

CENTRAL PENNSYLVANIA INSTITUTE OF SCIENCE AND TECHNOLOGY
PLEASANT GAP, PENNSYLVANIA

JOINT OPERATING COMMITTEE
REGULAR MEETING - 5:30 P.M.
MONDAY, SEPTEMBER 12, 2022

BOARDROOM - CENTRAL PENNSYLVANIA INSTITUTE OF SCIENCE AND TECHNOLOGY

A G E N D A

- I. CALL TO ORDER
- II. ROLL CALL
- III. RECOGNITION OF VISITORS
- IV. REPORTS, PRESENTATIONS, OR COMMENTS BY VISITORS
Time limit of five minutes per presentation.
- V. PRESENTATIONS OR REPORTS
- VI. MINUTES
 - A. A motion to approve the minutes of the August 8, 2022 regular meeting.
- VII. TREASURER'S REPORT AND PREPAID AND CURRENT BILLS
 - A. A motion to approve the treasurer's reports to be filed for audit and approval of the prepaid and current bills as presented.
- VIII. OLD BUSINESS
- IX. NEW BUSINESS
 - A. Mrs. MaryAnn Volders – Vice-President, Secondary Education's Report
 - B. Mr. Todd Taylor – Vice President, Adult/Post-Secondary Education's Report
 - C. Mr. Rick Carra – Director of Facilities' Report
 - D. Mr. Craig Livergood – Business Manager's Report
 - E. Dr. Richard C. Makin – President's Report
 - F. Mrs. Tammie Burnaford – Chief School Administrator's Report
- X. CONSENT AGENDA
All matters taken under this section are considered routine, and action will be taken by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.
 - A. ADMINISTRATIVE
 - 1. Approval of the 2022-2023 Adult/Post-Secondary Education Goals. (Attachment #1)
 - 2. Approval of the 2022-2023 Health and Safety Plan. (Attachment #2)

3. *Approval of 24 month electricity supply contract, beginning July 2023, at a fixed rate to be finalized upon contract execution.*
4. *Approval for the Business Manager, Craig M. Livergood, to execute documents in connection with the electricity supply contract.*

B. PERSONNEL

1. *Approval to accept the resignation of Darin Claar, Diesel Technology Teaching Assistant retroactive to August 31, 2022.*
2. *Approval to reclassify Jan Pepperday from Data and Compliance Specialist/Financial Aid Assistant to Chief Financial Aid Officer at the compensation recommended by administration effective September 16, 2022.*
3. *Approval to hire Natasha Poorman-Provan as an adjunct instructor in the Practical Nursing program at an hourly rate of \$30.00 effective September 13, 2022. Pending receipt of the FBI Criminal Background Check, Pennsylvania State Police Criminal History Report, Pennsylvania Child Abuse History Certification, and Recognizing and Reporting Child Abuse Training Certificate.*
4. *Approval to hire Curtis Runyan as Horticulture/Landscaping instructor at a salary of \$49,350 effective September 13, 2022. All clearances have been received.*
5. *Approval to appoint Mindi Tobias as Mentor for Curtis Runyan with a stipend of \$300.00.*
6. *Approval for the President to appoint staff to vacancies not yet filled or to those that become open until the Board can take action at the next regular meeting on October 10, 2022.*

C. POLICIES

1. *First Reading of Policies*
 - A. *Section 200 – Pupils (Attachment #3)*
 - 236.1 – *Threat Assessment*
 - B. *Section 800 – Operations (Attachment #4)*
 - 805 – *Emergency Preparedness and Response*
 - 805.2 – *School Security Personnel*

D. INFORMATION

1. *Assignment and Compensation Update #1. (Attachment #5)*
2. *Assignment and Compensation Update #2. (Attachment #6)*
3. *Adult Full-Time Program Enrollment Update as of September 2, 2022. (Attachment #7)*
4. *2022-2023 Secondary and Intergenerational Enrollment figures as of September 2, 2022. (Attachment #8)*

XI. ADJOURNMENT

XII. EXECUTIVE SESSION

Executive Session, if necessary, for the discussion of matters of employment, real estate, litigation, collective bargaining, safety and other matters which if conducted in public would violate lawful privilege as defined by Act 84.

RCM/tab

The regular meeting of the Central Pennsylvania Institute of Science and Technology Joint Operating Committee was held in the Boardroom at the Central Pennsylvania Institute of Science and Technology, Pleasant Gap, PA on Monday, August 8, 2022.

Present were:

Committee Members: Mrs. Kimberly Weaver
Mrs. Tina Greene
Mr. Barry Sands
Mrs. Tammie Burnaford, Superintendent of Record
Mr. Craig Livergood, non-voting Treasurer
Mrs. Theresa Brickley, non-voting Secretary

Staff Members: Dr. Richard C. Makin
Mrs. MaryAnn Volders
Mr. Todd Taylor
Mr. Rick Carra
Dr. Scott Etter, Solicitor

Visitors: Miss Ayla Hearn

Mrs. Weaver called the regular meeting to order at 5:30 p.m.

Roll was called: Mrs. Weaver, Ms. Hamilton, Mrs. Greene and Mr. Sands were present. Mr. Miller was absent.

Mrs. Weaver welcomed Mrs. Burnaford as Superintendent of Record and Mr. Sands as a Penns Valley JOC committee member.

Mrs. Greene moved, seconded by Mr. Sands, approval of the minutes of the regular meeting held on June 20, 2022. All in favor. Motion carried.

Mr. Sands moved, seconded by Mrs. Greene, approval of the Treasurer's reports to be filed for audit and approval of the prepaid and current bills as presented.

Roll call vote as follows:

Mrs. Greene	yes	Mrs. Weaver	yes	Mr. Sands	yes
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Motion carried.

Old Business:

There was no old business.

New Business:

Vice-President of Secondary Education:

Mrs. Volders reported on the 2022-2023 secondary education goals; 2022-2023 Student-Parent Handbook revisions; 2022-2023 Faculty and Staff handbook revisions; flexible instructional days;

emergency instructional days; PDE Bureau of Career and Technical Education TAP program; IDEA Hub and the PAsmart Advancing Grant 2022; school mental health grant expenditures to be used to provide tier 1 services to students and staff by hiring a mental health coordinator; safety and security grant expenditures to purchase cameras as specified during the facilities safety inspection; resignation of Joe Luther, Horticulture/Landscaping instructor; SkillsUSA advisor; received the check for the First Energy grant; Culinary Arts trip to Italy; SkillsUSA National results, Paige Shivery came in 14th out of 32 and Garrett Wingert placed first in the Volvo National Competition; provided the Comprehensive Plan for review; and CPI summer camps held in June and July.

Vice-President of Post-Secondary Education:

Mr. Taylor reported on the 2022-2023 Post-Secondary Education Student Handbook; equipment purchase with the PA Smart Grant funds; Campus Café Software purchase; resignation of Margaret Herbstritt, Nurse Aide Instructor; resignation of Andrew King, Post-Secondary Diesel instructor; new hire Jennifer Braun, Esq. to teach Technical Writing; new hire Darin Claar as Diesel Technology teaching assistant; new hire Shane Dickey, Centre County Public Safety Training Center adjunct instructor; new hire Karen Mellott, Practical Nursing instructor; salary adjustment for Dave Kessling, Heavy Equipment Operation; Andrew Brill's out of state travel to Mt. Vernon, OH; Fall Term 2022 program start dates; and international students at CPI.

Director of Facilities:

Mr. Carra reported on the roof restoration project; parking lot has been seal coated; main compressor for C and D wing developed a pin hole and needed an immediate replacement and was replaced with a Kaeser screw compressor which will run everything with the two existing units for backup; Alexander constructability review for the Health Sciences Building; and salary adjustments for Kody Baird and Oliver Collier.

Business Manager:

Mr. Livergood reported on a salary adjustment for Renee Owens, Accounts Payable/Receptionist.

President:

Dr. Makin welcomed Mr. Sands back and also welcomed Mrs. Burnaford. He complimented the leadership team for their reports.

Dr. Makin reported on the open positions Precision Machine, Horticulture/Landscaping, Adult Diesel Technology; pleased with Alexander Constructions work on the constructability review for the Health Science Building; EDA grant for the Health Science Building is now through legal review; 493 projected secondary students are enrolled for 2022-2023 and 32 intergenerational students; reviewed Adult/Post-Secondary current and upcoming enrollment figures; and Congressman Thompson's Ag Summit was held at CPI today.

Superintendent of Record:

Mrs. Burnaford had nothing to report.

Mr. Sands moved, seconded by Mrs. Greene, approval of the 2022-2023 Secondary Education Goals; approval of the 2022-2023 Student-Parent Handbook revisions; approval of the 2022-2023 Faculty-Staff Handbook revisions; approval of the 2022-2023 Post-Secondary Education Student Handbook; approval

of the Memorandum of Understanding with the Bureau of Career and Technical Education for participation in the 2022-2023 Technical Assistance Program; approval of the 2022-2023 Emergency Instructional Time Template; approval of the 2022-2023 Flexible Instructional Day Program plan; approval to accept a PAsmart Advancing Grant 2022 in the amount of \$500,000 for the IDEA (Innovation, Design, Entrepreneurship, and Action) Hub space; approval to purchase cameras and door alarms at a cost of up to \$70,000 as part of the School Mental Health and Safety & Security Grant. These purchases help satisfy Tier 1 Safety and Security obligations required by the grant; approval to purchase equipment for the Water and Wastewater/ Solar Photovoltaic Apprenticeship program in the amount of \$260,593, CPI will be reimbursed for equipment purchases in these programs by Advance Central PA; approval of a Software as a Service (SaaS) proposal from Campus Café for Adult/Post-Secondary Education with an implementation cost of \$19,800 and a monthly SaaS fee of \$1,600; approval to accept the resignation of Margaret Herbstritt, Nurse Aide instructor, retroactive to July 31, 2022; approval to accept the resignation of Andrew King, Adult Diesel Technology Instructor, retroactive to August 5, 2022; approval to accept the resignation of Joseph Luther, Horticulture/ Landscaping instructor, retroactive to July 31, 2022; approval of the following advisors for the 2022-2023 school year with a stipend per the collective bargaining agreement: Mr. John Fike – SkillsUSA, Mr. Brian Hummel – SkillsUSA, Mrs. Alicia Kitchen – SkillsUSA ; approval to hire Jennifer Braum, Esq. to teach Technical Writing (3 credits, 36 hours) Fall Term, starting August 22, 2022 at a rate of \$1,800 for the course, pending receipt of the FBI Criminal Background Check; approval to hire Darin Claar as a Diesel Technology Teaching Assistant at an hourly rate of \$26.00, retroactive to August 1, 2022, pending receipt of the FBI Criminal Background Check, and Recognizing and Reporting Child Abuse Training Certificate; approval to hire Shane Dickey as an adjunct instructor at the Centre County Public Safety Training Center at an hourly rate of \$21.00 and \$17.00 for lead instructor and assistant instructor responsibilities respectively, retroactive to June 23, 2022; approval to hire Karen Mellott as a Practical Nursing Instructor at a salary of \$55,250.00 effective August 9, 2022; approval to hire a part-time Mental Health Coordinator to coordinate and provide services not to exceed \$70,000 as part of the School Mental Health and Safety & Security Grant, this position helps satisfy Tier 1 Mental Health obligations required by the grant; approval to make salary adjustments per the memorandum from the President; approval for Andrew Brill, Natural Gas Compression instructor, to attend an Ariel Corporation training in Mount Vernon, OH retroactive to July 18-22, 2022; and approval for the President to appoint staff to vacancies not yet filled or to those that become open until the Board can take action at the next regular meeting on September 12, 2022.

Roll call vote as follows:

Mrs. Weaver yes

Mr. Sands yes

Mrs. Greene yes

Motion carried.

Mrs. Greene moved, seconded by Mr. Sands to adjourn.

At 6:11 p.m. Mrs. Weaver adjourned the meeting.

Secretary



Payment of Bills Summary

July 31, 2022

Account	From Check #	To Check #	Total Amount	Date From	Date To
Operating	48179	48294 + PR Trans	764,141.07	7/1/2022	7/31/2022
Payroll	DD, ACH & 6591	DD, ACH & 6605	216,176.15	7/1/2022	7/31/2022
Capital Project	1731	1733	527,673.12	7/1/2022	7/31/2022
CCPSTC	3420	3447	20,421.78	7/1/2022	7/31/2022

Treasurer's Report

July 31, 2022

CPI Bank Accounts	Opening Balance 7/1/2022	Deposits	Expenditures	Net Sweep Transfers In/(Out)	Reconciled Balance 7/31/2022
Operating	258,361.23	685,821.15	764,141.07	104,424.78	284,466.09
Operating Sweep	372,110.60	80.69	-	(104,424.78)	267,766.51
Payroll	2,503.84	216,179.07	216,176.15	-	2,506.76
Capital Project	948,047.18	707.29	527,673.12	-	421,081.35
Capital Proj. House	41,986.96	45.04	-	-	42,032.00
CCPSTC	39,179.42	41,381.20	20,421.78	-	60,138.84
TOTALS:	1,662,189.23	944,214.44	1,528,412.12	-	1,077,991.55

FUND ACCOUNTING PAYMENT REGISTER

Bank Account: GF - GENERAL FUND **Payment Dates:** 08/01/2022 - 08/31/2022

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Trans Date	Trans #	PO #/Proc Ctrl#	Invoice #	Account Code	ASN	Amount
0000048295	08/05/2022	LE2678800065	2200001277	30601	10-1610-610-000-40-880-000-000-0000	16610880	1,147.00
ALLEGHENY-ALLEGHENY EDUCATIONAL SYSTEMS				Order ID O-1	Payment Date: 08/05/2022	Payment Amt:	1,147.00
0000048296	08/04/2022	AP2679300001		070301	10-2360-580-000-30-236-000-000-0000	13580236	2,188.59
ALTOONAMI-ALTOONA MIRROR				Remit ID R-1	Payment Date: 08/05/2022	Payment Amt:	2,188.59
0000048297	08/04/2022	LE2678800005	2300000081	1QFM-JKTX-7P6V	10-2360-610-000-40-236-000-000-0000	16610236	38.89
0000048297	08/04/2022	LE2678800006	2300000081	1QFM-JKTX-7P6V	10-2360-610-000-30-236-000-000-0000	13610236	38.89
0000048297	08/03/2022	LE2678800007	2300000054	1V6D-MWM7-JFW6	10-2360-610-000-40-236-000-000-0000	16610236	799.98
0000048297	08/03/2022	LE2678800008	2300000061	1F16-KYJN-D4WL	10-1610-610-000-40-885-000-000-0000	16610885	61.78
0000048297	08/03/2022	LE2678800009	2300000055	1C7W-VG3J-3DWR	10-1610-610-000-40-890-000-000-0000	16610890	578.50
0000048297	08/03/2022	LE2678800010	2300000064	1WC9-DLCF-36JF	10-1610-610-000-40-872-000-000-0000	16610872	49.98
0000048297	08/01/2022	LE2678800011	2300000066	1W4F-Y7RW-DLX4	10-1610-610-000-42-820-000-000-0000	1661082042	272.74
0000048297	08/01/2022	LE2678800012	2300000065	1NTQ-V9GJ-WNJM	10-2360-610-000-40-236-000-000-0000	16610236	35.18
0000048297	08/04/2022	LE2678800014	2300000050	176X-NGG1-RLQQ	10-2620-610-000-30-260-000-000-0000	13610260	185.10
0000048297	08/04/2022	LE2678800015	2300000032	1DF7-1FJC-J9RQ	10-1380-610-000-30-872-000-000-0000	13610872	21.98
0000048297	08/04/2022	LE2678800016	2300000032	1DF7-1FJC-J9RQ	10-1380-610-000-30-872-000-000-0000	13610872	15.76
0000048297	08/04/2022	LE2678800017	2300000032	1DF7-1FJC-J9RQ	10-1380-610-000-30-872-000-000-0000	13610872	14.99
0000048297	08/04/2022	LE2678800018	2300000032	1DF7-1FJC-J9RQ	10-1380-610-000-30-872-000-000-0000	13610872	44.97
0000048297	08/04/2022	LE2678800019	2300000032	1DF7-1FJC-J9RQ	10-1380-610-000-30-872-000-000-0000	13610872	18.97
0000048297	08/04/2022	LE2678800020	2300000032	1DF7-1FJC-J9RQ	10-1380-610-000-30-872-000-000-0000	13610872	8.54

