

The regular meeting of the Central Pennsylvania Institute of Science and Technology Joint Operating Committee was held in the President's Suite at the Central Pennsylvania Institute of Science and Technology, Pleasant Gap, PA on Monday, August 9, 2021.

Present were:

Committee Members: Mrs. Kimberly Weaver  
Ms. Mary Ann Hamilton  
Dr. Mark Badger  
Mrs. Tina Greene  
Dr. Brian Griffith, Superintendent of Record  
Mr. Craig Livergood, non-voting Treasurer  
Mrs. Theresa Brickley, non-voting Secretary

Staff Members: Dr. Richard C. Makin  
Mrs. MaryAnn Volders  
Mr. Rick Carra  
Dr. Scott Etter, Solicitor

Visitors: None

Mrs. Weaver called the regular meeting to order at 5:35 p.m.

Roll was called: Mrs. Weaver, Ms. Hamilton, Dr. Badger, and Mrs. Greene were present. Mr. Smeltzer was absent.

There was an executive session held to discuss personnel matters.

Ms. Hamilton moved, seconded by Mrs. Greene, approval of the minutes of the regular meeting held on June 14, 2021. All in favor. Motion carried.

Dr. Badger moved, seconded by Ms. Hamilton, approval of the Treasurer's reports to be filed for audit and approval of the prepaid and current bills as presented.

Roll call vote as follows:

Ms. Hamilton	yes	Mrs. Weaver	yes	Dr. Badger	yes
Mrs. Greene	yes				

Motion carried.

Old Business:

There was no old business.

New Business:

Vice-President of Secondary Education:

Mrs. Volders reviewed agenda items A1-Secondary Education Goals; A2-Student-Parent Handbook changes; A3-Faculty/Staff Handbook changes; A4-Health and Safety Plan, A14-Technical Assistance Program benefits; and B1-SkillsUSA advisors. Mrs. Volders also spoke about policies 146.1 – Trauma-Informed Approach, 218.1 – Weapons, 218.2 – Terroristic Threats, 236.1 – Threat Assessment,

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247 – Hazing, 249 – Bullying/Cyberbullying, 252 – Dating Violence, 805 – Emergency Preparedness and Response, and 805.2 – School Security Personnel and threat assessment training.

Director of Facilities:

Mr. Carra reported agenda items A10-Fuel tank storage bid rejection; A11-request to rebid fuel tank storage system; and A13-McKissick Associates agreement for roof restoration architectural support.

Business Manager:

Mr. Livergood reviewed agenda item A12-depository relationships with First National Bank, Northwest Bank, Reliance Bank, and US Bank.

President:

Dr. Makin reviewed agenda items A5-School Resource Officer agreement with Spring Township Police Department; A6-Embassy of Hearthside clinical agreement for the Practical Nursing program; A7-Susque-View Nursing Home clinical agreement for Practical Nursing program; A8-Embassy of Hearthside clinical agreement for Nurse Aide program; A9-Bedrock Care clinical agreement for Nurse Aide program; B2-David Priester, CDL lead instructor resignation; B3-Sandra Dotterer, School Nurse resignation; B4-Todd Taylor compensation agreement; B5-Todd Taylor 2019-2020 unused vacation payout; B6-Todd Taylor 2020-2021 unused vacation pay out; B7-Craig Livergood's amended start date as Business Manager; B8-Bald Eagle Area School District reimbursement for Craig Livergood's days worked at CPI; B9-new hire Jason Fravel as Welding teacher's aide; C1-Post Secondary Education enrollment of 144; C2-Projected 2021-2022 secondary enrollment of 465; C3-Assignment and Compensation Update; and C4-CPI will have a booth at the Grange Fair.

Dr. Makin also spoke of the secondary program enrollment guidelines and the ACCSC commission will be meeting this week.

Superintendent of Record:

Dr. Griffith reported that a week ago, notification was received that CPI will receive \$345,000 from the American Rescue Fund monies. Once the guidelines are received, we will need to talk about how to allocate the funds.

Ms. Hamilton moved, seconded by Dr. Badger approval of the 2021-2022 Secondary Education Goals; approval of the 2021-2022 Student-Parent Handbook revisions; approval of the 2021-2022 Faculty-Staff Handbook revisions; approval of the 2021-2022 Health and Safety Plan; approval of a one-year renewal of the school resource officer agreement with the Spring Township Police Department effective August 23, 2021 to June 30, 2022; approval of a clinical agreement with Embassy of Hearthside for the students in the Practical Nursing program, retroactive to July 20, 2021; approval of a clinical agreement with Susque-View Home Nursing and Rehabilitation Center for students in the Practical Nursing program, retroactive to July 28, 2021; approval of a clinical agreement with Embassy of Hearthside for the students in the Nurse Aide program, effective August 10, 2021; approval of a clinical agreement with Bedrock Care for students in the Nurse Aide program, effective August 10, 2021; approval to reject the bid from ARM Environmental for the fuel storage tank replacement project; approval to rebid the fuel storage tank replacement project; approval to continue depository relationships with First National Bank, Northwest Bank, Reliance Bank and US Bank for the 2021-2022 fiscal year; approval of an agreement with McKissick Associates to provide architectural support for the roof restoration project in

an amount not to exceed \$25,500; approval of the Memorandum of Understanding with the Bureau of Career and Technical Education for participation in the 2021-2022 Technical Assistance Program; approval of the following advisors for the 2021-2022 school year with a stipend per the collective bargaining agreement: Mr. John Fike – SkillsUSA and Mr. Brian Hummel – SkillsUSA; approval of the resignation of David Priester, CDL lead instructor, retroactive to July 9, 2021; approval of the resignation of Sandy Dotterer, school nurse, retroactive to July 30, 2021; approval of the Vice-President of Adult and Post-Secondary Education’s compensation agreement retroactive to July 1, 2021 through June 30, 2025; approval to pay Todd Taylor for five (5) unused vacation days from the 2019-2020 school year at his 2020-2021 daily base salary rate; approval to pay Todd Taylor for two (2) unused personal days from the 2020-2021 school year at his 2020-2021 daily base salary rate; approval to amend the starting date of employment for Craig Livergood, Business Manager, retroactive to August 2, 2021; approval to reimburse the Bald Eagle Area School District in the amount of \$2,884.35 for 7.5 days worked by Craig Livergood at CPI during July; approval to hire Jason Fravel as a teacher’s aide in the Welding program at a salary of \$21,548, effective August 16, 2021; and approval for the President to hire personnel as necessary for JOC approval in September, 2021.

First reading of policies:

- Section 100 – Programs
  - 146.1 – Trauma-Informed Approach
- Section 200 – Pupils
  - 218.1 – Weapons
  - 218.2 – Terroristic Threats
  - 236.1 Threat Assessment
  - 247 - Hazing
  - 249 – Bullying/Cyberbullying
  - 252 – Dating Violence
- Section 800 – Operations
  - 805 – Emergency Preparedness and Response
  - 805.2 – School Security Personnel

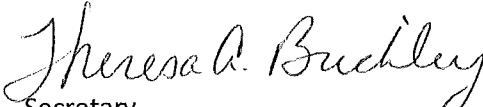
Roll call vote as follows:

Mrs. Weaver	yes	Dr. Badger	yes	Mrs. Greene	yes
Ms. Hamilton	yes				

Motion carried.

Ms. Hamilton moved, seconded by Mrs. Greene to adjourn.

At 6:06 p.m. Mrs. Weaver adjourned the meeting.

  
Secretary