

The regular meeting of the Central Pennsylvania Institute of Science and Technology Joint Operating Committee was held in the President's Suite at the Central Pennsylvania Institute of Science and Technology, Pleasant Gap, PA on Monday, February 8, 2021.

Present were:

Committee Members: Mrs. Kimberly Weaver
Ms. Mary Ann Hamilton
Dr. Mark Badger
Mrs. Tina Greene
Mr. Domer Smeltzer
Dr. Brian Griffith, Superintendent of Record (via Zoom)
Mr. David Van Buskirk, non-voting Treasurer
Mrs. Theresa Brickley, non-voting Secretary

Staff Members: Dr. Richard C. Makin
Mr. Todd Taylor
Mr. Rick Carra
Dr. Scott Etter, Solicitor (via Zoom)

Visitors:

Mrs. Weaver called the regular meeting to order at 5:30 p.m.

Roll was called: Mrs. Weaver, Ms. Hamilton, Dr. Badger, Mrs. Greene and Mr. Smeltzer were present.

Ms. Hamilton moved, seconded by Mr. Smeltzer, approval of the minutes of the regular meeting held on January 11, 2021. All in favor. Motion carried.

Dr. Badger moved, seconded by Ms. Hamilton, approval of the Treasurer's reports to be filed for audit and approval of the prepaid and current bills as presented.

Roll call vote as follows:

Mrs. Greene	yes	Mr. Smeltzer	yes	Ms. Hamilton	yes
Mrs. Weaver	yes	Dr. Badger	yes		

Motion carried.

Old Business:

There was no old business.

New Business:

Vice-President of Secondary Education:

Dr. Makin reported for Mrs. Volders. Dr. Makin reviewed agenda item B1-resignation of Yana Holter, Advertising and Commercial Arts instructor. He also reported on the February – CTE Month initiatives and announced there will be a virtual open house on Thursday, February 25.

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Vice-President of Post-Secondary Education:

Mr. Taylor reviewed agenda items A1 – CPI Post-Secondary Catalog and Student Handbook, A2 – Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Award, B2-new hire Andrew Brill, and D1 – Assignment and Compensation Memo.

Mr. Taylor reported that the Huntingdon County CTC Practical Nursing (PN) program has closed temporarily and CPI's PN program is working with them to articulate the impacted students; the Federal Bureau of Prisons is not renewing the contract with Moshannon Valley Correction Facility in Clearfield County so, CPI is working with the North Central and Central Workforce Boards and the Moshannon Valley Economic Development Partnership regarding rapid response activities; Moshannon Valley Correction Facility provides a shooting range for CPI's ACT 235 (Lethal Weapons Certification/Recertification) program; and the CCPSTC has renewed efforts to establish a shooting range for Centre County Police forces, the Sheriff's Office, and other related users.

Director of Facilities:

Mr. Carra reported on the installation of the hot water tanks and the need for a roof restoration. Dr. Makin recommended a restoration to extend the life of the roof instead of a replacement.

Business Manager:

Mr. Van Buskirk reported that there was a surplus of \$21,487 from the secondary education budget for the 2019-2020 school year. He asked that the boards of education consider letting CPI keep the surplus to put in the capital improvement budget to go towards the roof restoration project.

President:

Dr. Makin gave an update on COVID 19 with a rolling 14 day total of two (2) cases and he is encouraging faculty and staff who qualify under Phase 1A for the vaccine to get vaccinated if they can. He then reviewed policies 103 – Discrimination/Title IX Sexual Harassment Affecting Students, 218.3 – Discipline of Student Convicted/Adjudicated of Sexual Assault and 252 – Dating Violence.

Dr. Makin reviewed agenda items A3 – 2021-2022 Proposed Preliminary Secondary Education General Operating Fund Budget; A4 – 2021-2022 Proposed Preliminary Adult/Post-Secondary General Operating Fund Budget; D2 – Adult Full-Time Program Enrollment; and D3 – Secondary and Intergenerational Enrollment; and D4-January Students of the Month.

Dr. Makin also announced that CPI has once again been chosen as one of Pennsylvania Business Central's Top 100 Organizations for 2021 for making a significant impact on the communities that they serve.

Superintendent of Record:

Dr. Griffith said in regards to the roof restoration project that we want to make sure the financial interest and the facilities are being maintained appropriately. We will need to have the financial advisors look at the structure of debt at CPI to see if there is any way we can potentially do more without needing to upfront the money in an already difficult budget season.

Mr. Smeltzer moved, seconded by Dr. Badger approval of the 2021-2022 Post-Secondary Education Course Catalog with Student Handbook; approval to accept Coronavirus Response and Relief

Supplemental Appropriations Award in the amount of \$184,838; approval of the 2021-2022 Proposed Preliminary Secondary Education General Operating Fund Budget in the amount of \$4,594,835; approval of the 2021-2022 Proposed Preliminary Adult/Post-Secondary General Operating Fund Budget with revenue of \$3,793,795 and expenditures of \$3,498,957; approval to accept the resignation of Yana Holter as Advertising and Commercial Arts instructor effective February 21, 2021; and approval to hire Andrew Brill as Coordinator/Instructor for the CAT/Ariel Natural Gas Compressor Program at the compensation recommended by administration effective February 22, 2021, pending receipt of the FBI Criminal Background Check, Recognizing and Reporting Child Abuse Training Certificate, and Sexual Misconduct/Abuse Disclosure Release.

Second reading and final approval of policies:

- A. Section 100 – Programs
 - 103 – Discrimination/Title IX Sexual Harassment Affecting Students
- B. Section 200 – Pupils
 - 218.3 – Discipline of Student Convicted/Adjudicated of Sexual Assault
 - 252 – Dating Violence

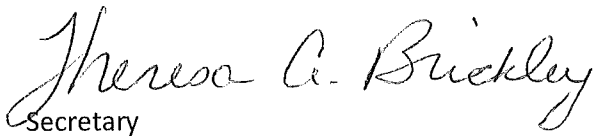
Roll call vote as follows:

Mr. Smeltzer	yes	Ms. Hamilton	yes	Mrs. Weaver	yes
Dr. Badger	yes	Mrs. Greene	yes		

Motion carried.

Ms. Hamilton moved, seconded by Mr. Smeltzer to adjourn.

At 6:11 p.m. Mrs. Weaver adjourned the meeting.


Secretary