

The regular meeting of the Central Pennsylvania Institute of Science and Technology Joint Operating Committee was held in the President's Suite at the Central Pennsylvania Institute of Science and Technology, Pleasant Gap, PA on Monday, December 12, 2022.

Present were:

Committee Members: Mrs. Kimberly Weaver  
Ms. Mary Ann Hamilton  
Mrs. Tina Greene  
Mr. Allen Miller  
Mr. Barry Sands  
Mrs. Tammie Burnaford, Superintendent of Record  
Mr. Craig Livergood, non-voting Treasurer  
Mrs. Theresa Brickley, non-voting Secretary

Staff Members: Dr. Richard C. Makin  
Mrs. MaryAnn Volders  
Mr. Todd Taylor  
Mr. Rick Carra  
Dr. Scott Etter, Solicitor

Visitors: Miss Ayla Hearn

Mrs. Weaver called the regular meeting to order at 5:30 p.m.

Roll was called: Mrs. Weaver, Ms. Hamilton, Mr. Bechdel, Mrs. Greene and Mr. Miller were present.

The Joint Operating Committee must elect a Chairman and a Vice-Chairman to serve for 2022.

Dr. Etter opened nominations for Chairman.

Ms. Hamilton moved, seconded by Mr. Sands to appoint Mrs. Weaver as Chairman.

A nomination was made and seconded and there were no other nominations. All votes were cast unanimously for the nomination. Motion carried. Mrs. Weaver was declared Chairman.

Dr. Etter opened nominations for Vice-Chairman.

Mrs. Weaver moved, seconded by Mr. Sands to appoint Ms. Hamilton as Vice-Chairman.

A nomination was made and seconded and there were no other nominations. All votes were cast unanimously for the nomination. Motion carried. Ms. Hamilton was declared Vice-Chairman.

Mrs. Greene moved, seconded by Ms. Hamilton, approval of the minutes of the regular meeting held on November 14, 2022. All in favor. Motion carried.

Ms. Hamilton moved, seconded by Mrs. Greene, approval of the Treasurer's reports to be filed for audit and approval of the prepaid and current bills as presented.

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Roll call vote as follows:

Mrs. Weaver	yes	Mr. Sands	yes	Mrs. Greene	yes
Mr. Miller	yes	Ms. Hamilton	yes		

Motion carried.

Old Business:

There was no old business.

New Business:

Vice-President of Secondary Education:

Mrs. Volders reported on the SkillsUSA competitions; Brian Hummell's resignation as SkillsUSA advisor; assignment and compensation update for Bayli Watkins; November Students of the Month; and career days.

Vice-President of Post-Secondary Education:

Mr. Taylor reported that he and Nate Lavery's out of state travel request for the ACCSC accreditation renewal workshop; Sole Source Pignet water/wastewater trainer purchase; rehire of Dave Lucas, part-time CDL instructor, retroactive to October 24, 2022; CCPSTC instructor new hires Kurtis Brungard, Jeff Groves, and James Hill; new hire Teresa Fisher as adjunct Nurse Aide instructor; and removal of Denny Harris as a CCPSTC instructor; assignment and compensation update for Terry Rider to add her to substitute list at a daily rate of \$100; Penn Highlands Healthcare/CPI agreement; Occupational Therapy Assistant and Physical Therapy Assistant programs PA Department of Education site visit will be in January; Hunger Free Campus designation; and PA Department of Labor Apprenticeship Training Office (ATO) will have a hearing on December 15 for approval of our Water Operator Apprenticeship program.

Director of Facilities:

Mr. Carra reported on the successful Centre County Festival of Trees.

Business Manager:

Mr. Livergood reported on the land lease renewal with Tom Ault.

President:

Dr. Makin reported on the festival of trees; thanked Mrs. Weaver and Ms. Hamilton for continuing to lead the JOC; meeting dates for 2023; Joint boards of education meeting will be held at CPI on April 4, 2023; Health Science Building funding update; and Dr. Makin announced that he will be resigning on or before June 30, 2023.

He wished the JOC a Merry Christmas and a Happy New Year and thanked them see tape. Dr. Makin also thanked Mrs. Burnaford for being a judge at the Festival of Trees.

Superintendent of Record:

Mrs. Burnaford reported on the YMCA Anti-Hunger program; and with Dr. Makin's intent to resign, we will get started on a thorough search after the new year.

Mr. Sands moved, seconded by Mr. Miller, approval of for SkillsUSA students and advisors to participate in District 7 SkillsUSA competitions at the Altoona Convention Center on January 17, 2023; approval for Todd Taylor and Nathan Lavery to attend an ACCSC accreditation renewal workshop in Pentagon City, VA on January 25-27, 2023; approval for a Sole Source purchase of Pignet water and wastewater trainers at a cost of \$174,900; approval of a one-year land lease with lessor Tom Ault retroactive to November 1, 2022; approval of the following dates for the 2023 regular meetings of the Joint Operating Committee to be held at 5:30 PM at CPI or virtual: January 9, 2023, February 13, 2023, March 13, 2023, April 11, 2023, May 8, 2023, June 12, 2023, August 14, 2023, September 11, 2023, October 9, 2023, November 13, 2023, and December 11, 2023; approval to accept the resignation of Brian Hummel as SkillsUSA advisor effective December 12, 2022; approval to hire David Lucas as a part-time CDL instructor at an hourly rate of \$27.50 retroactive to October 24, 2022; approval to hire Kurtis Brungard as a fire instructor for the Centre County Public Safety Training Center (CCPSTC) at an hourly rate of \$21.00 for lead instructor and \$17.00 as an assistant instructor, effective December 13, 2022; approval to hire Jeff Groves as a fire instructor for the Centre County Public Safety Training Center (CCPSTC) at an hourly rate of \$21.00 for lead instructor and \$17.00 as an assistant instructor, effective December 13, 2022; approval to hire James Hill as a fire instructor for the Centre County Public Safety Training Center (CCPSTC) at an hourly rate of \$21.00 for lead instructor and \$17.00 as an assistant instructor, effective December 13, 2022; approval to hire Teresa Fisher as an adjunct instructor in the Nurse Aide program at an hourly rate of \$30.00 effective December 15, 2022, pending receipt of the FBI Criminal Background Check, Pennsylvania State Police Criminal History Report, Pennsylvania Child Abuse History Certification, and Recognizing and Reporting Child Abuse Training Certificate; approval to remove Dennis Harris from the approved list of CCPSTC instructors; approval for the President to appoint staff to vacancies not yet filled or to those that become open until the Board can take action at the next regular meeting on January 9, 2023.

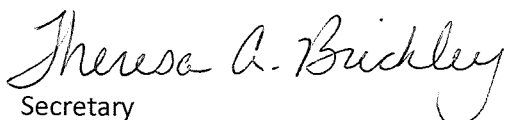
Roll call vote as follows:

Mr. Sands	yes	Mrs. Greene	yes	Mr. Miller	yes
Ms. Hamilton	yes	Mrs. Weaver	yes		

Motion carried.

Ms. Hamilton moved, seconded by Mrs. Greene to adjourn.

At 6:02 p.m. Mrs. Weaver adjourned the meeting.

  
Secretary