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

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Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Trans Date	Trans #	PO #/Proc Ctrl#	Invoice #	Account Code	ASN	Amount
0000048297	08/04/2022	LE2678800021	23000000057	1YRX-TJ66-3MWP	10-2513-610-000-30-250-000-000-0000	136102513	22.88
0000048297	08/04/2022	LE2678800022	23000000052	1MY1-TV3P-33K4	10-2360-610-000-30-236-000-000-0000	13610236	126.30
Amazon-Amazon				Remit ID R-1	Payment Date: 08/05/2022	Payment Amt:	2,335.43
0000048298	08/03/2022	AP2679300002			10-1610-580-000-42-820-000-000-0000	1658082042	281.74
0000048298	08/01/2022	AP2679300003			10-1610-580-000-42-820-000-000-0000	1658082042	59.88
0000048298	08/01/2022	AP2679300004			10-1610-610-000-42-820-000-000-0000	1661082042	32.28
ANDREWBR-Andrew Brill				Order ID O-1	Payment Date: 08/05/2022	Payment Amt:	373.90
0000048299	08/05/2022	LE2678800002	23000000072	0017482	10-2620-431-000-30-260-000-000-0000	13431260	11,855.00
0000048299	08/05/2022	LE2678800023	23000000072	0017483	10-2620-431-000-30-260-000-000-0000	13431260	10,025.00
B&BSEAL-B & B SEALCOATING				Order ID O-1	Payment Date: 08/05/2022	Payment Amt:	21,880.00
0000048300	08/04/2022	AP2679300005		2999	10-2840-329-000-30-280-000-000-0000	13320280	50.00
0000048300	08/04/2022	AP2679300006		3001	10-2840-329-000-30-280-000-000-0000	13320280	7,500.00
BLACKHF-Black Hoof Technology LLC				Order ID O-1	Payment Date: 08/05/2022	Payment Amt:	7,550.00
0000048301	08/04/2022	LE2678800024	23000000087	176171	10-2620-432-000-30-260-000-000-0000	13432260	4,087.67
CASCOU-CASCOUSA				Order ID O-1	Payment Date: 08/05/2022	Payment Amt:	4,087.67
0000048302	08/04/2022	AP2679300011			10-2620-411-000-30-260-000-000-0000	13411260	35.25
CCRRA-Centre County Recycling &				Order ID O-1	Payment Date: 08/05/2022	Payment Amt:	35.25
0000048303	08/04/2022	AP2679300009		4126029439	10-2620-415-000-30-260-000-000-0000	13415260	289.08
0000048303	08/04/2022	AP2679300010		4126680130	10-2620-415-000-30-260-000-000-0000	13415260	289.08

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT REGISTER

Bank Account: GF - GENERAL FUND Payment Dates: 08/01/2022 - 08/31/2022

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Trans Date	Trans #	PO #/Proc Ctrl#	Invoice #	Account Code	ASN	Amount
CINTAS-CINTAS CORPORATION LOC. 536				Remit ID R-1	Payment Date: 08/05/2022	Payment Amt:	578.16
0000048304	08/03/2022	AP2679300008		2174741	10-5110-911-000-00-000-000-0000	5110911	2,065.09
CNHINDUST-CNH INDUSTRIAL CAPITAL AMERICA LLC				Remit ID R-1	Payment Date: 08/05/2022	Payment Amt:	2,065.09
0000048305	08/03/2022	AP2679300103			10-2290-610-000-30-229-000-000-0000	13610229	36.47
COOKSHARO-SHARON COOK				Order ID O-1	Payment Date: 08/05/2022	Payment Amt:	36.47
0000048306	08/02/2022	LE2678800028	2300000060	111669	10-1610-610-000-40-875-000-000-0000	16610875	138.00
CRESSONRI-Cresson Ridge Diesel				Order ID O-1	Payment Date: 08/05/2022	Payment Amt:	138.00
0000048307	08/04/2022	LE2678800027	2200001347	417597	10-1342-610-000-30-342-000-000-0000	13610342	501.27 #
0000048307	08/03/2022	LE2678800060	2300000019	439963	10-1342-610-000-30-342-000-000-0000	13610342	274.30
0000048307	08/05/2022	LE2678800061	2300000019	439962	10-1342-610-000-30-342-000-000-0000	13610342	517.39
0000048307	08/05/2022	LE2678800063	2300000046	456994	10-1342-610-000-30-342-000-000-0000	13610342	416.14
0000048307	08/05/2022	LE2678800064	2300000046	456993	10-1342-610-000-30-342-000-000-0000	13610342	120.48
CURTZE-C.A. Curtze Co.				Order ID O-1	Payment Date: 08/05/2022	Payment Amt:	1,829.58
0000048308	07/28/2022	AP2679300007	2200001300	531772-1	10-2620-610-000-30-260-000-000-0000	13610260	199.14 #
0000048308	08/05/2022	LE2678800066	2300000047	533916	10-2620-610-000-30-260-000-000-0000	13610260	275.60
0000048308	08/05/2022	LE2678800067	2300000047	533916-1	10-2620-610-000-30-260-000-000-0000	13610260	846.96
CWP-CLEARFIELD WHOLESALE PAPER COMPANY				Order ID O-1	Payment Date: 08/05/2022	Payment Amt:	1,321.70
0000048309	08/04/2022	AP2679300073		773918	10-2360-260-000-40-236-000-000-0000	16260236	526.00 #
0000048309	08/04/2022	AP2679300074		773918	10-2360-260-000-30-236-000-000-0000	13260236	527.00 #

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

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Sort: Payment Number

Payment #	Trans Date	Trans #	PO #/Proc Ctrl#	Invoice #	Account Code	ASN	Amount
EASTERNAL-Eastern Alliance Insurance Grp				Order ID O-1	Payment Date: 08/05/2022	Payment Amt:	1,053.00
0000048310	08/04/2022	AP2679300072		115	10-2310-330-000-30-230-000-000-0000	13330230	972.50
ETTERLAW-Etter Law Firm LLC				Order ID O-1	Payment Date: 08/05/2022	Payment Amt:	972.50
0000048311	08/05/2022	LE2678800069	2300000044	12P122247	10-1610-610-000-40-875-000-000-0000	16610875	10.92
FIVESTIN-FiveStar International				Remit ID R-1	Payment Date: 08/05/2022	Payment Amt:	10.92
0000048312	08/04/2022	AP2679300045			10-6999-000-000-00-000-000-000-FOT1	10699FOT	101.30
0000048312	08/04/2022	AP2679300046			10-1610-610-000-40-890-000-000-0000	16610890	9.00
0000048312	08/04/2022	AP2679300047			10-1610-610-000-40-890-000-000-0000	16610890	165.47
0000048312	08/04/2022	AP2679300048			10-2513-810-000-30-250-000-000-0000	138102513	103.05
0000048312	08/04/2022	AP2679300049			10-2611-810-000-30-260-000-000-0000	13810262	200.00
0000048312	08/04/2022	AP2679300050			10-2511-810-000-30-250-000-000-0000	13810251	200.00
0000048312	08/04/2022	AP2679300051			10-1610-610-000-40-875-000-000-0000	16610875	93.60
0000048312	08/04/2022	AP2679300052			10-1610-610-000-40-890-000-000-0000	16610890	116.90
0000048312	08/04/2022	AP2679300053			10-2360-549-000-40-236-000-000-0000	16545236	385.11
0000048312	08/04/2022	AP2679300054			10-2360-610-000-40-236-000-000-0000	16610236	260.00
0000048312	08/04/2022	AP2679300055			10-2360-610-000-40-236-000-000-0000	16610236	31.77
0000048312	08/04/2022	AP2679300056			10-2360-610-000-40-236-000-000-0000	16610236	250.00
0000048312	08/04/2022	AP2679300057			10-1610-610-000-40-845-000-000-0000	16610845	27.46
0000048312	08/04/2022	AP2679300058			10-1610-610-000-40-335-000-000-0000	16610335	116.48
0000048312	08/04/2022	AP2679300059			10-1610-610-000-40-870-000-000-0000	16610870	545.00
0000048312	08/04/2022	AP2679300060			10-1610-610-000-40-890-000-000-0000	16610890	127.20

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

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Payment #	Trans Date	Trans #	PO #/Proc Ctrl#	Invoice #	Account Code	ASN	Amount
0000048312	08/04/2022	AP2679300061			10-1610-610-000-40-870-000-000-0000	16610870	88.00
0000048312	08/04/2022	AP2679300062			10-1610-610-000-40-845-000-000-0000	16610845	260.74
0000048312	08/04/2022	AP2679300063			10-2360-610-000-40-236-000-000-0000	16610236	248.52
0000048312	08/04/2022	AP2679300064			10-1610-580-000-42-820-000-000-0000	1658082042	1,538.28
0000048312	08/04/2022	AP2679300065			10-2360-610-000-40-236-000-000-0000	16610236	70.27
0000048312	08/04/2022	AP2679300066			10-1610-610-000-40-870-000-000-0000	16610870	55.00
0000048312	08/04/2022	AP2679300067			10-1610-610-000-40-870-000-000-0000	16610870	110.00
0000048312	08/04/2022	AP2679300068			10-1610-610-000-40-870-000-000-0000	16610870	110.00
0000048312	08/04/2022	AP2679300069			10-1610-610-000-40-870-000-000-0000	16610870	55.00
0000048312	08/04/2022	AP2679300070			10-1610-610-000-40-892-000-000-0000	16610892	540.00
0000048312	08/04/2022	AP2679300071			10-2360-610-000-40-236-000-000-0000	16610236	31.78
FNBCOMCC-FNB COMMERCIAL CREDIT CARD				Order ID O-1	Payment Date: 08/05/2022	Payment Amt:	5,839.93
0000048313	08/01/2022	AP2679300102			10-2360-540-000-30-236-000-000-0000	13540236	321.00
GAZETTE-The Centre County Gazette				Order ID O-1	Payment Date: 08/05/2022	Payment Amt:	321.00
0000048314	08/05/2022	AP2679300105		GW0000002076	10-2620-530-000-30-260-000-000-0000	13530260	199.00
GETWIRELE-GETWIRELESS.NET				Order ID O-1	Payment Date: 08/05/2022	Payment Amt:	199.00
0000048315	07/28/2022	LE2678800031	2200001253	PSO418970-1	10-1610-610-000-40-845-000-000-0000	16610845	120.02
0000048315	07/28/2022	LE2678800032	2200001253	PSO418970-1	10-1380-610-000-30-845-000-000-0000	13610845	120.02
0000048315	07/28/2022	LE2678800033	2200001219	PSO417649-1	10-1380-610-000-30-845-000-000-0000	13610845	34.42
0000048315	07/28/2022	LE2678800034	2200001219	PSO417649-1	10-1610-610-000-40-845-000-000-0000	16610845	34.42

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT REGISTER

Bank Account: GF - GENERAL FUND Payment Dates: 08/01/2022 - 08/31/2022

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Trans Date	Trans #	PO #/Proc Ctrl#	Invoice #	Account Code	ASN	Amount
GROFF-GROFF TRACTOR & EQUIPMENT INC				Remit ID R-1	Payment Date: 08/05/2022	Payment Amt:	308.88
0000048316	08/02/2022	LE2678800056	2300000053	35273	10-6943-000-000-40-875-000-000-0000	16943875	71.74
0000048316	08/02/2022	LE2678800057	2300000053	35273	10-6943-000-000-40-875-000-000-0000	16943875	38.26
GROVEPRIN-GROVE PRINTING				Order ID O-1	Payment Date: 08/05/2022	Payment Amt:	110.00
0000048317	08/04/2022	AP2679300100		23049292	10-1610-610-000-40-330-000-000-0000	16610330	72.49
0000048317	08/04/2022	AP2679300101		23049292	10-1330-610-000-30-330-000-000-0000	13610330	72.48
HENRYSCHE-HENRY SCHEIN INC.				Order ID O-1	Payment Date: 08/05/2022	Payment Amt:	144.97
0000048318	08/04/2022	LE2678800054	2300000083		10-2620-610-000-30-260-000-000-0000	13610260	89.78
0000048318	08/04/2022	LE2678800055	2300000083		10-2620-610-000-40-260-000-000-0000	16610260	89.78
0000048318	08/05/2022	LE2678800059	2200001360		10-2620-610-000-30-260-000-000-0000	13610260	503.40
HITECOMPA-HITE COMPANY				Remit ID R-1	Payment Date: 08/05/2022	Payment Amt:	682.96
0000048319	08/04/2022	LE2678800053	2300000070	9107213606	10-6943-000-000-40-875-000-000-0000	16943875	795.00
JKKELLER-J.J. KELLER & ASSOCIATES INC.				Remit ID R-1	Payment Date: 08/05/2022	Payment Amt:	795.00
0000048320	08/04/2022	AP2679300098		762722	10-1610-610-000-40-845-000-000-0000	16610845	306.25 #
0000048320	08/04/2022	AP2679300099		762722	10-1380-610-000-30-845-000-000-0000	13610845	306.14 #
0000048320	08/05/2022	AP2679300104		860632	10-1610-610-000-40-875-000-000-0000	16610875	996.95
JJPOWELL-J.J. POWELL INC				Order ID O-1	Payment Date: 08/05/2022	Payment Amt:	1,609.34
0000048321	08/02/2022	LE2678800052	2300000056	3621242	10-2620-610-000-30-260-000-000-0000	13610260	591.62
L/BWATERS-L/B WATER SERVICE INC.				Order ID O-1	Payment Date: 08/05/2022	Payment Amt:	591.62

