

The regular meeting of the Central Pennsylvania Institute of Science and Technology Joint Operating Committee was held in the President's Suite at the Central Pennsylvania Institute of Science and Technology, Pleasant Gap, PA on Monday, June 20, 2022.

Present were:

Committee Members: Mrs. Kimberly Weaver
Ms. Mary Ann Hamilton
Mr. Jack Bechdel
Mr. Allen Miller
Dr. Brian Griffith, Superintendent of Record
Mr. Craig Livergood, non-voting Treasurer
Mrs. Theresa Brickley, non-voting Secretary

Staff Members: Dr. Richard C. Makin
Mrs. MaryAnn Volders
Mr. Rick Carra
Dr. Scott Etter, Solicitor

Visitors: Ms. Ayla Hearn, Student
Mrs. Tammie Burnaford

Mrs. Weaver called the regular meeting to order at 5:33 p.m.

Roll was called: Mrs. Weaver, Ms. Hamilton, Mr. Bechdel, and Mr. Miller were present. Mrs. Greene was absent.

Ms. Hamilton moved, seconded by Mr. Miller, approval of the minutes of the regular meeting held on May 9, 2022. All in favor. Motion carried.

Ms. Hamilton moved, seconded by Mr. Miller, approval of the Treasurer's reports to be filed for audit and approval of the prepaid and current bills as presented.

Roll call vote as follows:

Mr. Miller	yes	Ms. Hamilton	yes	Mrs. Weaver	yes
Mr. Bechdel	yes				

Motion carried.

Old Business:

There was no old business.

New Business:

Vice-President of Secondary Education:

Mrs. Volders reported on Senior Certificate and Awards Night; FFA competition results; \$20,000 First Energy Foundation grant to install poles at the CCPSTC for linemen training; SkillsUSA National

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Competitions; NTHS and FCCLA advisors for 2022-2023; Career Pathways; National Signing Day; and an update on the PA Smart Grant in the amount of \$510,000 to start the IDEA Hub in conjunction with the sending school districts.

Director of Facilities:

Mr. Carra gave an update on the roof restoration project including change orders. He also reported on the Health Science Building preconstruction constructability review.

Business Manager:

Mr. Livergood gave a handout regarding the budget and reviewed the budget. He also reported on the land lease agreement with Tom Ault, and his appointment as treasurer for 2022-2023.

President:

Dr. Makin reported on the Nurse Aide Handbook revisions; roof restoration project change orders; Denise Shultz unpaid leave request; Family and Medical Leave Act (FMLA) for employee #22-02; new hire Leigh-Anne Hall as a per-diem Practical Nursing instructor; Andrew Brill's out of state training in Lafayette, LA June 12-25; resignation of Ariel Bryan, Practical Nursing instructor; assignment and compensation memo regarding Guy Woodard and Kevin King; Adult/Post-Secondary enrollment; 2022-2023 projected secondary enrollment; Practical Nursing graduation will be held July 6, 2022; Nurse Aide graduation will be held June 22, 2022; EDA grant for the Health Science Building; Physical Therapy Assistant program is pending revision; update on the Occupational Therapy Assistant program; and the next JOC meeting will be held on Monday, August 8, 2022.

Dr. Makin thanked Mr. Griffith for his guidance and counsel during his term as Superintendent of Record and Mr. Bechdel for his service to CPI. He welcomed Tammie Burnaford as the incoming Superintendent of Record.

Superintendent of Record:

Dr. Griffith gave his appreciation to everyone here tonight for making his job as Superintendent of Record easy. Everyone's experience and background makes the place go. He gave thanks to Dr. Makin and his team.

Ms. Hamilton moved, seconded by Mr. Miller, approval of the 2022-2023 Final General Operating Fund Budget/ Secondary Education with total revenues of \$4,828,745 and expenditures of \$4,828,745, contingent on approval of the respective school district budgets; approval of the 2022-2023 Final General Operating Fund Budget/ Adult & Post-Secondary Education with total revenues of \$4,004,650 and expenditures of \$4,221,328; approval of a one-year lease agreement with Tom Ault retroactive to November 1, 2021 through October 31, 2022; approval of Nurse Aide Handbook revisions; approval for two (2) student competitors, two (2) chaperones and one (1) competition chair to attend the National Leadership and Skills Conference in Atlanta, GA on June 20-24, 2022; approval for the President to execute change orders for the roof restoration project not to exceed \$25,000 with ratification to follow by the JOC; approval of an agreement with Alexander Building Construction Company for a preconstruction constructability review of the Health Sciences Building construction documents in the amount of \$18,152; approval of not more than four (4) unpaid leave days for Denise Shultz, Benefits

Coordinator, from June 3-30, 2022; approval of Family Medical Leave of Absence (FMLA) for employee #22-02; approval to hire Leigh-Anne Hall as a per diem Practical Nursing instructor at an hourly rate of \$27.50 effective June 21, 2022, pending receipt of the FBI Criminal Background Check, Pennsylvania State Police Criminal History Report, Pennsylvania Child Abuse History Certification, and Recognizing and Reporting Child Abuse Training Certificate; approval for Andrew Brill, Natural Gas Compression instructor, to attend Advance CAT Engine Training with K&R Operating in Lafayette, LA retroactive to June 12-25, 2022; approval of the following advisors for the 2022-2023 school year with a stipend per the collective bargaining agreement: Mrs. Erin Gearhart – National Technical Honor Society, Mr. Timothy Beckenbaugh – FCCLA; approval to appoint Craig Livergood as Joint Operating Committee Treasurer for the 2022-2023 school year; approval to accept the resignation of Ariel Bryan, Practical Nursing instructor, effective July 7, 2022; and approval for the President to appoint staff to vacancies not yet filled or to those that become open until the Board can take action at the next regular meeting on August 8, 2022.

Roll call vote as follows:

Mr. Miller	yes	Ms. Hamilton	yes	Mrs. Weaver	yes
Mr. Bechdel	yes				

Motion carried.

Mrs. Weaver announced that an executive session will be held following the regular meeting to discuss matters of safety that if disclosed would be reasonably likely to jeopardize or threaten public safety and preparedness.

Ms. Hamilton moved, seconded by Mr. Miller to adjourn.

At 6:10 p.m. Mrs. Weaver adjourned the meeting.


Secretary