

The regular meeting of the Central Pennsylvania Institute of Science and Technology Joint Operating Committee was held in the President's Suite of the Central Pennsylvania Institute of Science and Technology at 540 North Harrison Road, Pleasant Gap, Pennsylvania on Monday, November 9, 2020.

Present were:

Committee Members: Mrs. Kimberly Weaver  
Ms. Mary Ann Hamilton  
Dr. Mark Badger  
Mrs. Tina Greene (arrived at 5:33 p.m.)  
Mr. Domer Smeltzer  
Dr. Brian Griffith, Superintendent of Record  
Mr. David Van Buskirk, non-voting Treasurer  
Mrs. Theresa Brickley, non-voting Secretary

Staff Members: Dr. Richard C. Makin  
Mr. Todd Taylor  
Mrs. MaryAnn Volders  
Mr. Rick Carra  
Dr. Scott Etter, Solicitor

Visitors:

Mrs. Weaver called the regular meeting to order at 5:30 p.m.

Mrs. Weaver welcomed Mr. Carra to his first official meeting.

Roll was called: Mrs. Weaver, Ms. Hamilton, Dr. Badger, and Mr. Smeltzer were present. Mrs. Greene was absent.

Ms. Hamilton moved, seconded by Mr. Smeltzer, approval of the minutes of the regular meeting held on October 12, 2020. All in favor. Motion carried.

Ms. Hamilton moved, seconded by Dr. Badger, approval of the Treasurer's reports to be filed for audit and approval of the prepaid and current bills as presented.

Roll call vote as follows:

Mrs. Weaver	yes	Dr. Badger	yes	Mr. Smeltzer	yes
Ms. Hamilton	yes				

Old Business:

There was no old business.

Mrs. Greene arrived at 5:33 p.m.

New Business:

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Vice-President of Secondary Education:

Mrs. Volders reported on the October Student of the Month; 86.5% of students completed the Pre-NOCTI testing at the advanced and competent level; virtual career days and open house events; Home-Based Career and Technical Education Guidelines; Instructional Time Guidelines; and Penn College NOW advertisement featuring Morgan Lucas, BEA High School and CPI graduate.

Mrs. Volders also shared a video made by Alicia Yoder, Penns Valley Medical Science Student. Mrs. Volders said that it has been a pleasure to have Alicia Yoder, Madison Korman and Emily Tobias "The Sunshine Girls" as health screeners. They exemplify the spirit of CPI.

Vice-President of Post-Secondary Education:

Mr. Taylor reported on the resignation of Merle Kellander, part-time CDL instructor; new hire Ray Regan, Jr. as an adjunct Physics instructor; volunteer Jeff Rockey in the Diesel Technology program; ACCS Warning status with response due by January 8, 2021; and the CCPSTC received recognition as a State Test Site for the PA State Fire Academy.

Director of Facilities:

Mr. Carra reported on the replacement of the domestic water heaters. It will cost \$25,335 for the purchase of the water heaters and \$19,025 for the removal of the existing water heaters and the installation of the new water heaters.

Business Manager:

Mr. Van Buskirk reported on the FEMA/PEMA reimbursement submission.

President:

Dr. Makin reported on the ACCSC warning status and the effect on the Health Sciences Building project; termination of Dave Lucas, part-time CDL instructor; adult full-time enrollment of 127 students; 26 intergenerational students enrolled; reviewed the second reading of policies 113.1 – Discipline of Students with Disabilities, 113.2 – Behavior Support, and 113.3 – Confidentiality of Special Education Student Information; wished Merle Kellander, part-time CDL instructor a healthy and happy retirement; and he gave a COVID-19 update.

Superintendent of Record:

Dr. Griffith spoke about Alicia Yoder and said to never underestimate the power of career and technical education. CPI offers rigorous, quality programs and Alicia is a poster child for what relevance can do for a child's education and how it can motivate them. He thanked CPI administration and teachers for keeping the programs relevant and strong.

Mr. Smeltzer moved, seconded by Dr. Badger approval of Homebased CTE Guidelines, Procedures, and Expectations for Students; approval of a Designation of Agent Resolution to name David A. Van Buskirk as the authorized representative for CPI relative to the FEMA/PEMA COVID-19 DR-4506 event including reimbursement submissions; approval of the proposal from Joseph F. O'Hora & Sons, Inc. in the amount of \$25,335 for the purchase of two water heaters; approval of the proposal from Redmond's Complete Comfort in the amount of \$19,025 for the removal of existing water heaters and installation of new

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water heaters; approval of the Emergency Instructional Time Template; approval to accept the resignation of Merrel Kellander as part-time CDL instructor effective December 20, 2020; approval to terminate Dave Lucas as part-time CDL instructor retroactive to October 14, 2020; approval to hire Raymond Regan Jr. as a Physics instructor in the Adult/Post-Secondary Education program at a compensation of \$2,400 for the four-credit course effective November 18, 2020, pending receipt of Recognizing and Reporting Child Abuse Training Certificate and Sexual Misconduct/Abuse Disclosure Release; approval of Jeffrey Rockey as a volunteer in the adult Diesel Technology program effective November 10, 2020; approval for the President to appoint staff to vacancies not yet filled or to those that become open until the Board can take action at the next regular meeting on December 14, 2020.

Second reading and final approval of polices 113.1 – Discipline of Students with Disabilities, 113.2 – Behavior Support, and 113.3 – Confidentiality of Special Education Student Information.

Roll call vote as follows:

Dr. Badger	yes	Mrs. Greene	yes	Mr. Smeltzer	yes
Ms. Hamilton	yes	Mrs. Weaver	yes		

Motion carried.

Ms. Hamilton moved, seconded by Dr. Badger to adjourn.

At 6:15 p.m. Mrs. Weaver adjourned the meeting.

*Theresa A. Bickley*

Secretary