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Sort: Payment Number

Payment #	Trans Date	Trans #	PO #/Proc Ctrl#	Invoice #	Account Code	ASN	Amount
0000048322	08/02/2022	AP2679300092		30222949	10-1380-610-000-30-870-000-000-0000	13610870	90.41
0000048322	08/02/2022	AP2679300093		30222949	10-1610-610-000-40-870-000-000-0000	16610870	90.40
LINDEGAE-Linde Gas & Equipment Inc.				Remit ID R-1	Payment Date: 08/05/2022	Payment Amt:	180.81
0000048323	08/02/2022	AP2679300077		38995	10-2840-330-000-30-280-000-000-0000	13330280	285.00
LVTEC-LVTECH				Remit ID R-1	Payment Date: 08/05/2022	Payment Amt:	285.00
0000048324	08/03/2022	LE2678800035	2300000088		10-2515-810-000-30-250-000-000-0000	13810250	25.00
MIDSTAREP-Mid-State Region of PASBO				Order ID O-2	Payment Date: 08/05/2022	Payment Amt:	25.00
0000048325	08/05/2022	AP2679300109		100035	10-2220-610-000-30-222-000-000-0000	13610222	3,575.00
MOREFIELD-Morefield Communications				Order ID O-1	Payment Date: 08/05/2022	Payment Amt:	3,575.00
0000048326	08/04/2022	LE2678800058	2300000077	746273	10-2620-610-000-30-260-000-000-0000	13610260	280.48
NAPASTC1-Nittany Supply Inc				Remit ID R-3	Payment Date: 08/05/2022	Payment Amt:	280.48
0000048327	08/05/2022	AP2679300114			10-2620-411-000-30-260-000-000-0000	13411260	750.00
NEWMANHIL-NEWMAN HILL INC.				Order ID O-1	Payment Date: 08/05/2022	Payment Amt:	750.00
0000048328	08/01/2022	LE2678800025	2200001242		10-2360-330-000-42-236-000-000-0000	1633023642	360.00 #
ONKOTZ-Carly Onkotz DPT				Remit ID R-1	Payment Date: 08/05/2022	Payment Amt:	360.00
0000048329	08/03/2022	AP2679300094			10-6943-000-000-40-890-000-000-0000	16943890	1,666.00
PHEAA-PHEAA				Order ID O-1	Payment Date: 08/05/2022	Payment Amt:	1,666.00
0000048330	08/04/2022	AP2679300091		1794799	10-2360-610-000-30-236-000-000-0000	13610236	(180.99) #
0000048330	08/04/2022	LE2678800045	2300000058	26507398	10-2360-610-000-30-236-000-000-0000	13610236	162.96

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Payment #	Trans Date	Trans #	PO #/Proc Ctrl#	Invoice #	Account Code	ASN	Amount
0000048330	08/04/2022	LE2678800046	2200001308	25720157	10-1610-610-000-40-890-000-000-0000	16610890	459.88
0000048330	08/04/2022	LE2678800047	2200001308	25720157	10-1610-610-000-40-885-000-000-0000	16610885	459.89
0000048330	08/04/2022	LE2678800048	2200001308	25720157	10-2360-610-000-40-236-000-000-0000	16610236	459.89
0000048330	08/04/2022	LE2678800049	2200001308	25720157	10-2360-610-000-30-236-000-000-0000	13610236	1,380.15
0000048330	08/04/2022	LE2678800050	2300000002	26095472	10-2360-610-000-30-236-000-000-0000	13610236	29.97 #
QUILL-QUILL CORP.				Order ID O-1	Payment Date: 08/05/2022	Payment Amt:	2,771.75
0000048331	08/05/2022	AP2679300106		E49451/E49452	10-1610-610-000-40-870-000-000-0000	16610870	(69.40)
0000048331	08/05/2022	AP2679300107		E49451/E49452	10-1610-610-000-40-870-000-000-0000	16610870	292.95
0000048331	08/05/2022	AP2679300108		E49451/E49452	10-1380-610-000-30-870-000-000-0000	13610870	70.65
0000048331	08/05/2022	LE2678800068	2200001246	492771	10-1610-610-000-40-870-000-000-0000	16610870	191.00
ROBERTOXY-Roberts Oxygen Company INC.				Order ID O-1	Payment Date: 08/05/2022	Payment Amt:	485.20
0000048332	08/03/2022	LE2678800001	2300000069	88666	10-1610-610-000-40-875-000-000-0000	16610875	60.00
0000048332	08/03/2022	LE2678800044	2300000069	88665	10-1610-610-000-40-875-000-000-0000	16610875	70.50
S&R REPAIRS S&R REPAIRS TOWING AND REC.				Order ID O-1	Payment Date: 08/05/2022	Payment Amt:	130.50
0000048333	08/05/2022	AP2679300111			10-2620-610-000-30-260-000-000-0000	13610260	(74.92)
0000048333	08/05/2022	LE2678800062	2300000011	3254-2	10-2620-610-000-30-260-000-000-0000	13610260	1,127.60
SHERWINWI-SHERWIN WILLIAMS				Order ID O-1	Payment Date: 08/05/2022	Payment Amt:	1,052.68
0000048334	08/02/2022	LE2678800043	2200001311	ARV/53733646	10-1380-752-219-30-835-000-000-0000	13752835219	190.10 #
SNAP-ON-SNAP-ON				Remit ID R-1	Payment Date: 08/05/2022	Payment Amt:	190.10
0000048335	08/05/2022	AP2679300110		1288904	10-1610-610-000-42-820-000-000-0000	1661082042	477.80

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Payment #	Trans Date	Trans #	PO #/Proc Ctrl#	Invoice #	Account Code	ASN	Amount
SNYDERBR-Snyder Brothers Inc.				Remit ID R-1	Payment Date: 08/05/2022	Payment Amt:	477.80
0000048336	07/28/2022	AP2679300089			10-2620-424-000-30-260-000-000-0000	13424260	295.50
SPRBENWAL-SPRING BENNER WALKER JOINT AUT				Order ID O-1	Payment Date: 08/05/2022	Payment Amt:	295.50
0000048337	07/28/2022	AP2679300087			10-2620-424-000-30-260-000-000-0000	13424260	1,195.00
SPRINGWAT-SPRING TOWNSHIP WATER AUTHORIT				Order ID O-1	Payment Date: 08/05/2022	Payment Amt:	1,195.00
0000048338	08/05/2022	AP2679300112		24667	10-2360-610-000-40-236-000-000-0000	16610236	74.93
0000048338	08/05/2022	AP2679300113		24667	10-2360-610-000-30-236-000-000-0000	13610236	74.92
TELEME-Telemedicine Management, Inc.d/b/a				Order ID O-1	Payment Date: 08/05/2022	Payment Amt:	149.85
0000048339	08/04/2022	AP2679300086		9355E9219	10-2360-610-000-30-236-000-000-0000	13610236	100.00
TRAVELERS-TRAVELERS CL REMITTANCE CENTER				Order ID O-1	Payment Date: 08/05/2022	Payment Amt:	100.00
0000048340	08/02/2022	LE2678800039	2300000029	151410209	10-6943-000-000-40-845-000-000-0000	16943845	67.53
0000048340	08/02/2022	LE2678800040	2300000029	151410209	10-6943-000-000-40-845-000-000-0000	16943845	10.75
0000048340	08/02/2022	LE2678800041	2300000029	151410209	10-6943-000-000-40-845-000-000-0000	16943845	1,297.08
0000048340	08/02/2022	LE2678800042	2300000029	151410209	10-6943-000-000-40-845-000-000-0000	16943845	305.47
ULINE-ULINE				Order ID O-1	Payment Date: 08/05/2022	Payment Amt:	1,680.83
0000048341	08/02/2022	AP2679300083			10-1610-530-000-40-875-000-000-0000	16530875	36.88
0000048341	08/02/2022	AP2679300084			10-2360-530-000-40-236-000-000-0000	16530236	36.88
0000048341	08/02/2022	AP2679300085			10-2360-530-000-30-236-000-000-0000	13530236	110.63
VERIZONWI-VERIZON WIRELESS				Remit ID R-3	Payment Date: 08/05/2022	Payment Amt:	184.39

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Payment #	Trans Date	Trans #	PO #/Proc Ctrl#	Invoice #	Account Code	ASN	Amount
0000048342	08/05/2022	AP2679300081			10-2620-622-000-30-260-000-000-0000	13622260	2,213.97
0000048342	08/05/2022	AP2679300082			10-2620-622-000-30-260-000-000-0000	13622260	6,133.32
WESTPENN-West Penn Power				Order ID O-1	Payment Date: 08/05/2022	Payment Amt:	8,347.29
0000048343	08/05/2022	AP2675000001			10-1380-890-000-30-872-000-000-0000	13890872	25.00 #
ZZZZZ-Caleb R. Bennett					Payment Date: 08/05/2022	Payment Amt:	25.00
0000048344	08/05/2022	AP2675000002			10-1380-890-000-30-872-000-000-0000	13890872	25.00 #
ZZZZZ-Gage M. Whitehill					Payment Date: 08/05/2022	Payment Amt:	25.00
0000048345	08/03/2022	AP2679300079			10-1380-890-000-30-872-000-000-0000	13890872	100.00
ZZZZZ-Sabrina M. Corman					Payment Date: 08/05/2022	Payment Amt:	100.00
0000048346	08/03/2022	AP2679300078			10-1380-890-000-30-872-000-000-0000	13890872	200.00
ZZZZZ-Sabrina M. Corman					Payment Date: 08/05/2022	Payment Amt:	200.00
0000048347	08/11/2022	AP2683200002		2195211	10-1610-610-000-40-845-000-000-0000	16610845	1,327.46
CNHINDUST-CNH INDUSTRIAL CAPITAL AMERICA LLC				Remit ID R-1	Payment Date: 08/11/2022	Payment Amt:	1,327.46
0000048348	08/11/2022	LE2683300002	2300000113		10-1610-330-000-40-890-000-000-0000	16330890	690.00
IRWINJANE-Jane Irwin				Order ID O-1	Payment Date: 08/11/2022	Payment Amt:	690.00
0000048349	08/10/2022	LE2683300001	2300000119	E283	10-1610-430-000-40-875-000-000-0000	16430875	754.00
WILLIASH-William Shreffler				Order ID O-1	Payment Date: 08/11/2022	Payment Amt:	754.00
0000048350	08/16/2022	AP2683800001			10-2360-580-000-30-236-000-000-0000	13580236	75.00
SUNSETWER-Sunset West Restaurant				Order ID O-1	Payment Date: 08/16/2022	Payment Amt:	75.00

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Payment #	Trans Date	Trans #	PO #/Proc Ctrl#	Invoice #	Account Code	ASN	Amount
0000048351	08/16/2022	LE2684100007	23000000068	1Q4D-JLDX-17NH	10-6943-000-000-40-872-000-000-0000	16943872	34.30
0000048351	08/16/2022	LE2684100008	23000000078	1DYY-P7JD-337M	10-2360-610-000-30-236-000-000-0000	13610236	38.97
0000048351	08/16/2022	LE2684100009	23000000091	1TVW-V9KH-KDDF	10-1610-610-000-40-890-000-000-0000	16610890	218.81
0000048351	08/16/2022	LE2684100010	23000000079	1RCR-TLPW-1FFM	10-2620-610-000-30-260-000-000-0000	13610260	96.06
0000048351	08/16/2022	LE2684100011	23000000094	1N1D-H9TN-7DVJ	10-1330-610-000-30-335-000-000-0000	13610335	658.27
Amazon-Amazon				Remit ID R-1	Payment Date: 08/19/2022	Payment Amt:	1,046.41
0000048352	08/16/2022	AP2684300074			10-1610-610-000-40-875-000-000-0000	16610875	115.00
0000048352	08/16/2022	AP2684300075			10-1610-610-000-40-875-000-000-0000	16610875	115.00
0000048352	08/16/2022	AP2684300076			10-1610-610-000-40-875-000-000-0000	16610875	115.00
0000048352	08/16/2022	AP2684300077			10-1610-610-000-40-875-000-000-0000	16610875	115.00
BARRETTJO-JOHN A. BARRETT D.C.				Order ID O-1	Payment Date: 08/19/2022	Payment Amt:	460.00
0000048353	08/18/2022	AP2684300072		340694	10-2620-431-000-40-260-000-000-0000	16431260	158.50
0000048353	08/18/2022	AP2684300073		340694	10-2620-431-000-30-260-000-000-0000	13431260	158.50
0000048353	08/18/2022	LE2684100028	23000000074	340769	10-2620-431-000-30-260-000-000-0000	13431260	2,400.00
0000048353	08/18/2022	LE2684100029	23000000074	340769	10-2620-431-000-40-260-000-000-0000	16431260	2,400.00
BERKSHIRE-Berkshire Systems Group Inc				Order ID O-1	Payment Date: 08/19/2022	Payment Amt:	5,117.00
0000048354	08/19/2022	AP2684300071			10-1610-610-000-40-845-000-000-0000	16610845	(67.49)
0000048354	08/17/2022	LE2684100026	23000000085	P95400	10-1380-610-000-30-845-000-000-0000	13610845	224.05
0000048354	08/17/2022	LE2684100027	23000000085	P95400	10-1610-610-000-40-845-000-000-0000	16610845	224.06
BESTLINE-BEST LINE LEASING				Order ID O-1	Payment Date: 08/19/2022	Payment Amt:	380.62

