

The regular meeting of the Central Pennsylvania Institute of Science and Technology Joint Operating Committee was held in the President's Suite of the Central Pennsylvania Institute of Science and Technology on Monday, March 8, 2021.

Present were:

Committee Members: Mrs. Kimberly Weaver
Ms. Mary Ann Hamilton
Dr. Mark Badger
Mrs. Tina Greene
Mr. Domer Smeltzer
Dr. Brian Griffith, Superintendent of Record
Mr. David Van Buskirk, non-voting Treasurer
Mrs. Theresa Brickley, non-voting Secretary

Staff Members: Dr. Richard C. Makin.
Mr. Todd Taylor
Mrs. MaryAnn Volders
Mr. Rick Carra
Dr. Scott Etter, Solicitor

Visitors: Ayla Hearn

Mrs. Weaver called the regular meeting to order at 5:30 p.m.

Roll was called: Mrs. Weaver, Ms. Hamilton, Mrs. Greene and Mr. Smeltzer were present. Dr. Badger arrived at 5:35 p.m.

Ms. Hamilton moved, seconded by Mrs. Greene, approval of the minutes of the regular meeting held on February 8, 2021. All in favor. Motion carried.

Mr. Smeltzer moved, seconded by Ms. Hamilton, approval of the Treasurer's reports to be filed for audit and approval of the prepaid and current bills as presented.

Roll call vote as follows:

Mr. Smeltzer	yes	Ms. Hamilton	yes	Mrs. Weaver	yes
Mrs. Greene	yes				

Motion carried.

Old Business:

There was no old business.

New Business:

Vice-President of Secondary Education:

Mrs. Volders reported on the February Students of the Month; Virtual Career Days video; CPI's first Virtual Open House was held on February 25th; we had two food distribution events to benefit the community; and she gave an update on recruitment.

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Mrs. Volders reviewed agenda items B2 – new hire Donald Crane, Advertising & Commercial Arts instructor; and B5 – new hire Seth Narehood, substitute instructor.

Vice-President of Post-Secondary Education:

Mr. Taylor reviewed agenda items B1 – Guy Woodard as mentor for Andrew Brill, and B4 – new hire Larry Lawson as a CDL instructor.

He also reported that the Practical Nursing program accepted three students from the Huntingdon County CTC program closure; Case Corporation held a week-long equipment demonstration at CPI from March 1-5; and this week was the first full week of the spring term.

Director of Facilities:

Mr. Carra reported that Philip Smeal is on the agenda to be hired as the Maintenance Technician. Phil was tested by our HVAC instructor and passed.

Business Manager:

Mr. Van Buskirk reviewed policies 810.1 – School Bus Drivers and School Commercial Motor Vehicle Drivers and 810.3 – School Vehicle Drivers.

President:

Dr. Makin gave an update on COVID 19 cases with a current rolling count of zero. We are going to continue with our guidelines as they are.

Dr. Makin reviewed the 2020-2021 revised school calendar and the 2021-2022 school calendar. He also gave an update on the Business Manager search.

Superintendent of Record:

Dr. Griffith did not have anything to report.

Ms. Hamilton moved, seconded by Mrs. Greene approval of the 2021-2022 school calendar; approval of the revised 2020-2021 school calendar; approval to appoint Guy Woodard, Coordinator/Instructor of the Emerging Energy and Infrastructure program, as a mentor for Andrew Brill, Coordinator/Instructor of the Natural Gas Compression - CAT/Ariel Emphasis program, with a stipend of \$300.00; approval to hire Donald Crane as Advertising and Commercial Arts Instructor at a salary of \$44,600.33, effective March 9, 2021; approval to hire Philip Smeal, Jr. as maintenance technician at a salary of \$41,500, effective March 9, 2021, pending receipt of the Pennsylvania Child Abuse History Certification, and Recognizing and Reporting Child Abuse Training Certificate; approval to hire Larry Lawson as a part-time instructor and third-party evaluator in the CDL program at an hourly rate of \$20.00 and \$25.00 respectively, effective March 9, 2021, pending receipt of the FBI Criminal Background Check, Pennsylvania State Police Criminal History Report, Pennsylvania Child Abuse History Certification, and Recognizing and Reporting Child Abuse Training Certificate; and approval to hire Seth Narehood as a substitute instructor at a daily rate of \$95.00, effective March 9, 2021.

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First reading of policies:

Section 800 – Operations

810.1 – School Bus Drivers and School Commercial Motor Vehicle Drivers

810.3 – School Vehicle Drivers

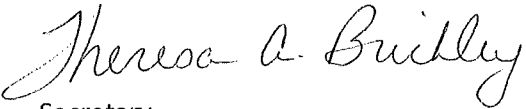
Roll call vote as follows:

Ms. Hamilton	yes	Mrs. Weaver	yes	Dr. Badger	yes
Mrs. Greene	yes	Mr. Smeltzer	yes		

Motion carried.

Ms. Hamilton moved, seconded by Mr. Smeltzer to adjourn.

At 5:50 p.m. Mrs. Weaver adjourned the meeting.



Secretary