

The regular meeting of the Central Pennsylvania Institute of Science and Technology Joint Operating Committee was held in the President's Suite at the Central Pennsylvania Institute of Science and Technology, Pleasant Gap, PA on Monday, April 12, 2021.

Present were:

Committee Members: Mrs. Kimberly Weaver
Ms. Mary Ann Hamilton
Dr. Mark Badger
Mrs. Tina Greene
Mr. Domer Smeltzer
Dr. Brian Griffith, Superintendent of Record
Mr. David Van Buskirk, non-voting Treasurer
Mrs. Theresa Brickley, non-voting Secretary

Staff Members: Dr. Richard C. Makin
Mr. Todd Taylor
Mrs. MaryAnn Volders
Mr. Rick Carra
Dr. Scott Etter, Solicitor

Visitors: None

Mrs. Weaver called the regular meeting to order at 5:30 p.m.

Roll was called: Mrs. Weaver, Ms. Hamilton, Dr. Badger, Mrs. Greene and Mr. Smeltzer were present.

Mrs. Hamilton moved, seconded by Dr. Badger, approval of the minutes of the regular meeting held on March 8, 2021. All in favor. Motion carried.

Mr. Smeltzer moved, seconded by Ms. Hamilton, approval of the Treasurer's reports to be filed for audit and approval of the prepaid and current bills as presented.

Roll call vote as follows:

Mr. Smeltzer	yes	Ms. Hamilton	yes	Mrs. Weaver	yes
Dr. Badger	yes	Mrs. Greene	yes		

Motion carried.

Old Business:

There was no old business.

New Business:

Vice-President of Secondary Education:

Mrs. Volders reported on the Occupational Advisory Committee member list; the new hire of two substitute instructors Dylan Williams and Kendra Parks; Senior Certificate and Awards night will be held on May 27th at Penns Valley; the Local Advisory Committee will be meeting on April 28th; reviewed March Students of the Month; and she reported on the SkillsUSA competitions.

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Vice-President of Post-Secondary Education:

Mr. Taylor reviewed agenda items A2 – Encompass Health agreement, and B1 – New hire Briana Couturiaux as a Practical Nursing per diem instructor.

Mr. Taylor said the Graymont site has been ruled out for a Lethal Weapons shooting range and they are looking at other options; the Nurse Aide training program has training agreements with long-term care facilities in place and classes will start soon; and he gave an update on the ACCSC reaccreditation.

Director of Facilities:

Mr. Carra gave an update on the building roof project.

Business Manager:

Mr. Van Buskirk reviewed policies 810.1 – School Bus Drivers and School Commercial Motor Vehicle Drivers and 810.3 – School Vehicle Drivers.

President:

Dr. Makin gave an update on COVID-19. CPI's current case count is two.

Superintendent of Record:

Dr. Griffith had nothing to report.

Mr. Smeltzer moved, seconded by Dr. Badger, approval of the 2020-2021 Occupational Advisory Committee member list; approval of a Clinical Affiliation Agreement for the Practical Nursing program with Encompass Health Rehabilitation Hospital of Nittany Valley, Inc. retroactive to April 1, 2021; approval to hire Briana Couturiaux as a per diem instructor in the Practical Nursing program at an hourly rate of \$27.50 effective April 13, 2021, pending receipt of the FBI Criminal Background Check, Pennsylvania State Police Criminal History Report, Pennsylvania Child Abuse History Certification, and Recognizing and Reporting Child Abuse Training Certificate; approval to hire Dylan Williams as a substitute instructor at a daily rate of \$95.00 effective April 13, 2021; approval to hire Kendra Park as a substitute instructor at a daily rate of \$95.00 effective April 13, 2021; and approval for the President to appoint staff to vacancies not yet filled or to those that become open until the Board can take action at the next regular meeting on May 10, 2021.

Second reading and final approval of policies:

Section 800 – Operations

810.1 – School Bus Drivers and School Commercial Motor Vehicle Drivers

810.3 – School Vehicle Drivers

Roll call vote as follows:

Ms. Hamilton	yes	Mrs. Weaver	yes	Dr. Badger	yes
Mrs. Greene	yes	Mr. Smeltzer	yes		

Motion carried.

Mrs. Greene moved, seconded by Ms. Hamilton to adjourn.

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At 5:54 p.m. Mrs. Weaver adjourned the meeting.

Theresa A. Buckley
Secretary