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Payment #	Trans Date	Trans #	PO #/Proc Ctrl#	Invoice #	Account Code	ASN	Amount
0000048355	08/17/2022	LE2684100025	2300000127		10-1380-329-000-30-865-000-000-0000	13320865	1,200.00
BUCKSCOUN-Bucks County Community College				Order ID O-1	Payment Date: 08/19/2022	Payment Amt:	1,200.00
0000048356	08/18/2022	AP2684300070		2022-2023	10-1610-810-000-40-335-000-000-0000	16810335	600.00
CAAHEP-CAAHEP MEDICAL ASSISTANT				Order ID O-1	Payment Date: 08/19/2022	Payment Amt:	600.00
0000048357	08/16/2022	LE2684100001	2300000114	5257	10-2360-330-000-40-236-000-000-0000	16330236	2,600.00
0000048357	08/16/2022	LE2684100002	2300000114	5257	10-2360-330-000-42-236-000-000-0000	1633023642	650.00
CampusCaf-Campus Cafe Software				Remit ID R-1	Payment Date: 08/19/2022	Payment Amt:	3,250.00
0000048358	08/16/2022	AP2684300069			10-1610-610-000-40-845-000-000-0000	16610845	1,420.74
CATERPILL-Caterpillar Financial Services Corporation				Order ID O-1	Payment Date: 08/19/2022	Payment Amt:	1,420.74
0000048359	08/16/2022	AP2684300068		4127366819	10-2620-415-000-30-260-000-000-0000	13415260	289.08
CINTAS-CINTAS CORPORATION LOC. 536				Remit ID R-1	Payment Date: 08/19/2022	Payment Amt:	289.08
0000048360	08/17/2022	LE2684100023	2300000086	INPP492318	10-1380-610-000-30-845-000-000-0000	13610845	409.69
0000048360	08/17/2022	LE2684100024	2300000086	INPP492318	10-1610-610-000-40-845-000-000-0000	16610845	409.68
CLEVELAND-CLEVELAND BROTHERS				Remit ID R-1	Payment Date: 08/19/2022	Payment Amt:	819.37
0000048361	08/15/2022	AP2684300067		2228410	10-1610-610-000-40-845-000-000-0000	16610845	1,677.09
CNHINDUST-CNH INDUSTRIAL CAPITAL AMERICA LLC				Remit ID R-1	Payment Date: 08/19/2022	Payment Amt:	1,677.09
0000048362	08/15/2022	AP2684300066			10-2620-621-000-30-260-000-000-0000	13621260	796.14
COLUMBIAG-COLUMBIA GAS OF PENNSYLVANIA				Remit ID R-2	Payment Date: 08/19/2022	Payment Amt:	796.14
0000048363	08/19/2022	AP2684300064		904169761	10-2620-530-000-30-260-000-000-0000	13530260	663.90

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Bank Account: GF - GENERAL FUND **Payment Dates:** 08/01/2022 - 08/31/2022

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Payment #	Trans Date	Trans #	PO #/Proc Ctrl#	Invoice #	Account Code	ASN	Amount
COMCASTB-COMCAST BUSINESS				Remit ID R-1	Payment Date: 08/19/2022	Payment Amt:	663.90
0000048364	08/19/2022	AP2684300062		8993113530021016	10-2620-530-000-30-260-000-000-0000	13530260	1,199.71
0000048364	08/19/2022	AP2684300063		90814485	10-2620-530-000-30-260-000-000-0000	13530260	1,004.00
0000048364	08/19/2022	OD2684700001		8993113530021016	10-2620-530-000-30-260-000-000-0000	13530260	(1,199.71)
0000048364	08/19/2022	OD2684700002		90814485	10-2620-530-000-30-260-000-000-0000	13530260	(1,004.00)
COMCASTB-COMCAST BUSINESS				Remit ID R-2	Payment Date: 08/19/2022	Payment Amt:	0.00
0000048365	08/19/2022	AP2684000001			10-0462-CPI-PAY-00-000-000-000-0000	CPIF	82.64
0000048365	08/19/2022	AP2684000003			10-0462-CPI-PAY-00-000-000-000-0000	CPIF	41.32
0000048365	08/19/2022	AP2684000004			10-0462-CPI-PAY-00-000-000-000-0000	CPIF	41.32
CPIFOUNDA-CPI Foundation				Order ID O-1	Payment Date: 08/19/2022	Payment Amt:	165.28
0000048366	08/18/2022	AP2684300002			10-1610-580-000-40-875-000-000-0000	16580875	56.25
CRAIGLI-Craig Livergood				Order ID O-1	Payment Date: 08/19/2022	Payment Amt:	56.25
0000048367	08/17/2022	AP2684300003		20086143080622	10-1610-610-000-42-820-000-000-0000	1661082042	32.13
0000048367	08/17/2022	AP2684300004		20086143080622	10-2360-610-000-40-236-000-000-0000	16610236	32.12
0000048367	08/17/2022	AP2684300005		20086143080622	10-2360-610-000-30-236-000-000-0000	13610236	32.12
CRYSTASP-Crystal Springs				Order ID O-1	Payment Date: 08/19/2022	Payment Amt:	96.37
0000048368	08/18/2022	LE2684100022	2300000117	502359	10-1342-610-000-30-342-000-000-0000	13610342	502.00
CURTZE-C.A. Curtze Co.				Order ID O-1	Payment Date: 08/19/2022	Payment Amt:	502.00
0000048369	08/10/2022	AP2684300017		77215739	10-1310-610-000-30-310-000-000-0000	13610310	9.00

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0000048369	08/10/2022	AP2684300018		77215739	10-1610-610-000-40-310-000-000-0000	16610310	1.00
0000048369	08/10/2022	AP2684300019		77215739	10-1330-610-000-30-330-000-000-0000	13610330	26.55
0000048369	08/10/2022	AP2684300020		77215739	10-1610-610-000-40-330-000-000-0000	16610330	14.30
0000048369	08/10/2022	AP2684300021		77215739	10-1330-610-000-30-335-000-000-0000	13610335	24.00
0000048369	08/10/2022	AP2684300022		77215739	10-1610-610-000-40-335-000-000-0000	16610335	48.11
0000048369	08/10/2022	AP2684300023		77215739	10-1342-610-000-30-342-000-000-0000	13610342	6.73
0000048369	08/10/2022	AP2684300024		77215739	10-1342-610-000-30-345-000-000-0000	13610345	14.00
0000048369	08/10/2022	AP2684300025		77215739	10-1370-610-000-30-370-000-000-0000	13610370	40.85
0000048369	08/10/2022	AP2684300026		77215739	10-1380-610-000-30-810-000-000-0000	13610810	44.34
0000048369	08/10/2022	AP2684300027		77215739	10-1610-610-000-40-810-000-000-0000	16610810	11.09
0000048369	08/10/2022	AP2684300028		77215739	10-1380-610-000-30-815-000-000-0000	13610815	20.33
0000048369	08/10/2022	AP2684300029		77215739	10-1610-610-000-40-815-000-000-0000	16610815	6.78
0000048369	08/10/2022	AP2684300030		77215739	10-1380-610-000-30-830-000-000-0000	13610830	8.40
0000048369	08/10/2022	AP2684300031		77215739	10-1610-610-000-40-830-000-000-0000	16610830	3.60
0000048369	08/10/2022	AP2684300032		77215739	10-1380-610-000-30-835-000-000-0000	13610835	61.80
0000048369	08/10/2022	AP2684300033		77215739	10-1610-610-000-40-835-000-000-0000	16610835	61.80
0000048369	08/10/2022	AP2684300034		77215739	10-1380-610-000-30-840-000-000-0000	13610840	242.93
0000048369	08/10/2022	AP2684300035		77215739	10-1380-610-000-30-845-000-000-0000	13610845	27.43
0000048369	08/10/2022	AP2684300036		77215739	10-1610-610-000-40-845-000-000-0000	16610845	27.43
0000048369	08/10/2022	AP2684300037		77215739	10-1380-610-000-30-850-000-000-0000	13610850	5.85
0000048369	08/10/2022	AP2684300038		77215739	10-1610-610-000-40-850-000-000-0000	16610850	7.15
0000048369	08/10/2022	AP2684300039		77215739	10-1380-610-000-30-860-000-000-0000	13610860	11.00

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0000048369	08/10/2022	AP2684300040		77215739	10-1610-610-000-40-860-000-000-0000	16610860	11.00
0000048369	08/10/2022	AP2684300041		77215739	10-1380-610-000-30-865-000-000-0000	13610865	25.00
0000048369	08/10/2022	AP2684300042		77215739	10-1380-610-000-30-870-000-000-0000	13610870	15.12
0000048369	08/10/2022	AP2684300043		77215739	10-1610-610-000-40-870-000-000-0000	16610870	22.69
0000048369	08/10/2022	AP2684300044		77215739	10-1380-610-000-30-872-000-000-0000	13610872	13.56
0000048369	08/10/2022	AP2684300045		77215739	10-1610-610-000-40-872-000-000-0000	16610872	13.56
0000048369	08/10/2022	AP2684300046		77215739	10-1380-610-600-30-995-000-000-0000	13610995	14.00
0000048369	08/10/2022	AP2684300047		77215739	10-1390-610-000-30-390-000-000-0000	13610390	26.62
0000048369	08/10/2022	AP2684300048		77215739	10-2290-610-000-40-229-000-000-0000	16610229	14.49
0000048369	08/10/2022	AP2684300049		77215739	10-2290-610-000-30-229-000-000-0000	13610229	57.11
0000048369	08/10/2022	AP2684300050		77215739	10-2290-610-000-40-229-000-000-0000	16610229	14.00
0000048369	08/10/2022	AP2684300051		77215739	10-2360-610-000-30-236-000-000-0000	13610236	46.82
0000048369	08/10/2022	AP2684300052		77215739	10-2360-610-000-40-236-000-000-0000	16610236	94.77
0000048369	08/10/2022	AP2684300053		77215739	10-2380-610-000-30-238-000-000-0000	13610238	41.11
0000048369	08/10/2022	AP2684300054		77215739	10-2360-610-000-42-236-000-000-0000	1661023642	102.11
0000048369	08/10/2022	AP2684300055		77215739	10-2515-610-000-30-250-000-000-0000	13610250	153.70
0000048369	08/10/2022	AP2684300056		77215739	10-2515-610-000-40-250-000-000-0000	16610250	32.85
0000048369	08/10/2022	AP2684300057		77215739	10-2840-610-000-30-280-000-000-0000	13610280	37.43
0000048369	08/10/2022	AP2684300058		77215739	10-1610-610-000-40-875-000-000-0000	16610875	23.35
0000048369	08/10/2022	AP2684300059		77215739	10-1610-610-000-40-880-000-000-0000	16610880	52.73
0000048369	08/10/2022	AP2684300060		77215739	10-1610-610-000-40-890-000-000-0000	16610890	257.77
0000048369	08/10/2022	AP2684300061		77215739	10-1610-610-000-40-892-000-000-0000	16610892	22.00

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Payment #	Trans Date	Trans #	PO #/Proc Ctrl#	Invoice #	Account Code	ASN	Amount
DELAGE-DE LAGE LANDEN FINANCIAL SERVICES INC.				Order ID O-1	Payment Date: 08/19/2022	Payment Amt:	1,816.26
0000048370	08/18/2022	LE2684100005	2300000133	B8048	10-2220-610-000-30-222-000-000-0000	13610222	897.45
DISCELEC-Discount Electronics				Remit ID R-1	Payment Date: 08/19/2022	Payment Amt:	897.45
0000048371	08/10/2022	LE2684100021	2200001260	104277	10-1610-610-000-40-875-000-000-0000	16610875	516.74
ECKGARAGE-ECKS GARAGE				Order ID O-1	Payment Date: 08/19/2022	Payment Amt:	516.74
0000048372	08/17/2022	AP2684300013		24942446	10-2620-330-000-30-260-000-000-0000	13330260	673.92
0000048372	08/15/2022	AP2684300014		26108607	10-2620-330-000-30-260-000-000-0000	13330260	117.00
0000048372	08/15/2022	AP2684300015		26350597	10-2620-330-000-30-260-000-000-0000	13330260	200.00
EHRlich-J.C. Ehrlich				Remit ID R-1	Payment Date: 08/19/2022	Payment Amt:	990.92
0000048373	08/15/2022	AP2684300012		7-843-60311	10-1610-610-000-40-870-000-000-0000	16610870	46.04
FEDEX-FedEx				Order ID O-1	Payment Date: 08/19/2022	Payment Amt:	46.04
0000048374	08/16/2022	AP2684300011			10-1610-580-000-40-870-000-000-0000	16580870	251.50
FINNEFRO-Edward Finnefrock				Order ID O-1	Payment Date: 08/19/2022	Payment Amt:	251.50
0000048375	08/18/2022	LE2684100012	23000000007	12P122500	10-1610-610-000-40-875-000-000-0000	16610875	409.67
0000048375	08/10/2022	LE2684100013	23000000008	08S801620	10-1610-610-000-40-875-000-000-0000	16610875	369.51
0000048375	08/10/2022	LE2684100014	23000000059	08S801620	10-1610-610-000-40-875-000-000-0000	16610875	1,313.60
FIVESTIN-FiveStar International				Remit ID R-1	Payment Date: 08/19/2022	Payment Amt:	2,092.78
0000048376	08/17/2022	LE2684100020	23000000004		10-1610-610-000-40-875-000-000-0000	16610875	944.00
GOODTIRE-GOOD TIRE SERVICE				Order ID O-1	Payment Date: 08/19/2022	Payment Amt:	944.00

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Payment #	Trans Date	Trans #	PO #/Proc Ctrl#	Invoice #	Account Code	ASN	Amount
0000048377	08/10/2022	LE2684100018	23000000096	PSO420650	10-1610-610-000-40-845-000-000-0000	16610845	330.56
0000048377	08/10/2022	LE2684100019	23000000096	PSO420650	10-1380-610-000-30-845-000-000-0000	13610845	330.56
GROFF-GROFF TRACTOR & EQUIPMENT INC				Remit ID R-1	Payment Date: 08/19/2022	Payment Amt:	661.12
0000048378	08/18/2022	AP2684300010		30420764	10-2620-610-000-30-260-000-000-0000	13610260	14.78
0000048378	08/18/2022	LE2684100017	23000000093	30418751	10-2620-610-000-30-260-000-000-0000	13610260	135.22
HITECOMPA-HITE COMPANY				Remit ID R-1	Payment Date: 08/19/2022	Payment Amt:	150.00
0000048379	08/18/2022	LE2684100006	2200001283		10-1610-540-000-40-236-000-000-0000	16540236	300.00
LadyRams-Lady Rams Soccer Booster Club				Remit ID R-2	Payment Date: 08/19/2022	Payment Amt:	300.00
0000048380	08/10/2022	AP2684300008		2180	10-2360-530-000-40-236-000-000-0000	16530236	125.00
0000048380	08/10/2022	AP2684300009		2180	10-2360-530-000-30-236-000-000-0000	13530236	125.00
LAZERPRO-Lazerpro				Order ID O-1	Payment Date: 08/19/2022	Payment Amt:	250.00
0000048381	08/19/2022	AP2684000002			10-0462-DUE-PAY-00-000-000-000-0000	UNION	750.00
0000048381	08/19/2022	AP2684000005			10-0462-DUE-PAY-00-000-000-000-0000	UNION	750.00
LOCAL0336-LOCAL 03361				Order ID O-1	Payment Date: 08/19/2022	Payment Amt:	1,500.00
0000048382	08/16/2022	AP2684300006		39172	10-2220-610-000-30-222-000-000-0000	13610222	1,199.00
LVTEC-LVTECH				Remit ID R-1	Payment Date: 08/19/2022	Payment Amt:	1,199.00
0000048383	08/18/2022	LE2684100015	23000000063	1778	10-1610-810-000-40-335-000-000-0000	16810335	200.00
MAERB-MAERB				Remit ID R-1	Payment Date: 08/19/2022	Payment Amt:	200.00
0000048384	08/18/2022	AP2684300080		138873	10-2360-580-000-30-236-000-000-0000	13580236	418.80

