

The regular meeting of the Central Pennsylvania Institute of Science and Technology Joint Operating Committee was held in the President's Suite at the Central Pennsylvania Institute of Science and Technology, Pleasant Gap, PA on Monday, December 13, 2021.

Present were:

Committee Members: Mrs. Kimberly Weaver
Ms. Mary Ann Hamilton
Mr. Jack Bechdel
Mrs. Tina Greene
Mr. Allen Miller
Dr. Brian Griffith, Superintendent of Record
Mr. Craig Livergood, non-voting Treasurer
Mrs. Theresa Brickley, non-voting Secretary

Staff Members: Dr. Richard C. Makin
Mr. Todd Taylor
Mrs. MaryAnn Volders
Mr. Rick Carra
Dr. Scott Etter, Solicitor

Visitors: Ms. Ayla Hearn
Mr. Domer Smeltzer

Mrs. Weaver called the regular meeting to order at 5:30 p.m.

Roll was called: Mrs. Weaver, Ms. Hamilton, Mr. Bechdel, Mrs. Greene and Mr. Miller were present.

The Joint Operating Committee must elect a Chairman and a Vice-Chairman to serve for 2022.

Dr. Etter opened nominations for Chairman.

Ms. Hamilton moved, seconded by Mrs. Greene to appoint Mrs. Weaver as Chairman.

Ms. Hamilton moved, seconded by Mrs. Greene to close nominations for Chairman. All in favor.

A nomination was made and seconded and there were no other nominations. All votes were cast unanimously for the nomination. Motion carried. Mrs. Weaver was declared Chairman.

Dr. Etter opened nominations for Vice-Chairman.

Mrs. Weaver moved, seconded by Mrs. Greene to appoint Ms. Hamilton as Vice-Chairman.

Mrs. Greene moved, seconded by Mrs. Weaver to close nominations for Vice-Chairman. All in favor.

A nomination was made and seconded and there were no other nominations. All votes were cast unanimously for the nomination. Motion carried. Ms. Hamilton was declared Vice-Chairman.

Ms. Hamilton moved, seconded by Mrs. Greene, approval of the minutes of the regular meeting held on November 8, 2021. All in favor. Motion carried.

Mrs. Greene moved, seconded by Ms. Hamilton, approval of the Treasurer's reports to be filed for audit and approval of the prepaid and current bills as presented.

Roll call vote as follows:

Mrs. Greene	yes	Mr. Miller	yes	Ms. Hamilton	yes
Mrs. Weaver	yes	Mr. Bechdel	yes		

Motion carried.

Old Business:

There was no old business.

New Business:

Vice-President of Secondary Education:

Mrs. Volders reviewed November Students of the Month; SkillsUSA District Competitions will be held on January 18-19; Wingate Kindergarten students visited CPI on Friday, December 10; Career days are scheduled on-site in January; 4th and 5th grade tours will be held in May; and instructors are being updated on keystone testing changes.

Vice-President of Post-Secondary Education:

Mr. Taylor reviewed the new hire Terri Rider-Auman, Expanded Dental Function Assistant (EFDA) program instructor; new hire Jeannie Kerschner, Occupational Therapy Assistant program adjunct instructor; and the resignation of Breanna Williams.

Director of Facilities:

Mr. Carra reported that the fuel storage tank project has been completed; and we are asking for approval to advertise for roof restoration bids.

Business Manager:

Mr. Livergood reported on the storage shed winning bid in the amount \$1,075; and the KSL Group agreement to provide 2022-2023 consulting support for the E-RATE program.

President:

Dr. Makin congratulated Mrs. Weaver and Ms. Hamilton for being appointed Chairman and Vice-Chairman. He thanked Mr. Smeltzer for his service to the Joint Operating Committee (JOC) and welcomed new JOC members, Mr. Bechdel and Mr. Miller.

Dr. Makin reviewed the 2022 JOC meeting dates and gave a COVID-19 update.

Superintendent of Record:

Dr. Griffith had nothing to report.

Mrs. Greene moved, seconded by Ms. Hamilton approval to advertise for roof restoration bids; approval of bid received for 10' x 16' storage shed constructed by CPI Carpentry students in the amount of \$1,075.00; approval of an agreement with The KSL Group to provide consulting support for E-Rate

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program for the 2022-2023 funding year in the amount of \$3,100 (\$1,100 for Category 1 services and \$2,000 for Category 2 services); approval of the following dates for the 2022 regular meetings of the Joint Operating Committee to be held at 5:30 PM at CPI or virtually: January 10, February 14, March 14, April 11, May 9, 2021, June 13, August 8, September 12, October 10, November 14, and December 12; approval to hire Terri Rider-Auman as Expanded Dental Function Assistant (EFDA) program instructor at \$27.50 effective December 15, 2021; approval to hire Jeannie Kerschner, Occupational Therapy Assistant program adjunct instructor at an hourly rate of \$27.50 effective December 15, 2021, pending receipt of the FBI Criminal Background Check, Pennsylvania State Police Criminal History Report, Pennsylvania Child Abuse History Certification, and Recognizing and Reporting Child Abuse Training Certificate; approval to accept the resignation of Breanna Williams, Nurse Aide coordinator, effective January 7, 2022; approval for the President to appoint staff to vacancies not yet filled or to those that become open until the Board can take action at the next regular meeting on January 10, 2022.

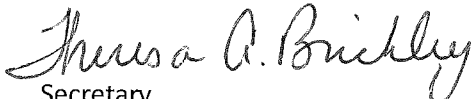
Roll call vote as follows:

Mr. Miller	yes	Ms. Hamilton	yes	Mrs. Weaver	yes
Mr. Bechdel	yes	Mrs. Greene	yes		

Motion carried.

Ms. Hamilton moved, seconded by Mrs. Greene to adjourn.

At 6:53 p.m. Mrs. Weaver adjourned the meeting.


Secretary