

The regular meeting of the Central Pennsylvania Institute of Science and Technology Joint Operating Committee was held in the President's Suite at the Central Pennsylvania Institute of Science and Technology, Pleasant Gap, PA on Monday, March 14, 2022.

Present were:

Committee Members: Mrs. Kimberly Weaver  
Ms. Mary Ann Hamilton  
Mr. Jack Bechdel  
Mrs. Tina Greene  
Mr. Allen Miller  
Dr. Brian Griffith, Superintendent of Record  
Mr. Craig Livergood, non-voting Treasurer  
Mrs. Theresa Brickley, non-voting Secretary

Staff Members: Dr. Richard C. Makin  
Mr. Todd Taylor  
Mrs. MaryAnn Volders  
Mr. Rick Carra  
Dr. Scott Etter, Solicitor

Visitors: None

Mrs. Weaver called the regular meeting to order at 5:30 p.m.

Roll was called: Mrs. Weaver, Ms. Hamilton, Mr. Bechdel, Mrs. Greene and Mr. Miller were present.

Ms. Hamilton moved, seconded by Mr. Miller, approval of the minutes of the regular meeting held on February 14, 2022. All in favor. Motion carried.

Ms. Hamilton moved, seconded by Mr. Miller, approval of the Treasurer's reports to be filed for audit and approval of the prepaid and current bills as presented.

Roll call vote as follows:

Ms. Hamilton	yes	Mrs. Weaver	yes	Mr. Bechdel	yes
Mrs. Greene	yes	Mr. Miller	yes		

Motion carried.

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Old Business:

There was no old business.

New Business:

Vice-President of Secondary Education:

Mrs. Volders reviewed agenda items A2 – SkillsUSA Pennsylvania Leadership and Skills competition competitors, chaperones, and competition chair approval; B5 – new hire Alex Hartley, substitute; and C4 – February students of the month. She then reviewed upcoming events: March 24 – Open House, March 30 – Occupational Advisory Committee meetings, and June 1 – Senior Certificate and Awards Night.

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Mrs. Volders also reported that Bring Your Family to CPI Day was held on February 24 and there were approximately 228 family members attended and they were able to attend the College & Career Showcase with the students; we will host Leadership Centre County on March 16; and the sending school counselors will visit CPI on March 17.

Vice-President of Post-Secondary Education:

Mr. Taylor reviewed agenda items B4 – new hire Jeanne Baker, part-time Nurse Aide instructor; B6 – resignation of Amber Evock, part-time Practical Nursing instructor; C1 – Assignment and Compensation Update for Tasha King, Katherine Walker, Richard LaSalle, Jeanne Kerschner, and Debra Smeal.

Director of Facilities:

Mr. Carra reported that the parts have been received for the dual check valve, and the meter for in the pit. They will be installed on April 18. He also reported that the Spring Benner Walker Joint Authority ran a camera down our sewer line. They found a few small things that we may be able to handle in-house. There is a meeting scheduled with them this week.

Business Manager:

Mr. Livergood reviewed agenda items A3 and A4 - lease buyout of the 2017 Case CX210D Excavator with a purchase price of \$71,643.27, financed for 36 months at an interest rate of 1.9%, and approval for him to execute documents in connection with the equipment purchase.

President:

Dr. Makin reviewed agenda items A1 – 2022/2023 school calendar; B3 – increase substitute daily rate from \$95 to \$100; C8 – Joint Boards of Education Mixer/Meetings, April 6<sup>th</sup> at 5:30 PM, an overview of the Health Science Building will be given at the event; and C9 – CPI Champions Dinner will be held April 27<sup>th</sup> at 6:00 PM.

Dr. Makin also reported that the land development plans for the Health Sciences Building project have been submitted and conditionally approved. The landowners, the three districts, need to sign the plans. A motion will be prepared for each district for approval and the board president's signatures.

Superintendent of Record:

Dr. Griffith reviewed agenda items B1 – President's compensation agreement and B2 – Vice-President of Secondary Education's compensation agreement.

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Mr. Miller moved, seconded by Ms. Hamilton, approval of the 2022-2023 school calendar; approval for the students, chaperones, and competition chair to attend the SkillsUSA Pennsylvania Leadership and Skills Championship in Hershey, PA on April 6-8, 2022; approval of lease buyout for 2017 Case CX210D Excavator with a purchase price of \$71,643.27, financed for 36 months with interest at 1.9%; approval for the Business Manager, Craig M. Livergood, to execute documents in connection with the equipment purchase; approval of the President's compensation agreement effective July 1, 2022 to June 30, 2024; approval of Vice-President of Secondary Education's compensation agreement effective July 1, 2022 to June 30, 2025; approval to increase the daily rate for substitute instructors from \$95 to \$100 effective March 21, 2022; approval to hire Jeanne Baker as a part-time instructor in the Nurse Aide program at an hour rate of \$27.50 effective March 15, 2022; approval to hire Alex Hartley as a substitute instructor

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at a daily rate of \$95 effective March 15, 2022, pending receipt of the FBI Criminal Background Check, Pennsylvania State Police Criminal History Report, Pennsylvania Child Abuse History Certification, and Recognizing and Reporting Child Abuse Training Certificate; approval to accept the resignation of Amber Evoke as part-time Practical Nursing instructor effective March 4, 2022; approval of Family Medical Leave of Absence (FMLA) for employee #22-01; and approval for the President to appoint staff to vacancies not yet filled or to those that become open until the Board can take action at the next regular meeting on April 11, 2022.

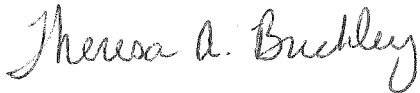
Roll call vote as follows:

Mrs. Weaver	yes	Mr. Bechdel	yes	Mrs. Greene	yes
Mr. Miller	yes	Ms. Hamilton	yes		

Motion carried.

Ms. Hamilton moved, seconded by Mr. Miller to adjourn.

At 5:49 p.m. Mrs. Weaver adjourned the meeting.



Secretary