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MCCLAT-McClatchy				Order ID O-1	Payment Date: 08/19/2022	Payment Amt:	418.80
0000048385	08/17/2022	LE2684100031	2300000126		10-1610-610-000-40-845-000-000-0000	16610845	404.00
NCCER-NCCER				Order ID O-1	Payment Date: 08/19/2022	Payment Amt:	404.00
0000048386	08/16/2022	AP2684300092			10-1610-610-000-40-830-000-000-0000	16610830	22.00
0000048386	08/16/2022	AP2684300093			10-1610-610-000-40-875-000-000-0000	16610875	22.00
0000048386	08/16/2022	AP2684300094			10-1610-610-000-42-880-000-000-0000	1661088042	22.00
0000048386	08/16/2022	AP2684300095			10-1610-610-000-40-830-000-000-0000	16610830	22.00
0000048386	08/16/2022	AP2684300096			10-1610-610-000-40-830-000-000-0000	16610830	22.00
0000048386	08/16/2022	AP2684300097			10-1610-610-000-40-870-000-000-0000	16610870	22.00
0000048386	08/16/2022	AP2684300098			10-1610-610-000-40-870-000-000-0000	16610870	22.00
0000048386	08/16/2022	AP2684300099			10-1610-610-000-40-335-000-000-0000	16610335	22.00
0000048386	08/16/2022	AP2684300100			10-1610-610-000-40-310-000-000-0000	16610310	22.00
0000048386	08/16/2022	AP2684300101			10-1610-610-000-40-330-000-000-0000	16610330	22.00
0000048386	08/16/2022	AP2684300102			10-1610-610-000-40-810-000-000-0000	16610810	22.00
0000048386	08/16/2022	AP2684300103			10-1610-610-000-40-810-000-000-0000	16610810	22.00
0000048386	08/16/2022	AP2684300104			10-1610-610-000-40-815-000-000-0000	16610815	22.00
0000048386	08/16/2022	AP2684300105			10-1610-610-000-40-810-000-000-0000	16610810	22.00
0000048386	08/16/2022	AP2684300106			10-1610-610-000-40-880-000-000-0000	16610880	22.00
0000048386	08/16/2022	AP2684300107			10-1610-610-000-40-850-000-000-0000	16610850	22.00
0000048386	08/16/2022	AP2684300108			10-1610-610-000-40-850-000-000-0000	16610850	22.00
0000048386	08/16/2022	AP2684300109			10-1610-610-000-40-850-000-000-0000	16610850	22.00

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0000048386	08/16/2022	AP2684300110			10-1610-610-000-40-845-000-000-0000	16610845	22.00
0000048386	08/16/2022	AP2684300111			10-1610-610-000-42-820-000-000-0000	1661082042	22.00
PASTATEPO-PA STATE POLICE				Order ID O-1	Payment Date: 08/19/2022	Payment Amt:	440.00
0000048387	08/18/2022	LE2684100037	2300000124	3021088632	10-1330-610-000-30-330-000-000-0000	13610330	24.45
0000048387	08/18/2022	LE2684100038	2300000124	3021088632	10-1610-610-000-40-330-000-000-0000	16610330	24.44
PDENTAL-Patterson Dental				Remit ID R-1	Payment Date: 08/19/2022	Payment Amt:	48.89
0000048388	08/15/2022	AP2684300091			10-2290-610-000-30-229-000-000-0000	13610229	1,008.50
PITNEYBOW-PURCHASE POWER				Remit ID R-5	Payment Date: 08/19/2022	Payment Amt:	1,008.50
0000048389	08/17/2022	LE2684100036	2300000128	INV318282	10-2220-610-000-30-222-000-000-0000	13610222	4,695.00
POWERSCHL-POWERSCHOOL GROUP LLC				Remit ID R-1	Payment Date: 08/19/2022	Payment Amt:	4,695.00
0000048390	08/15/2022	AP2684300081			10-2271-240-000-30-865-000-000-0000	13227865	2,412.00
PSUBURSAR-PENN STATE UNIVERSITY				Order ID O-1	Payment Date: 08/19/2022	Payment Amt:	2,412.00
0000048391	08/17/2022	AP2684300078			10-2620-610-000-30-260-000-000-0000	13610260	94.90
STATECOB-State College Battery Outlet				Order ID O-1	Payment Date: 08/19/2022	Payment Amt:	94.90
0000048392	08/18/2022	LE2684100034	2300000136	434732	10-2620-432-000-30-260-000-000-0000	13432260	1,111.50
0000048392	08/18/2022	LE2684100035	2300000135	434733	10-1342-430-000-30-342-000-000-0000	13430342	462.40
SWARTZFIR-SWARTZ FIRE & SAFETY EQUIP.				Order ID O-1	Payment Date: 08/19/2022	Payment Amt:	1,573.90
0000048393	08/16/2022	AP2684300090			10-1610-610-000-40-333-000-000-0000	16610333	133.27
VERIZONWI-VERIZON WIRELESS				Remit ID R-3	Payment Date: 08/19/2022	Payment Amt:	133.27

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT REGISTER

Bank Account: GF - GENERAL FUND **Payment Dates:** 08/01/2022 - 08/31/2022

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Trans Date	Trans #	PO #/Proc Ctrl#	Invoice #	Account Code	ASN	Amount
0000048394	08/16/2022	AP2684300089		5021314444	10-1610-610-000-40-845-000-000-0000	16610845	1,564.07
WELLSFARG-Wells Fargo Equipment Finance Inc				Remit ID R-1	Payment Date: 08/19/2022	Payment Amt:	1,564.07
0000048395	08/16/2022	AP2684300088		5021040163	10-1610-610-000-40-845-000-000-0000	16610845	1,355.96
WELLSFAVE-Wells Fargo Vendor Fin Serv				Order ID O-1	Payment Date: 08/19/2022	Payment Amt:	1,355.96
0000048396	08/09/2022	AP2684300087		82759080	10-1610-610-000-40-875-000-000-0000	16610875	2,917.59
WEXBANK-WEX BANK				Remit ID R-1	Payment Date: 08/19/2022	Payment Amt:	2,917.59
0000048397	08/18/2022	AP2684300085			10-2620-530-000-30-260-000-000-0000	13530260	7.96
WINDSTREA-WINDSTREAM ACCOUNTS PAYABLE				Order ID O-1	Payment Date: 08/19/2022	Payment Amt:	7.96
0000048398	08/17/2022	AP2684300079	2200000925	00016218	10-1610-610-000-40-880-000-000-0000	16610880	1,196.86
WOJANI-Wojanis Hydraulic Supply Company, Inc.				Order ID O-1	Payment Date: 08/19/2022	Payment Amt:	1,196.86
0000048399	08/18/2022	AP2684300007			10-6943-000-000-40-890-000-000-0000	16943890	2,353.00
ZZZZZ-Kayla Carson					Payment Date: 08/19/2022	Payment Amt:	2,353.00
0000048400	08/18/2022	AP2684300084			10-6943-000-000-40-890-000-000-0000	16943890	2,959.00
ZZZZZ-Megan L Confer					Payment Date: 08/19/2022	Payment Amt:	2,959.00
0000048401	08/18/2022	AP2684300083			10-6943-000-000-40-890-000-000-0000	16943890	697.00
ZZZZZ-Trista Myers					Payment Date: 08/19/2022	Payment Amt:	697.00
0000048402	08/18/2022	AP2684300082			10-6943-000-000-40-890-000-000-0000	16943890	430.00
ZZZZZ-Samantha Rhoades					Payment Date: 08/19/2022	Payment Amt:	430.00
0000048403	08/18/2022	AP2684600001		908144485	10-2620-530-000-30-260-000-000-0000	13530260	1,004.00

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT REGISTER

Bank Account: GF - GENERAL FUND **Payment Dates:** 08/01/2022 - 08/31/2022

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Trans Date	Trans #	PO #/Proc Ctrl#	Invoice #	Account Code	ASN	Amount
COMCASTB-COMCAST BUSINESS				Remit ID R-1	Payment Date: 08/19/2022	Payment Amt:	1,004.00
0000048404	08/18/2022	AP2684000006		8993113530021016	10-2620-530-000-30-260-000-000-0000	13530260	1,199.71
COMCASTB-COMCAST BUSINESS				Remit ID R-2	Payment Date: 08/19/2022	Payment Amt:	1,199.71
0000048405	08/29/2022	AP2690300001			10-0462-213-000-00-000-000-000-0000	462213	511.88
CMREGENT-CM REGENT LLC				Order ID O-1	Payment Date: 08/29/2022	Payment Amt:	511.88
0000048406	08/29/2022	AP2690400001			10-0462-214-000-00-000-000-000-0000	462214	884.39
CMREGENT2-CM Regent LLC				Order ID O-1	Payment Date: 08/29/2022	Payment Amt:	884.39
0000048407	08/29/2022	AP2690500001			10-0462-211-000-00-000-000-000-0000	462211	105,644.17
0000048407	08/29/2022	AP2690600001			10-2360-211-000-40-236-000-000-0000	16211236	285.15
0000048407	08/29/2022	AP2690600002			10-2360-211-000-30-236-000-000-0000	13211236	285.14
TIUCIT-TIUCIT				Order ID O-1	Payment Date: 08/29/2022	Payment Amt:	106,214.46
* 0VOYA00816	08/16/2022	OD2688900014			10-0462-230-000-00-000-000-000-0000	462230	682.78
* 0VOYA00816	08/16/2022	OD2688900015			10-0462-RET-PAY-00-000-000-000-0000	EE PSERS	834.48
PSERSEMP-PSERS-VOYAEmployee Share				Order ID O-2	Payment Date: 08/16/2022	Payment Amt:	1,517.26
* 2PAY000831	08/29/2022	OD2691500002			10-0101-NET-PAY-00-000-000-000-0000	NET PAY	108,953.80
PAYROLL-Payroll				Order ID O-1	Payment Date: 08/29/2022	Payment Amt:	108,953.80
* AFLAC00805	08/05/2022	OD2688900016			10-0462-AFL-PAY-00-000-000-000-0000	AFLAC	237.58
AFLAC-AFLAC				Order ID O-1	Payment Date: 08/05/2022	Payment Amt:	237.58

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT REGISTER

Bank Account: GF - GENERAL FUND **Payment Dates:** 08/01/2022 - 08/31/2022

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Trans Date	Trans #	PO #/Proc Ctrl#	Invoice #	Account Code	ASN	Amount
* GFMS073120	08/10/2022	OD2691200001			10-2513-810-000-30-250-000-000-0000	138102513	569.98
FNB-FNB COMMERCIAL CREDIT CARD			Remit ID R-1	Payment Date: 08/10/2022	Payment Amt:		569.98
* HSA0000729	08/03/2022	OD2688900024			10-0462-HSA-EMP-00-000-000-000-0000	100462HSAE MP	1,393.53
PNCHSACU-PNC-HSA Custodian				Payment Date: 08/03/2022	Payment Amt:		1,393.53
* HSA0000815	08/16/2022	OD2688900013			10-0462-HSA-EMP-00-000-000-000-0000	100462HSAE MP	1,293.53
PNCHSACU-PNC-HSA Custodian				Payment Date: 08/16/2022	Payment Amt:		1,293.53
* IRS0000729	08/03/2022	OD2688900019			10-0462-220-000-00-000-000-000-0000	462220	11,700.27
* IRS0000729	08/03/2022	OD2688900020			10-0462-FED-PAY-00-000-000-000-0000	FITWH	12,296.62
* IRS0000729	08/03/2022	OD2688900021			10-0462-MED-PAY-00-000-000-000-0000	EEMEDICAR E	2,217.70
* IRS0000729	08/03/2022	OD2688900022			10-0462-SSA-PAY-00-000-000-000-0000	EE SOCSEC	9,482.57
IRS-INTERNAL REVENUE SERVICE			Order ID O-1	Payment Date: 08/03/2022	Payment Amt:		35,697.16
* IRS0000815	08/17/2022	OD2688900008			10-0462-220-000-00-000-000-000-0000	462220	9,632.65
* IRS0000815	08/17/2022	OD2688900009			10-0462-FED-PAY-00-000-000-000-0000	FITWH	10,493.47
* IRS0000815	08/17/2022	OD2688900010			10-0462-MED-PAY-00-000-000-000-0000	EEMEDICAR E	1,825.80
* IRS0000815	08/17/2022	OD2688900011			10-0462-SSA-PAY-00-000-000-000-0000	EE SOCSEC	7,806.85
IRS-INTERNAL REVENUE SERVICE			Order ID O-1	Payment Date: 08/17/2022	Payment Amt:		29,758.77
* LST0000630	08/19/2022	OD2688900002			10-0462-LST-PAY-00-000-000-000-0000	LSTTAX	1,037.38
CENTRETAX-Centre Tax Agency			Order ID O-1	Payment Date: 08/19/2022	Payment Amt:		1,037.38

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT REGISTER

Bank Account: GF - GENERAL FUND **Payment Dates:** 08/01/2022 - 08/31/2022

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Trans Date	Trans #	PO #/Proc Ctrl#	Invoice #	Account Code	ASN	Amount
* PAY0000815	08/12/2022	OD2682900001			10-0101-NET-PAY-00-000-000-000-0000	NET PAY	88,347.42
				Order ID O-1	Payment Date: 08/12/2022	Payment Amt:	88,347.42
* PAY0000831	08/30/2022	OD2691500001			10-0101-NET-PAY-00-000-000-000-0000	NET PAY	1,850.88
				Order ID O-1	Payment Date: 08/30/2022	Payment Amt:	1,850.88
* STX0000729	08/03/2022	OD2688900018			10-0462-STA-PAY-00-000-000-000-0000	SITWH	4,710.45
				Order ID O-1	Payment Date: 08/03/2022	Payment Amt:	4,710.45
* STX0000815	08/19/2022	OD2688900027			10-0462-STA-PAY-00-000-000-000-0000	SITWH	3,865.68
				Order ID O-1	Payment Date: 08/19/2022	Payment Amt:	3,865.68
* SUP0000729	08/03/2022	OD2688900017			10-0462-SUP-PAY-00-000-000-000-0000	SUPPORT	150.50
				Order ID O-1	Payment Date: 08/03/2022	Payment Amt:	150.50
* SUP0000815	08/16/2022	OD2688900012			10-0462-SUP-PAY-00-000-000-000-0000	SUPPORT	150.50
				Order ID O-1	Payment Date: 08/16/2022	Payment Amt:	150.50
* VOYA000801	08/01/2022	OD2688900025			10-0462-230-000-00-000-000-000-0000	462230	757.98
* VOYA000801	08/01/2022	OD2688900026			10-0462-RET-PAY-00-000-000-000-0000	EE PSERS	926.39
				Order ID O-2	Payment Date: 08/01/2022	Payment Amt:	1,684.37
* VOYA000803	08/03/2022	OD2688900023			10-0462-ING-PAY-00-000-000-000-0000	ING	275.00

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT REGISTER

Bank Account: GF - GENERAL FUND **Payment Dates:** 08/01/2022 - 08/31/2022

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Trans Date	Trans #	PO #/Proc Ctrl#	Invoice #	Account Code	ASN	Amount
				VOYARETIR-Voya Institutional Trust Company	Order ID O-1	Payment Date: 08/03/2022	275.00
						Payment Amt:	
					10 - GENERAL FUND		531,960.59
					Grand Total All Funds		531,960.59
					Grand Total Credit Cards		0.00
					Grand Total Direct Deposits		0.00
					Grand Total Manual Checks		(2,203.71)
					Grand Total Other Disbursement Non-negotiables		281,493.79
					Grand Total Procurement Card Other Disbursement Non-negotiables		0.00
					Grand Total Regular Checks		252,670.51
					Grand Total All Payments		531,960.59

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card



Adult\Post-Secondary Education Goals for 2022-2023

1. Enroll 15 percent of 2022 secondary CPI completers/graduates in a post-secondary certificate or degree program.
2. Increase enrollment in Associate in Specialized Technology (AST) degree programs by 75 percent.
3. Obtain final PDE approval for three new AST degree programs.
4. Start a minimum of two registered apprenticeship programs through the PA Department of Labor Apprenticeship and Training Office.
5. Expand industry-training and testing programs to generate revenues of \$125,000 or more.

