

The regular meeting of the Central Pennsylvania Institute of Science and Technology Joint Operating Committee was held in the President's Suite at the Central Pennsylvania Institute of Science and Technology, Pleasant Gap, PA on Monday, October 11, 2021.

Present were:

Committee Members: Mrs. Kimberly Weaver
Ms. Mary Ann Hamilton
Dr. Mark Badger
Mrs. Tina Greene
Mr. Domer Smeltzer
Dr. Brian Griffith, Superintendent of Record
Mr. Craig Livergood, non-voting Treasurer
Mrs. Theresa Brickley, non-voting Secretary

Staff Members: Dr. Richard C. Makin
Mr. Todd Taylor
Mr. Rick Carra
Dr. Scott Etter, Solicitor

Visitors: Ms. Ayla Hearn

Mrs. Weaver called the regular meeting to order at 5:30 p.m.

Roll was called: Mrs. Weaver, Ms. Hamilton, Dr. Badger, Mrs. Greene and Mr. Smeltzer were present.

Ms. Hamilton moved, seconded by Dr. Badger, approval of the minutes of the regular meeting held on September 13, 2021. All in favor. Motion carried.

Ms. Hamilton moved, seconded by Mrs. Greene, approval of the Treasurer's reports to be filed for audit and approval of the prepaid and current bills as presented.

Roll call vote as follows:

Mrs. Weaver	yes	Dr. Badger	yes	Mrs. Greene	yes
Mr. Smeltzer	yes	Ms. Hamilton	yes		

Motion carried.

Old Business:

There was no old business.

New Business:

Vice-President of Secondary Education:

Dr. Makin reported for Mrs. Volders. He reviewed agenda item A3-new hire Dawn Daugherty as teacher's aide in the Heavy Equipment Operations program and said that the Occupational Advisor Committee meetings will take place soon.

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Vice-President of Post-Secondary Education:

Mr. Taylor reviewed agenda items A1-new hire Shannon McChesney-Brungart as part-time Nurse Aide instructor, and A2-new hire Terrell Robinson as a post-secondary education adjunct instructor.

Mr. Taylor also reported that CPI has been asked to participate in Lehigh's upcoming PSVBE accreditation visit; the PA Department of Education has scheduled a site visit for the Surgical Technologist program on November 5th via Zoom; CPI's Natural Gas Compressor program was awarded a \$10,000 Dealer Excellence Grant from Caterpillar Corporation which was matched by a \$10,000 contribution from Cleveland Brothers; in conjunction with AdvanceCentral PA and the Central PA Workforce Development Board, we are submitting a 2-year grant application for \$585,000 to PA Smart Registered Apprenticeship Grant geared towards starting registered apprenticeship programs in Solar Photovoltaic Installation and Water & Wastewater Operator; and Andrew Brill, Natural Gas Compression program coordinator/instructor was featured on the "Gas Compression Podcast" and will be featured in an upcoming "Gas Compression Magazine" article.

Director of Facilities:

Mr. Carra gave an update on the fuel tank storage replacement and roof project.

Business Manager:

Mr. Livergood had nothing to report.

President:

Dr. Makin reported that our active COVID-19 case count is currently at three; the copier service agreement and IT agreement are due to expire at the end of the calendar year; secondary enrollment is currently at 505 students plus 36 intergenerational students; and he gave an update on the Health Science building timeline. Dr. Makin then reviewed policies 006-Meetings and 903-Public Participation in Joint Operating Committee Meetings.

Dr. Makin reported that an executive session will need to be scheduled for an adult student appeal. It was tentatively scheduled for Thursday, October 14th at 5:30 p.m.

Superintendent of Record:

Dr. Griffith thanked the CPI administrators for partnering with Penns Valley for summer programs.

Dr. Badger moved, seconded by Ms. Hamilton approval to hire Shannon McChesney-Brungart as a part-time Nurse Aide program instructor at an hourly rate of \$27.50 effective October 12, 2021, pending receipt of the FBI Criminal Background Check, Pennsylvania State Police Criminal History Report, Pennsylvania Child Abuse History Certification, and Recognizing and Reporting Child Abuse Training Certificate; approval to hire Terrell Robinson as a Post-Secondary Education adjunct instructor at a pay rate that will vary contingent on course taught effective October 12, 2021, pending receipt of the FBI Criminal Background Check, Pennsylvania State Police Criminal History Report, Pennsylvania Child Abuse History Certification, and Recognizing and Reporting Child Abuse Training Certificate; approval to hire Dawn Daugherty as a teacher's aide in the Heavy Equipment Operations program at an hourly rate of \$17.75, effective October 12, 2021, pending receipt of the FBI Criminal Background Check, Pennsylvania State Police Criminal History Report, Pennsylvania Child Abuse History Certification, and Recognizing and Reporting Child Abuse Training Certificate; approval for the President to appoint staff

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to vacancies not yet filled or to those that become open until the Board can take action at the next regular meeting on November 8, 2021; and first reading of policies: 006 – Meetings, and 903 – Public Participation in Joint Operating Committee Meetings.

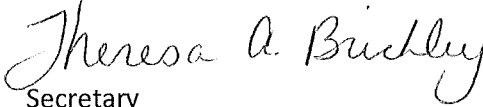
Roll call vote as follows:

Dr. Badger	yes	Mrs. Greene	yes	Mr. Smeltzer	yes
Ms. Hamilton	yes	Mrs. Weaver	yes		

Motion carried.

Ms. Hamilton moved, seconded by Mr. Smeltzer to adjourn.

At 5:51 p.m. Mrs. Weaver adjourned the meeting.


Secretary