

The regular meeting of the Central Pennsylvania Institute of Science and Technology Joint Operating Committee was held in the President's Suite at the Central Pennsylvania Institute of Science and Technology, Pleasant Gap, PA on Monday, January 10, 2022.

Present were:

Committee Members: Mrs. Kimberly Weaver
Ms. Mary Ann Hamilton
Mr. Jack Bechdel
Mrs. Tina Greene
Mr. Allen Miller
Dr. Brian Griffith, Superintendent of Record
Mr. Craig Livergood, non-voting Treasurer
Mrs. Theresa Brickley, non-voting Secretary

Staff Members: Dr. Richard C. Makin
Mr. Todd Taylor
Mrs. MaryAnn Volders
Mr. Rick Carra
Dr. Scott Etter, Solicitor

Visitors: None

Mrs. Weaver called the regular meeting to order at 5:30 p.m.

Roll was called: Mrs. Weaver, Ms. Hamilton, Mr. Bechdel, Mrs. Greene and Mr. Miller were present.

Ms. Hamilton moved, seconded by Mr. Miller, approval of the minutes of the regular meeting held on December 13, 2021. All in favor. Motion carried.

Ms. Hamilton moved, seconded by Mrs. Greene, approval of the Treasurer's reports to be filed for audit and approval of the prepaid and current bills as presented.

Roll call vote as follows:

Mr. Miller	yes	Ms. Hamilton	yes	Mrs. Weaver	yes
Mr. Bechdel	yes	Mrs. Greene	yes		

Motion carried.

Old Business:

There was no old business.

New Business:

Vice-President of Secondary Education:

Mrs. Volders reviewed agenda items B1 – Christine Reid's resignation extension to January 31, 2022; B2 – new hire Wendy Quici, substitute; B3 – new hire Terrell Robinson, substitute; D3 – Career Days. She also reported Horticulture/Landscaping FFA students received their jackets, placed 2nd in Landscape Design and received Best of Show for Design Concept at the Farm Show; shared December Students of

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the Month; and February is CTE month, we will have many events to celebrate.

Vice-President of Post-Secondary Education:

Mr. Taylor reviewed agenda items A1- revisions to Post-Secondary Education's grievance procedures; B4- new hire Alexandra Laslo as split assignment instructor for Practical Nursing and Nurse Aide programs; and B5- President to appoint staff to vacancies until the board can take action, prospective new hire Shannon McChesney-Brungart as Nurse Aide Coordinator.

Mr. Taylor reported that a representative from the US Department of Homeland Security is visiting with us on January 13 regarding the Student and Exchange Visitor Program (SEVP). SEVP/SEVIS certification allows CPI to issue I-20 forms to M1 (Visa) students. He also reported the Federal Motor Carrier Safety Administration (FMCSA) is implementing changes to the process of obtaining a CDL permit. CPI is on the approved provider list for CDL permit training.

Director of Facilities:

Mr. Carra reviewed agenda items A2 – Garland/DBS winning bid for roof restoration materials in the amount of \$496,458.27 plus freight; and A3 – David M. Maines Associates, Inc. winning bid for the roof repairs and coating project base bid in the amount of \$572,284.00.

Mr. Carra also gave an update on the water meter in the water pit. The meter failed and needs replaced. We may look at moving the pit.

Business Manager:

Mr. Livergood had nothing to report.

President:

Dr. Makin gave an update on the COVID case count; the preliminary budgets will be presented next month; Alexandra Laslo is a new hire with a split instructor assignment for Nurse Aide and Practical Nursing, she is also a graduate of CPI's Medical Science and Practical Nursing programs; and Health Science building and funding update.

Dr. Makin thanked Mr. Carra and Mr. Livergood for their work on the roof restoration project. He also thanked the Joint Operation Committee and recognized February as Board Recognition Month.

Superintendent of Record:

Dr. Griffith had nothing to report.

Mrs. Greene moved, seconded by Ms. Hamilton, approval to revise the adult\post-secondary education grievance procedure; approval of quote from Garland/DBS, Inc. for roof restoration materials via Omnia Partners-Public Sector Contract, in the amount of \$496,458.27 plus freight; approval of Roof Repairs and Coating Project Base Bid received from David M. Maines Associates, Inc., in the amount of \$572,284.00; approval to revise the resignation date for Christine Reid, Medical Science instructor, from December 31, 2021 to January 31, 2022; approval to hire Wendy Quici as a substitute instructor at a daily rate of \$95.00 effective January 11, 2022. Pending receipt of the FBI Criminal Background Check, and Recognizing and Reporting Child Abuse Training Certificate; approval to hire Terrell Robinson as a substitute instructor at a daily rate of \$95.00 effective January 11, 2022; approval to hire

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Alexandria Laslo as a split-assignment instructor in the Practical Nursing and Nurse Aide programs at a salary of \$53,275 effective January 26, 2022; and approval for the President to appoint staff to vacancies not yet filled or to those that become open until the Board can take action at the next regular meeting on February 14, 2022.

Roll call vote as follows:

Ms. Hamilton yes

Mrs. Weaver yes

Mr. Bechdel yes

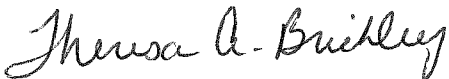
Mrs. Greene yes

Mr. Miller yes

Motion carried.

Ms. Hamilton moved, seconded by Mr. Miller to adjourn.

At 5:55 p.m. Mrs. Weaver adjourned the meeting.


Secretary