The Central PA Institute of Science and Technology (CPI) has created a Health and Safety Plan which will serve as the local guidelines for all instructional and non-instructional activities during the 2022-2023 school year. The Health and Safety Plan developed for CPI is tailored to our unique needs and was done using current CDC guidelines. CPI will operate normally and implement prevention measures as necessary. If data (including cases at the local and district level), indicates additional mitigation measures are necessary, CPI, in consultation with our sending districts, will determine protocols and prevention strategies.

This version of CPI's Health and Safety Plan was reviewed/approved by Joint Operating Committee on September 12, 2022 and was posted on the CPI website (cpi.edu) on September 13, 2022. We will continue to monitor our Health and Safety Plan and update as needed.

Level of Community Transmission

CPI will employ Layered Prevention and Mitigation Strategies for the 2022-2023 school year. CPI expects to operate in-person schooling in a safe and continuous manner following a normal operating schedule unless the COVID-19 pandemic indicates a need to phase in or add additional layers of protection for students and staff. Such Prevention Strategies and Mitigation Efforts will be based on Levels of Community Transmission as well as building and classroom data, reviewed as needed by the CPI Pandemic Team and School Leadership Team.

Face Coverings/Masks

Face Covering/Masks are optional for all students, staff, and visitors. Face Coverings/Masks may be required for students and staff identified as close contacts to positive cases or after returning from a quarantine as a result of testing positive for COVID-19.

If data indicates, face coverings/masks may be required for all students, staff, and visitors at CPI, in a specific building or program area, or within a specific section of the facility. Such decisions will be made in consultation with the sending districts, building data, the PA Department of Health, or as a result of CDC guidelines.

Physical Distancing

Classrooms and labs will be seated as normal unless otherwise required/ordered to do so within the confines of the law. Teaching staff may continue to use physical distancing in classrooms and labs as they deem necessary to maintain the health and safety of students.

Handwashing, Sanitizing, Cleaning, and Respiratory Etiquette

All classrooms, labs, offices, and public areas are equipped with hand sanitizer or hand washing facilities.

Handwashing/Hand Sanitizing is recommended to all staff and students upon entering the facility and/or classroom, during transitions between activities, after food/beverage consumption, after using the restroom, and before exiting the classroom/building. Staff and students will be reminded of the proper etiquette on handwashing/sanitizing and how to cover mouths when sneezing/coughing.

Contact Tracing, Isolation, and Quarantine

CPI will not contact trace unless required to do so within the confines of the law. Should the requirement be placed upon the school, the CPI Leadership Team and School Nurse have been trained in contact tracing. Parents will however be asked to help identify and inform both close contacts and the school nurse of any positive case.

Accommodations for Students with Disabilities

CPI will follow all IEP's, 504's, and board policies, procedures, and lawful orders.

Additional Information

Any individual who tests positive for COVID-19, regardless of symptoms, should isolate at home for 5 days in accordance with CDC guidelines. Once isolation has ended, people should wear a well-fitting mask around others through day 10. Testing is not required to determine the end of isolation or mask use following COVID-19 infection.

The CDC no longer recommends quarantine for individuals who are exposed to a positive case of COVID-19. School officials have the authority to restrict people who are at risk of spreading COVID-19 from entering the school building. People who have known or suspected exposure to COVID-19 should wear a well-fitting mask or respirator around others for 10 days from their last exposure, regardless of vaccination status or history of prior infection. Schools do not need, and should not require, a public health order to take this action to protect the health and safety of students and staff.

Students or staff who come to school with symptoms or develop symptoms while at school should be asked to wear a well-fitting mask while in the building and be sent home and encouraged to get tested if testing is unavailable at school.

Quarantine is no longer recommended for people who are exposed to COVID-19. Schools are generally not considered high-risk congregate settings, people who were exposed to COVID-19 should follow recommendations to wear a well-fitting mask and get tested. The CPI administration will decide how to manage exposures based on the local context and benefits of preserving access to in-person learning. Accommodations may be necessary for exposed people who cannot wear a mask or have difficulty wearing a well-fitting mask. The CPI administration will also consider recommending masking and/or testing for a classroom in which a student was recently exposed who is unable to consistently and correctly wear a mask.

Book	Policy Manual
Section	200 Pupils
Title	Threat Assessment
Code	236.1
Status	First Reading

Purpose

The Joint Operating Committee is committed to protecting the health, safety and welfare of its students and the community and providing the resources and support to address identified student needs. The Joint Operating Committee adopts this policy to address student behavior that may indicate a threat to the safety of the student, other students, school employees, school facilities, the community and others. [\[1\]](#)

Authority

The Joint Operating Committee directs the Administrative Director or designee, in consultation with the School Safety and Security Coordinator, to establish a threat assessment team and develop procedures for assessing and intervening with students whose behavior may indicate a threat to the safety of the student, other students, school employees, school facilities, the community and others. [\[1\]](#)

Definitions

Behavioral service providers – includes, but is not limited to, a state, county or local behavioral health service provider, crisis intervention center or psychiatric hospital. The term includes a private service provider which contracts with a state, county or local government to act as a behavioral health agency. [\[2\]](#)

Bias – the attitudes or beliefs we have about a person or group that affects our understanding, actions and decisions in a conscious or subconscious manner. [\[3\]](#)

Individualized Management Plan – a plan developed for a student who is referred to the threat assessment team that documents the concerns that brought a student to the team’s attention, as well as the resources and supports a student might need based on the information gathered during the assessment.

Threat assessment – a fact-based process for the assessment of and intervention with students whose behaviors may indicate a threat to the safety of the student, other students, school employees, school facilities, the community or others.

Delegation of Responsibility

The Administrative Director or designee, in consultation with the School Safety and Security Coordinator, shall appoint individuals to a center (school) threat assessment team. [\[1\]](#)

The Administrative Director or designee shall designate a member of the team as team leader for the threat assessment team. [\[1\]](#)

The threat assessment team shall include the School Safety and Security Coordinator and individuals with expertise in school health; counseling, school psychology or social work; special education; school

administration [1]; members of the Student Assistance Program team [4]; school security personnel [5]; and behavioral health professionals.

The Administrative Director or designee may assign additional staff members or designated community resources to the threat assessment team for assessment and response support.

The Administrative Director or designee shall develop and implement administrative regulations to support the threat assessment process.

Guidelines

Training

The School Safety and Security Coordinator shall ensure that threat assessment team members are provided individual and/or group training **annually** on:[1]

1. Responsibilities of threat assessment team members.
2. Process of identifying, reporting, assessing, responding to and intervening with threats.
3. Identifying and avoiding racial, cultural or disability bias.[3][8]
4. Confidentiality requirements under state and federal laws and regulations, and Joint Operating Committee policies.[4][6][9][10][11]
5. Student Assistance Program process.[4]
6. Youth suicide awareness, prevention and response.[7]
7. Trauma-informed approach.[12]
8. Safe2Say Something procedures.[6]

Threat assessment team training shall be credited toward professional education requirements and school safety and security training requirements for staff, in accordance with applicable law and Joint Operating Committee policy.[1][6][13][14][15][16]

Information for Students, Parents/Guardians and Staff

The center (school) shall **annually** notify students, staff and parents/guardians about the existence and purpose of the threat assessment team through posting information on the center (school) website, publishing in handbooks and through other appropriate methods.[1]

The threat assessment team shall make available age-appropriate informational materials to students regarding recognition of threatening or at-risk behavior that may present a threat to the student, other students, school employees, school facilities, the community or others and how to report concerns, including through the Safe2Say Something program and other center (school) reporting hotlines or methods. Informational materials shall be available for review by parents/guardians.[1][7][8][17][18][19]

The threat assessment team shall make available informational materials for employees regarding recognition of threatening or at-risk behavior that may present a threat to the student, other students, school employees, school facilities, the community or others and how to report concerns, including through the Safe2Say Something program and other center (school) reporting hotlines or methods. Information for employees shall include a list of the staff members who have been appointed to the threat assessment team.[1][7][8][17][19]

The center (school) shall annually provide mandatory training for center (school) staff on identification or recognition of student behavior that may indicate a threat to the safety of

the student, other students, center (school) employees, other individuals, center (school) facilities or the community, in accordance with law, Joint Operating Committee policy and the standards specified by the state's School Safety and Security Committee.[6][15]

Reporting and Identification

The threat assessment team shall document, assess and respond to reports received regarding students whose behavior may indicate a threat to the safety of the student, other students, school employees, school facilities, the community or others.[1][6]

The threat assessment team shall assist in assessing and responding to reports that are received through the Safe2Say Something Program identifying students who may be a threat to themselves or others.[1][6]

The threat assessment team shall assist in assessing and responding to reports of students exhibiting self-harm or suicide risk factors or warning signs, as identified in accordance with applicable law and Joint Operating Committee policy.[1][7]

When the threat assessment team has made a preliminary determination that a student's reported behavior may indicate a threat to the safety of the student, other students, school employees, school facilities, the community or others, the team shall immediately take the following steps:[1]

1. Notify the Administrative Director or designee and School Safety and Security Coordinator of the reported threat.
2. Notify the building administrator of the school building the student attends of the reported threat, who shall notify the student's parent/guardian of the reported threat.

When a reported student's behavior indicates that there may be an imminent threat to the safety of the student or others, or an emergency situation, a threat assessment team member shall take immediate action, which may include promptly reporting to the appropriate law enforcement agency and center (school) administration.[1][5][6][20]

Where a threat assessment team member has reasonable cause to suspect that a reported situation indicates that a student may be a victim of child abuse, the member shall make a report of suspected child abuse in accordance with law and Joint Operating Committee policy.[1][21][22]

Inquiry and Assessment

In investigating, assessing and responding to threat reports, the threat assessment team shall make a determination if the report should be addressed under one or more specific Joint Operating Committee policies or administrative regulations, based on the subject matter of the report and the requirements of law, regulations and Joint Operating Committee policy, including, but not limited to, reports involving:

1. Discrimination/Title IX Sexual Harassment.[8][17]
2. Bullying/Cyberbullying.[19]
3. Suicide Awareness, Prevention and Response.[7]
4. Hazing.[23]
5. Dating Violence.[24]

Members of the threat assessment team, in coordination with the student's school district of residence, shall engage in an assessment of the reported student behavior that may indicate a threat, in accordance with training and established procedures. This process may include, but is not limited to:

1. Interviewing the student, other students, staff, parents/guardians or others regarding the subject(s) of the reported threat.
2. Reviewing existing academic, health and disciplinary records and assignments, as appropriate, regarding the subject(s) of the report.
3. Conducting searches of lockers, storage spaces, and other possessions on center (school) property as applicable, in accordance with applicable law, regulations and Joint Operating Committee policy. [25]
4. Examining outside resources such as social media sites, in coordination with law enforcement, or contacting law enforcement, juvenile probation, or community agencies to request additional information about the subject(s) of the report, in accordance with law, regulations and Joint Operating Committee policies.
5. Where appropriate, convening the appropriate team to assess and/or address the situation that is the subject of the report, such as the Individualized Education Program (IEP) team, Section 504 Team, Behavior Support team, Student Assistance Program team, or others. [4][26][27][28][29]

The threat assessment team shall establish and implement procedures, in accordance with the center (school)'s Memorandum of Understanding, to address situations where the investigation of a reported threat shall be transferred to the appropriate law enforcement agency. [5][20]

The threat assessment team may request that the county agency or juvenile probation department consult and cooperate with the team in assessing the student who is the subject of a preliminary determination regarding a threat. [1]

When assessment of a student's behavior determines that it is not a threat to the student, other students, school employees, school facilities, the community or others, the threat assessment team shall document the assessment and may refer the student to other appropriate resources such as a child study team, the Student Assistance Program team, an IEP or Section 504 Team or other center (school) supports and services.

Response and Intervention

The threat assessment team, in coordination with the student's school district of residence, shall develop an Individualized Management Plan for each student identified and assessed as posing a threat to the student, other students, school employees, school facilities, the community or others. The plan should document the team's evaluation of the threat and recommendations for disposition of the threat, including the information gathered during the assessment and recommendations for response and intervention.

