

The regular meeting of the Central Pennsylvania Institute of Science and Technology Joint Operating Committee was held in the President's Suite at the Central Pennsylvania Institute of Science and Technology, Pleasant Gap, PA on Monday, October 10, 2022.

Present were:

Committee Members: Mrs. Kimberly Weaver
Ms. Mary Ann Hamilton
Mrs. Tina Greene
Mr. Allen Miller
Mr. Barry Sands
Mrs. Tammie Burnaford, Superintendent of Record
Mr. Craig Livergood, non-voting Treasurer
Mrs. Theresa Brickley, non-voting Secretary

Staff Members: Dr. Richard C. Makin
Mrs. MaryAnn Volders
Mr. Todd Taylor
Dr. Scott Etter, Solicitor

Visitors: None

Mrs. Weaver called the regular meeting to order at 5:53 p.m.

Roll was called: Mrs. Weaver, Ms. Hamilton, Mr. Bechdel, Mrs. Greene and Mr. Miller were present.

Mrs. Weaver announced that an executive session was held prior to the meeting to discuss personnel matters.

Ms. Hamilton moved, seconded by Mrs. Greene, approval of the minutes of the regular meeting held on September 12, 2022. All in favor. Motion carried.

Ms. Hamilton moved, seconded by Mr. Sands, approval of the Treasurer's reports to be filed for audit and approval of the prepaid and current bills as presented.

Roll call vote as follows:

Mr. Miller	yes	Ms. Hamilton	yes	Mrs. Weaver	yes
Mr. Sands	yes	Mrs. Greene	yes		

Motion carried.

Old Business:

There was no old business.

New Business:

Vice-President of Secondary Education:

Mrs. Volders reported on the mental health coordinator job description; new hire – Dr. Jeanie Burns as mental health coordinator; FFA national competitions; SkillsUSA District Leadership Conference; resignation of Dawn Daugherty, assistant instructor in the Heavy Equipment Operations program; career

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days are scheduled on December 1 – Penns Valley, December 2 – Bald Eagle, December 15-16 – Bellefonte; and Culinary Arts students are raising money for their Italy trip by having a BINGO on November 5th.

Vice-President of Post-Secondary Education:

Mr. Taylor reported on the Appalachian Regional Commission equipment grant in the amount of \$497,760 for moveable fixtures and equipment for the Health Sciences Building; new hire – James Blount, CCPSTC EMS instructor; new hire – Shane Ensor, adjunct instructor for the Emerging Energy and Infrastructure program; assignment and compensation update for June Murray, Assistant Instructor Adult Cosmetology; we are collaborating with Penn Highlands Healthcare on October 6th and 13th for the surgical technician program; accepting the first SEVIS/M-1 visa student from Jalpa De Mendez, Mexico in the CAT/Ariel Natural Gas Compression program; and Open House will be held on October 20th from 4-7 p.m.

Director of Facilities:

Mr. Carra was absent.

Business Manager:

Mr. Livergood reported that the EITC (Educational Improvement Tax Credit) program has been renewed.

President:

Dr. Makin spoke about getting the JOC together for a few hours and talk about your thoughts as JOC members for what we can do differently and what can we do to make your jobs easier. He also gave an update on the Health Science Building project.

Superintendent of Record:

Mrs. Burnaford announced that the Joint Boards of Education meeting is planned to be held at CPI on April 4th.

Mr. Miller moved, seconded by Mrs. Greene, approval of the Mental Health Coordinator job description; approval for instructor Curtis Runyan, chaperone Nancy Witmer, and Horticulture/Landscaping students Cale Rice (BEA), Mingkwan Phiset (BEA), Olivia Smith (PV), and Chase Witmer (BAHS) to travel to the 95th National FFA Convention and Expo in Indianapolis, IN from October 26-29, 2022 to compete in the Nursery Landscape and Nursery and Landscape CDE; approval for advisors, John Fike and Alicia Kitchen, and SkillsUSA students (TBD) to attend the Fall Leadership Convention and Expo in Gettysburg, PA on November 9-11, 2022; approval to accept an Appalachian Regional Commission Equipment Grant in the amount of \$497,760 to purchase equipment and moveable fixtures for the Health Sciences Building; approval to accept the resignation of Dawn Daugherty as assistant instructor, Heavy Equipment Operations, retroactive to September 30, 2022; approval to hire James Blount as an EMS instructor for the Centre County Public Safety Training Center (CCPSTC) at an hourly rate of \$21.00 effective October 11, 2022; approval to hire Jeanie Burns as a part-time mental health coordinator at an hourly rate of \$40.00, effective October 11, 2022; approval to hire Shane Ensor as an Adjunct Instructor, Emerging Energy and Infrastructure, at an hourly rate of \$32.00 effective October 11, 2022, pending receipt of the FBI Criminal Background Check, Pennsylvania State Police Criminal History Report, Pennsylvania Child Abuse History Certification, and Recognizing and Reporting Child Abuse Training Certificate; and approval for the President to appoint staff to vacancies

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not yet filled or to those that become open until the Board can take action at the next regular meeting on November 14, 2022.

Second Reading and Final Approval of Policies

Section 200 – Pupils

236.1 – Threat Assessment

Section 800 – Operations

805 – Emergency Preparedness and Response

805.2 – School Security Personnel


Roll call vote as follows:

Ms. Hamilton	yes	Mrs. Weaver	yes	Mr. Sands	yes
Mrs. Greene	yes	Mr. Miller	yes		

Motion carried.

Ms. Hamilton moved, seconded by Mr. Miller to adjourn.

At 6:14 p.m. Mrs. Weaver adjourned the meeting.


Secretary