. Dr. Makin reported that the preliminary budgets are done and will be presented for approval in February; termination of Timothy Swan; review of policies 103-Discrimination/Title IX Sexual Harassment Affecting Students, 218.3-Discipline of Student Convicted/Adjudicated of Sexual Assault, and 252-Dating Violence; and he gave an updated on enrollment and COVID 19.

Dr. Makin said that February is School Director Recognition Month. On behalf of the administration team, he thanked the JOC members for all they are doing for CPI.

Superintendent of Record:

Dr. Griffith said that he appreciated the presentation from Mrs. Volders and Mrs. Scott with the photos of how instructors are using online tools. He then thanked Mr. Van Buskirk for the advanced notice of his retirement and wished him all the best in retirement.

Mrs. Greene requested that agenda item A5- approval to hire Richard Kelley be removed from the consent agenda to be considered separately.

Mr. Smeltzer moved, seconded by Dr. Badger approval to accept the resignation of David Van Buskirk, Business Manager, effective June 30, 2021; approval to accept the resignation of Katherine Walker, Curriculum Specialist, retroactive to January 8, 2021; approval to terminate Timothy Swan as Maintenance Technician retroactive to January 6, 2021; approval to hire Katherine Walker as a substitute instructor at a daily rate of \$95.00 effective January 12, 2021; and approval to hire Merrel Kellander as a full-time CDL instructor at an hourly rate of \$20.00 retroactive to December 20, 2020.

First reading of policies:

- A. Section 100 – Programs
 - 103 – Discrimination/Title IX Sexual Harassment Affecting Students
- B. Section 200 – Pupils
 - 218.3 – Discipline of Student Convicted/Adjudicated of Sexual Assault
 - 252 – Dating Violence

Page 3

January 11, 2021

Roll call vote as follows:

Mr. Smeltzer	yes	Ms. Hamilton	yes	Mrs. Weaver	yes
Dr. Badger	yes	Mrs. Greene	yes		

Motion carried.

Ms. Hamilton moved, seconded by Dr. Badger approval to hire Richard Kelley (last name was spelled wrong on JOC agenda, corrected spelling) as an adjunct instructor at the Centre County Public Safety Training Center at an hourly rate of \$21.00 and \$17.00 for lead instructor and assistant instructor responsibilities respectively, effective January 12, 2021.

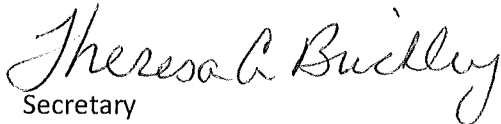
Roll call vote as follows:

Ms. Hamilton	yes	Mrs. Weaver	yes	Dr. Badger	yes
Mrs. Greene	abstain	Mr. Smeltzer	yes		

Motion carried.

Ms. Hamilton moved, seconded by Mr. Badger to adjourn.

At 6:09 p.m. Mrs. Weaver adjourned the meeting.


Secretary