Following notification to the student's parent/guardian, the threat assessment team, in coordination with the student's school district of residence, may refer the student to an appropriate program or take action to address the reported situation in accordance with applicable Joint Operating Committee policy, which may include, but is not limited to: [1]

1. A referral to the Student Assistance Program. [4]
2. A referral to the appropriate law enforcement agency. [5][6][20]
3. An appropriate evaluation to determine whether the student is a qualified student with a disability in need of a Section 504 Service Agreement or in need of special education services through an Individualized Education Program (IEP), in accordance with applicable law and Joint Operating Committee policy. [26][27]
4. A referral to the student's IEP Team to review and address the student's IEP and/or Positive Behavior Support Plan. This could include, but is not limited to, a manifestation determination or functional behavioral assessment in accordance with applicable law, regulations and Joint

Operating Committee policy.[27][28][29]

5. A referral to the student's Section 504 Team to review and address the student's Section 504 Service Agreement and/or Positive Behavior Support Plan.[26]
6. With prior parental consent, a referral to a behavioral service provider, health care provider or county agency.[30]
7. Addressing behavior in accordance with applicable discipline policies and the Code of Student Conduct.[31][32][33][34]
8. Ongoing monitoring of the student by the threat assessment team, a child study team, Student Assistance Program team or other appropriate personnel.
9. Taking steps to address the safety of any potential targets identified by the reported threat.[6][35]

Safe Schools Incident Reporting –

For Safe Schools reporting purposes, the term **incident** means an instance involving an act of violence; the possession of a weapon; the possession, use or sale of a controlled substance or drug paraphernalia as defined in the Pennsylvania Controlled Substance, Drug, Device and Cosmetic Act; the possession, use or sale of alcohol or tobacco; or conduct that constitutes an offense listed under the Safe Schools Act.[20][36][37][38]

When a reported threat also meets the definition of an incident under the Safe Schools Act, in accordance with reporting requirements, the Administrative Director or designee shall immediately report required incidents, if not previously reported by center (school) staff, and may report discretionary incidents committed by students on center (school) property, at any center (school)-sponsored activity or on a conveyance providing transportation to or from the center (school) or a center (school)-sponsored activity to the local police department that has jurisdiction over the center (school)'s property, in accordance with state law and regulations, the procedures set forth in the Memorandum of Understanding with local law enforcement and Joint Operating Committee policies.[20][31][36][37][39][40][41]

The Administrative Director or designee shall notify the parent/guardian, if not previously notified by center (school) staff, of any student directly involved in an incident on center (school) property, at any center (school)-sponsored activity or on a conveyance providing transportation to or from the center (school) or a center (school)-sponsored activity, who is a victim or suspect, immediately, as soon as practicable. The Administrative Director or designee will inform the parent/guardian whether or not the local police department that has jurisdiction over the center (school) property has been or may be notified of the incident. The Administrative Director or designee will document attempts made to reach the parent/guardian.[20][36][42]

Students With Disabilities –

When reporting an incident committed by a student with a disability or referring a student with a disability to a law enforcement agency, the center (school) shall provide the information required by state and federal laws and regulations and shall ensure that copies of the special education and disciplinary records of the student are transmitted for consideration by these authorities. The center (school) shall ensure compliance with the Family Educational Rights and Privacy Act when transmitting copies of the student's special education and disciplinary records.[9][11][43][44][45][46]

Monitoring and Management

If a student has an Individualized Management Plan, the threat assessment team shall monitor the Individualized Management Plan and coordinate with the designated team or resource to provide support and follow-up assessment as necessary. Follow-up assessments, referrals, re-entry plans and other supports shall be documented as part of the student's Individualized Management Plan.

The threat assessment team, in coordination with the student's school district of residence, other appropriate teams and supports, shall determine when the student's Individualized Management Plan is no longer needed for disposition of the threat(s), and may transfer appropriate information in accordance with applicable law, regulations and Joint Operating Committee policy.[4][7][9][11][26][27]

Records Access and Confidentiality

In order to carry out their duties and facilitate the timely assessment of and intervention with students whose behavior may indicate a threat, the threat assessment team shall have access to the following student information to the extent permitted under applicable law and regulations:[1]

1. Student health records.[47][48]
2. Prior school disciplinary records.[9][11][49]
3. Records related to adjudication under applicable law and regulations.[49][50][51][52][53][54]
4. Records of prior behavioral or mental health or psychological evaluations or screenings maintained by the school entity.
5. Other records or information that may be relevant to evaluating a threat or determining treatment or referral options for a student that are maintained by the school entity.

The threat assessment team shall use all information or records obtained in fulfilling the team's duty in accordance with law to evaluate a threat or to recommend disposition of a threat. Team members shall not redisclose any record or information obtained or otherwise use any record of a student beyond the purpose for which the disclosure was made to the team, in accordance with law.[1]

The threat assessment team shall maintain confidentiality and handle all student records in accordance with applicable law, regulations, Joint Operating Committee policy, the Student Records Plan and the center (school)'s legal and investigative obligations.[4][7][9][10][11][19][43][45][49][55]

Threat assessment members whose other assignments and roles require confidentiality of specific student communications, in accordance with law, shall ensure that all confidential communications and information are addressed in accordance with applicable law, regulations, Joint Operating Committee policy and administrative regulations.[10][56][57][58][59]

Annual Joint Operating Committee Report

The threat assessment team shall provide the required information to the Administrative Director, in consultation with the School Safety and Security Coordinator, to annually develop and present to the Joint Operating Committee, at an executive session, a report outlining the center (school)'s approach to threat assessment, which shall include:[1]

1. Verification that the center (school)'s threat assessment team and process complies with applicable law and regulations.
2. The number of threat assessment teams assigned in the center (school), and their composition.
3. The total number of threats assessed that year.
4. A summary of interactions with outside law enforcement agencies, juvenile probation and behavioral service providers.
5. An assessment of the center (school)'s threat assessment team(s) operation.
6. Recommendations for improvement of the center (school)'s threat assessment processes.
7. Any additional information required by the Administrative Director or designee.

The annual threat assessment report shall be presented as part of the annual report to the Joint Operating Committee by the School Safety and Security Coordinator on school safety and security practices.[\[1\]](#)[5]

The threat assessment team's information addressing verification of compliance with law and regulations, the number of threat assessment teams assigned in the center (school) and their composition, the total number of threats assessed that year, and **additional** information required by the Administrative Director or designee shall be included in the School Safety and Security Coordinator's annual report on school safety and security practices that is submitted to the state's School Safety and Security Committee.[\[1\]](#)[5][\[60\]](#)

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Legal

1. 24 P.S. 1302-E
2. 24 P.S. 1301-E
3. Pol. 832
4. Pol. 236
5. Pol. 805.2
6. Pol. 805
7. Pol. 819
8. Pol. 103
9. Pol. 113.3
10. Pol. 207
11. Pol. 216
12. Pol. 146.1
13. 24 P.S. 1205.2
14. 24 P.S. 1205.5
15. 24 P.S. 1310-B
16. Pol. 333
17. Pol. 104
18. Pol. 105.1
19. Pol. 249
20. Pol. 805.1
21. 23 Pa. C.S.A. 6311
22. Pol. 806
23. Pol. 247
24. Pol. 252
25. Pol. 226
26. Pol. 103.1
27. Pol. 113
28. Pol. 113.1
29. Pol. 113.2
30. Pol. 146

31. Pol. 218
32. Pol. 218.1
33. Pol. 218.2
34. Pol. 233
35. Pol. 709
36. 22 PA Code 10.2
37. 24 P.S. 1303-A
38. 35 P.S. 780-102
39. 22 PA Code 10.21
40. 22 PA Code 10.22
41. 24 P.S. 1302.1-A
42. 22 PA Code 10.25
43. 20 U.S.C. 1232g
44. 20 U.S.C. 1415
45. 34 CFR Part 99
46. 34 CFR Part 300
47. 24 P.S. 1409
48. Pol. 209
49. Pol. 216.1
50. 24 P.S. 1304-A
51. 24 P.S. 1305-A
52. 24 P.S. 1307-A
53. 42 Pa. C.S.A. 6341
54. Pol. 218.3
55. 24 P.S. 1304-D
56. 22 PA Code 12.12
57. 42 CFR Part 2
58. 42 Pa. C.S.A. 5945
59. 42 Pa. C.S.A. 8337
60. 24 P.S. 1309-B
- 20 U.S.C. 1400 et seq
- 35 P.S. 7601 et seq

PA Commission on Crime and Delinquency, School Safety and Security Committee Model K-12
Threat Assessment Procedures and Guidelines

Pol. 203.1

Book	Policy Manual
Section	800 Operations
Title	Emergency Preparedness and Response
Code	805
Status	First Reading

Purpose

The Joint Operating Committee recognizes its responsibility for the safety of students, staff, visitors and facilities. Therefore, the Joint Operating Committee shall provide facilities, equipment and training necessary to protect against hazards and emergencies, including but not limited to natural disasters, hazardous chemicals, fires, weapons, bomb threats, intruders, terrorism, communicable diseases and pandemics. Advance planning, training, practice and comprehensive implementation are key components in protecting the safety and security of the school community.[1]

Authority

The center (school), in cooperation with the county Emergency Management Agency and the Pennsylvania Emergency Management Agency (PEMA), shall develop and implement a comprehensive disaster response and emergency preparedness plan, consistent with the guidelines developed by PEMA and other applicable state requirements.[2][3]

The Joint Operating Committee shall also utilize the resources of and comply with the requirements of the Pennsylvania Department of Health, the Pennsylvania Department of Education, and local law enforcement agencies.[4]

The Joint Operating Committee requires that emergency preparedness, emergency evacuation and school security drills be conducted at intervals required by state law.[3][5][6]

Definitions

School security drill – a planned exercise, other than a fire drill or natural disaster drill, designed to practice procedures to respond to an emergency situation that may include, but is not limited to, an act of terrorism, armed intruder situation or other violent threat.[5]

School Safety and Security Assessment – a strategic evaluation of a school entity’s facilities and programs used to identify potential safety and security threats.[7]

Delegation of Responsibility

The Administrative Director or designee shall collaborate with relevant stakeholders, including parents/guardians, students, staff, community agencies, local law enforcement agencies and first responders, during the development and implementation of the emergency preparedness plan.

The Administrative Director or designee shall implement a communication system to notify parents/guardians of the evacuation or sheltering of students and to alert the entire school community when necessary.

Annually, on or before April 10, the Administrative Director shall certify that emergency evacuation drills and school security drills have been conducted in the manner prescribed by law.[5]

In accordance with state law and regulations, the Administrative Director shall execute a memorandum of understanding with each local police department that has jurisdiction over center (school) property. [4][8][9]

The Joint Operating Committee directs the Administrative Director or designee, School Safety and Security Coordinator, to periodically complete a School Safety and Security Assessment in accordance with the provisions of law and established criteria, based on the needs of the center (school) and availability of funding and resources. [7][10][11][12]

Guidelines

Emergency Planning

The emergency preparedness plan shall be accessible in each center (school) building, be reviewed at least annually, and be modified as necessary. A copy of the plan shall be made accessible to the county Emergency Management Agency, each local police department and each local fire department that have jurisdiction over center (school) property. The center (school) shall obtain assurances from each appropriate agency that the emergency preparedness plan will be safeguarded and maintained confidentially. [2][3][13]

Appropriate information regarding the emergency preparedness plan shall be communicated to students, parents/guardians, staff, participating school districts, the community and other relevant stakeholders.

Annually, by September 30, the center (school) shall assemble information required to assist local police and fire departments in responding to an emergency. The required information shall be deployed immediately to the Incident Command Post in the event of an emergency incident or disaster. [2][3][4]

Schools and school buses or transportation vehicles owned or leased by the center (school) shall be made available to local, county and state officials for emergency planning and exercises. [3]

Continuity of Student Learning/Core Operations

In the event of an emergency, local, county or state officials may require that schools be made available to serve as mass-care facilities. Local, county or state officials may also utilize center (school) -owned buses and other transportation vehicles. The Administrative Director or designee shall determine whether schools shall be closed, or the educational program suspended, to safeguard student and staff health and safety. [3][14]

State officials may also direct schools to close in order to mitigate the spread of infection or illness in designated emergencies. [15]

The center (school) shall make provisions in the emergency preparedness plan **and any applicable health and safety plan** for the continuity of student learning during school closings or excessive absences, in accordance with law. This may include, as appropriate, activities qualifying as instructional days for fulfilling the minimum required days of instruction under the law. Instructional activities may include: [16][17][18][19]

1. Web-based instruction.
2. Mailed lessons and assignments.

The continuity of core operations such as payroll and ongoing communication with staff, students and parents/guardians shall be an essential part of the emergency preparedness plan.

Education and Training

Students and staff members shall be instructed and shall practice how to respond appropriately to emergency situations. [5][6][20]

Effective infection control and prevention education and procedures, such as frequent hand washing and cough/sneeze etiquette, shall be encouraged continually to help limit the spread of germs at the center (school).[21][22]

The center (school) shall provide mandatory training **for center (school) staff** on school safety and security, **in accordance with law and the standards specified by the state's School Safety and Security Committee:**[20][23][24][25]

1. **Two (2) hours of required training addressing** any combination of one (1) or more of the following areas **shall be completed each year, in person or virtually:**
 - a. Situational awareness.
 - b. Trauma-informed approaches.[24][26]
 - c. Behavioral health awareness.
 - d. Suicide and bullying awareness.[27][28]
 - e. Substance use awareness.[29][30]
2. **One (1) hour of training in the following areas shall be completed each year:**
 - a. Emergency training drills, including fire, natural disaster, active shooter, hostage situation and bomb threat. **This training must be conducted in person.**[31]
 - b. Identification or recognition of student behavior that may indicate a threat to the safety of the student, other students, center (school) employees, **other individuals**, center (school) facilities, **or** the community. **This training may be conducted in person or virtually.**[32][33]

The required school safety and security training shall be credited toward professional education requirements, in accordance with law and the center's (school's) Professional Education Plan.[20][24][34]

Required Drills

Emergency Preparedness Drill –

The Joint Operating Committee directs the center (school) to conduct a disaster response or emergency preparedness plan drill at least annually, in accordance with the provisions of law.[3]

Fire Drills –

The Joint Operating Committee directs the center (school) to conduct fire drills at least once a month during the school year, in accordance with the provisions of law.[5][6]

School Security Drills –

The Joint Operating Committee directs the center (school) to conduct a school security drill within ninety (90) days of the beginning of each school year. The school security drill shall be conducted while school is in session, with students present.[5]

The school security drill may take the place of a fire drill for the month in which it is conducted.

The Administrative Director or designee shall conduct additional school security drills in the center (school) after the first ninety (90) days of the school year. Up to two (2) additional school security drills per school year may be conducted in place of the required fire drills for the month in which they are conducted.[5]

The Administrative Director or designee shall:[\[5\]](#)

1. Oversee instruction and training of students and center (school) employees in procedures for conducting school security drills and responding to emergency situations.
2. Notify and request assistance from local law enforcement and the emergency management agency prior to conducting a school security drill.
3. Notify parents/guardians of the students attending the school building where the school security drill is scheduled in advance of conducting the drill.

Bus Evacuation Drills –

Bus evacuation and safety drills shall be conducted twice a year, in accordance with the provisions of law.[\[5\]](#)[\[35\]](#)

Safe2Say Something Program

The Joint Operating Committee directs the Administrative Director or designee to develop procedures for assessing and responding to reports received from the Safe2Say Something anonymous reporting program, in accordance with law. The procedures shall establish a framework within which center (school) administration and staff will respond to program reports, coordinate with the county emergency dispatch center(s) and local law enforcement, and provide appropriate assessment and response for the safety and security of students, staff and center (school) facilities, **in accordance with applicable law and Joint Operating Committee policy and administrative regulations.**[\[4\]](#)[\[25\]](#)[\[31\]](#)[\[33\]](#)[\[36\]](#)

NOTES:

School entities who receive specific federal funding grants for readiness and emergency management may also have additional requirements for compliance with the National Incident Management System (NIMS).

False alarms – 18 Pa. C.S.A. Sec. 4905, 4906

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Legal	1. Pol. 705
	2. 22 PA Code 10.24
	3. 35 Pa. C.S.A. 7701
	4. Pol. 805.1
	5. 24 P.S. 1517
	6. 24 P.S. 1518
	7. 24 P.S. 1301-B
	8. 22 PA Code 10.11
	9. 24 P.S. 1303-A
	10. 24 P.S. 1303-B
	11. 24 P.S. 1314-B
	12. 24 P.S. 1315-B
	13. 24 P.S. 1302.1-A
	14. Pol. 804
	15. 35 Pa. C.S.A. 7301 et seq

16. 22 PA Code 11.2
17. 24 P.S. 1501
18. 24 P.S. 1506
19. Pol. 803
20. 24 P.S. 1310-B
21. Pol. 203
22. Pol. 203.1
23. 24 P.S. 102
24. Pol. 333
25. Pol. 805.2
26. Pol. 146.1
27. Pol. 249
28. Pol. 819
29. Pol. 227
30. Pol. 351
31. Pol. 805
32. 24 P.S. 1302-E
33. Pol. 236.1
34. 24 P.S. 1205.2
35. 75 Pa. C.S.A. 4552
36. 24 P.S. 1303-D
24 P.S. 1205.7
20 U.S.C. 7112
20 U.S.C. 7118
20 U.S.C. 7801
Pol. 146
Pol. 236
Pol. 709
Pol. 810

Safe2SayProcedures.doc (246 KB)

Book	Policy Manual
Section	800 Operations
Title	School Security Personnel
Code	805.2
Status	First Reading

Authority

The Joint Operating Committee shall employ, contract for and/or assign staff to coordinate the safety and security of center (school) students, staff, visitors and facilities.

Definitions

School security personnel - school police officers, school resource officers and school security guards. [\[1\]](#)

Independent contractor - an individual, including a retired federal agent or retired state, municipal or military police officer or retired sheriff or deputy sheriff, whose responsibilities, including work hours, are established in a written contract with the center (school) for the purpose of performing school security services. [\[1\]](#)

Third-party vendor - a company or entity approved by the Office for Safe Schools of the PA Department of Education or the PA Commission on Crime and Delinquency that provides school security services in accordance with law. [\[1\]](#)

Delegation of Responsibility

The Administrative Director shall appoint a school administrator to serve as the School Safety and Security Coordinator, in accordance with law. **When a vacancy occurs in the role of the School Safety and Security Coordinator, the Administrative Director shall appoint another school administrator to serve as the School Safety and Security Coordinator within thirty (30) days of the vacancy and shall notify the Joint Operating Committee regarding the appointment.** [\[2\]](#)

The Administrative Director or designee shall submit the name and contact information for the appointed School Safety and Security Coordinator to the state's School Safety and Security Committee within thirty (30) days of the appointment. [\[2\]](#)

The School Safety and Security Coordinator shall report directly to the Administrative Director, and shall be responsible for the following: [\[2\]](#)

1. Oversee all School Resource Officers (SROs)
2. Review and provide oversight of all Joint Operating Committee policies, administrative regulations and procedures related to school safety and security, and ensure compliance with federal and state laws and regulations regarding school safety and security.
3. Coordinate training and resources for students and staff related to situational awareness, trauma-informed approaches, behavioral health awareness, suicide and bullying **awareness**, substance **use awareness**, emergency procedures and training drills, **and identification or recognition of student behavior that may indicate a threat to the safety of the student, other students, center (school) employees, other individuals, center (school) facilities or the**

community, in accordance with the standards established by the state's School Safety and Security Committee and the requirements of applicable law and regulations.[3][4][5][6][7][8][9][10][11]

4. Coordinate a tour of the center (school)'s buildings and grounds biennially, or when a building is first occupied or reconfigured, with law enforcement and first responders responsible for protecting and securing the center (school) to discuss and coordinate school safety and security matters.
5. Serve as the liaison with law enforcement and other state committees and agencies on matters of school safety and security.
6. Serve on the center (school) threat assessment team(s) and participate in required training and the threat assessment process.[6][12]
7. Coordinate School Safety and Security Assessments, **School Safety and Security grant requirements** and respond to School Safety and Security surveys, as applicable.[10][13][14][15]

The School Safety and Security Coordinator shall, within one (1) year of appointment, complete required training as specified by the state's School Safety and Security Committee for serving in the role of a School Safety and Security Coordinator. This training shall be in addition to other training requirements for school administrators.[2][16]

By June 30 of each year, the School Safety and Security Coordinator shall make a report to the Joint Operating Committee at an executive session on the center (school)'s current safety and security practices, and identify strategies to improve school safety and security.[2][17]

The Joint Operating Committee directs the School Safety and Security Coordinator to include the following information in the annual report:

1. Threat assessment team information, including verification of compliance with law and regulations, the number and composition of the center (school)'s threat assessment team(s), the total number of threats assessed in the past year and **additional** information on threat assessment required by the Administrative Director or designee, in accordance with Joint Operating Committee policy.[6]
2. Reports of required emergency preparedness, fire, bus evacuation and school security drills.[10]
3. Information on required school safety and security training and resources provided to students and staff.[10]
4. Safe2Say Something aggregate data, including a breakdown of Life Safety and Non-Life Safety reports received.
5. Office for Safe Schools reports for the previous year(s) and/or data collected to date for the current year.
6. Updates regarding the center (school)'s Memorandum of Understanding with local law enforcement agencies.[19]
7. Updates to laws, regulations and/or Joint Operating Committee policies related to school safety and security.
8. Information on tours, inspections and/or School Safety and Security Assessments of center (school) facilities and programs.
9. Information on grants or funding applied for and/or received in support of school safety and security efforts.

A copy of the report shall be submitted to the state's School Safety and Security Committee.[2]

The Administrative Director or designee shall implement job descriptions and procedures to address the responsibilities and requirements specific to each category of school security personnel in carrying out their duties.

School security personnel shall carry weapons, including firearms, in performance of their duties only if, and to the extent, authorized by the Joint Operating Committee, including as provided in an agreement with a law enforcement agency for the stationing of a School Resource Officer or in a contract with an independent contractor or third-party vendor approved by the Joint Operating Committee.

Guidelines

School Resource Officers (SROs)

The center (school) shall establish an agreement with Spring Township Police Department, in accordance with the provisions of law, for the assignment of a School Resource Officer(s) to the center (school).[\[1\]](#)

School Resource Officer (SRO) - a law enforcement officer commissioned and employed by a law enforcement agency whose duty station is located in the center (school) and whose stationing is established by an agreement between the law enforcement agency and the center (school). The term includes an active certified sheriff or deputy sheriff whose stationing in the center (school) is established by a written agreement between the county, the sheriff's office and the center (school).[\[1\]](#)

The agreement shall address the powers and duties conferred on SROs, which shall include but not be limited to:[\[42\]](#)

1. Assist in identification of physical changes in the environment which may reduce crime in or around a school.
2. Assist in developing Joint Operating Committee policy, administrative regulations or procedures which address crime, and recommending procedural changes.
3. Develop and educate students in crime prevention and safety.
4. Train students in conflict resolution, restorative justice and crime awareness.
5. Address crime and violence issues, gangs and drug activities affecting or occurring in or around a school.
6. Develop or expand community justice initiatives for students.
7. Other duties as agreed upon between the center (school) and municipal agency.

Prior to assignment in the center (school), the center (school) shall confirm that the law enforcement agency has completed a law enforcement agency background investigation and received the SRO's separation record, when required, in compliance with applicable law and regulations. The center (school) shall coordinate with the law enforcement agency in making required reports regarding hiring and separation, and maintaining all required records, in accordance with applicable law and regulations.[\[30\]](#)[\[34\]](#)

SROs shall successfully complete required training, in accordance with law.[\[42\]](#)

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Legal

1. 24 P.S. 1301-C
2. 24 P.S. 1309-B
3. Pol. 146.1
4. Pol 227

5. Pol. 236
6. Pol. 236.1
7. Pol. 249
8. Pol. 333
9. Pol. 351
10. Pol. 805
11. Pol. 819
12. 24 P.S. 1302-E
13. 24 P.S. 1305-B
14. 24 P.S. 1314-B
15. 24 P.S. 1315-B
16. 24 P.S. 1316-B
17. Pol. 006
18. Pol. 235.1
19. Pol. 805.1
20. 24 P.S. 1302-C
21. 24 P.S. 1310-C
22. 24 P.S. 1311-C
23. Pol. 304
24. Pol. 818
25. 24 P.S. 111
26. 24 P.S. 111.1
27. 23 Pa. C.S.A. 6344
28. 23 Pa. C.S.A. 6344.3
29. 37 PA Code 241.5
30. 44 Pa. C.S.A. 7301 et seq
31. 37 PA Code 241.6
32. 44 Pa. C.S.A. 7310
33. 24 P.S. 1303-C
34. 37 PA Code 241.1 et seq
35. 24 P.S. 1304-C
36. 24 P.S. 1305-C
37. 22 PA Code 10.23
38. 22 PA Code 14.133
39. Pol. 113.2
40. 24 P.S. 1306-C
41. 24 P.S. 1307-C
42. 24 P.S. 1313-C
43. 24 P.S. 1314-C
44. Pol. 907
45. 24 P.S. 1300-C

45. 24 P.S. 1309-C

46. 42 Pa. C.S.A. 8953

47. 53 Pa. C.S.A. 2303

53 Pa. C.S.A. 2301 et seq

Pol. 705

Pol. 709

To: Dr. Richard C. Makin
From: MaryAnn Volders
Date: August 31, 2022
Subject: Assignment and Compensation Update

At the September 10, 2018 Joint Operating Committee (JOC) meeting, the JOC gave approval to confer authority to CPI administrators, President, Vice President of Secondary Education, and Vice President of Post-Secondary Education, to assign and compensate by classification of faculty and staff as needed with monthly updates to the Joint Operating Committee. Such classifications shall be made per PDE or accreditor standards.

Request the following as an assignment and compensation update for the JOC:

1. Recommend moving Dawn Daugherty from Instructional Assistant in the High School Heavy Equipment Operations Program to Assistant Instructor in the High School Heavy Equipment Operations Program, effective August 30, 2022. As a result of high enrollment (approximately 65 students) in the HEO program, it is necessary to divide both the AM and PM classes between two instructors to ensure that classroom and hands-on instruction is effectively provided to all students in a safe and appropriate manner. Mrs. Daugherty will provide classroom instruction while Mr. Skelly provides hands-on instruction in both the lab and in the practice area as students learn to operate equipment.

Recommend at hourly wage adjustment for Mrs. Daugherty from \$18.28 to \$18.63 per hour. Mrs. Daugherty works 6.75 hours each day following the high school instructors 2022-2023 school calendar.



Central Pennsylvania Institute of Science and Technology
540 North Harrison Road
Pleasant Gap, PA 16823
Phone: (814)359-2793 Fax: (814)359-2599

To: Joint Operating Committee
From: Dr. Richard C. Makin
Mr. Todd Taylor
Date: September 9, 2022
Subject: Assignment and Compensation Update

At the September 10, 2018 Joint Operating Committee (JOC) meeting, the JOC gave approval to confer authority to CPI administrators, President, Vice-President of Secondary Education, and Vice-President of Post-Secondary Education, to assign and compensate by classification of faculty and staff as needed with monthly updates to the Joint Operating Committee. Such classifications shall be made per PDE or accreditor standards.

The following is an assignment and compensation update for the JOC:

1. Lisa Sharer, Practical Nursing Secretary: Ms Sharer has three years of service to CPI and has been a valuable contributor to the operation of multiple nursing and nurse aide programs. She is currently at the bottom of PS/E pay scale at 33,572.85. We recommend that the JOC approve a salary adjustment to \$37,080.04 for FY 2022/2023, retroactive to July 1, 2022.
2. LuAnn Bruno, Administrative Specialist, Post-Secondary Education: LuAnn was hired in April of 2017 and her annual compensation is currently \$40,028.47. Ms. Bruno has contributed to the continued growth in scope of her job responsibilities, which will include transitioning from PowerSchools to Campus Café, we recommend that the JOC approve a salary adjustment to \$42,729.32 for FY 2022/2023, retroactive to July 1, 2022.
3. Holly Lupton, Cosmetology Instructor: Ms. Lupton has been a Cosmetology Instructor for CPI for a little over 3 years. She teaches both the Cosmetology and Esthetician Program for CPI. Since taking over as lead instructor, the Cosmetology and Esthetician Programs have seen double-digit growth and both have a waiting list of students. Holly is currently our lowest compensated instructor at 37,049.65. We recommend that the JOC approve a salary adjustment to \$41,661.14 for FY 2022/2023, retroactive to July 1, 2022.

Adult\Post-Secondary Enrollments

2022 / 2023

Program Name **Number of students**

Diesel Technology	1
Emerging Energy & Infrastructure	7
HEO (Aug 2022)	16
Cosmetology	16
Practical Nursing (August 2022)	21
P/T Practical Nursing (Jan 2022)	22
Practical Nursing (January 2022)	9
CDL	16
EFDA (Sep 2022)	14
Medical Assistant (Aug 2022)	4
Case Diesel Degree (Aug 2022)	0
Case Diesel Degree (Aug 2021)	0
NGC Degree (Aug 2022)	8
NGC Degree (Aug 2021)	3
Adv Mfg AST (Aug 2022)	3
Adv Mfg AST (Aug 2021)	3
Healthcare Management (Aug 2022)	2
Total:	145

Auto Tech	3
Carpentry	1
Collision Repair	4
Dental Assistant	1
HVAC/R	14
Landscape Hort.	0
Precision Machine	0
Welding	2
Total:	25

Total Enrolled: 170



Central PA Institute of Science and Technology
2021-2022 Secondary and Adult Enrollment (By School)

TOTAL	BEA	BHS	PV	SC	PAC	CM	ADULTS	
13	3	8	2					Automotive Body Technology/Collision Repair
38	8	22	4				4	Automotive Science & Technology
30	5	19	2				4	Carpentry & Building Construction Technology
33	11	21	1					Cisco Networking Academy
15	2	8	5					Commercial & Advertising Arts
49	18	27	4					Cosmetology
29	7	16	6					Culinary Arts / Food & Beverage Management
28	4	12	3				9	Dental Assisting
36	18	8	10					Diesel Equipment Maintenance & Repair Tech
32	13	15	4					Early Childhood Education
34	8	12	14					Emergency Services
54	13	28	11	1	1			Heavy Equipment Operation Technology
20	4	10	5				1	Horticulture/Landscaping
39	16	7	2	1		1	12	HVAC
49	22	15	12					Medical Science & Technology
8	2	3	2				1	Precision Machine Technology
36	11	13	5				7	Welding & Metal Fabrication Technology
543	165	244	92	2	1	1	38	Totals