

The regular meeting of the Central Pennsylvania Institute of Science and Technology Joint Operating Committee was held in the boardroom at the Central Pennsylvania Institute of Science and Technology, Pleasant Gap, PA on Monday, March 13, 2023.

Present were:

Committee Members: Mrs. Kimberly Weaver
Ms. Mary Ann Hamilton
Mrs. Tina Greene
Mr. Allen Miller
Mr. Barry Sands
Mr. Craig Livergood, non-voting Treasurer
Mrs. Theresa Brickley, non-voting Secretary

Staff Members: Dr. Richard C. Makin via Zoom
Mrs. MaryAnn Volders
Mr. Todd Taylor
Mr. Rick Carra
Dr. Scott Etter, Solicitor

Visitors: Christine Zoerner, Baker Tilly US, LLP

Mrs. Weaver called an executive session to discuss personnel matters at 5:30 p.m.

Mrs. Weaver called the regular meeting to order at 5:55 p.m.

Roll was called: Mrs. Weaver, Ms. Hamilton, Mrs. Greene, Mr. Miller and Mr. Sands were present.

Mrs. Weaver welcomed Ms. Zoerner from Baker Tiller US, LLP. Ms. Zoerner reviewed the Financial Statements and Supplementary Information for the year ending June 30, 2022. She said that CPI received an unmodified opinion, which is the highest level of assurance, on the financial statements.

Ms. Hamilton moved, seconded by Mr. Sands, approval of the minutes of the regular meeting held on February 13, 2023. All in favor. Motion carried.

Ms. Hamilton moved, seconded by Mr. Miller, approval of the Treasurer's reports to be filed for audit and approval of the prepaid and current bills as presented.

Roll call vote as follows:

Mr. Sands	yes	Mrs. Greene	yes	Mr. Miller	yes
Ms. Hamilton	yes	Mrs. Weaver	yes		

Motion carried.

Old Business:

There was no old business.

New Business:

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Vice-President of Secondary Education:

Mrs. Volders reported on the upcoming SkillsUSA Pennsylvania Leadership and Skills Championships; Technical Assistance Program (TAP); reviewed policies 201-Admission of Students and 212-Reporting Student Progress; February Students of the Month; Check and Connect training; and upcoming dates: Occupational Advisory Committee Meetings-March 23, Open House-March 30, and Senior Certificate and Awards Night-May 31.

Vice-President of Post-Secondary Education:

Mr. Taylor reported on DocuSign agreement; resignation of Breanna Kriner, per diem Practical Nursing instructor; resignation Mike Noggle, HTTC manager/CLD coordinator; CCPSTC EMT instructor new hires, Reba Rogers and Steve Walters; CareerLink job fair will be held on March 30th; accreditation renewal is underway with ACCSC; Occupational Therapy Assistant degree program received full approval from the Secretary of Education; and CPI registered apprenticeship programs.

Director of Facilities:

Mr. Carra reported that work has been done in the IDEA hub and there still needs to be some electrical work completed. He also reported that two trees are scheduled to be removed from the courtyard.

Business Manager:

Mr. Livergood will email the audit presentation that was given by Christine Zoerner, Baker Tilly US, LLP.

President:

Dr. Makin reported on the 2023-2024 school calendar; PowerSchool cloud-based agreement; letter of resignation received from Edward Finnefrock, Welding Instructor today; and upcoming dates: Joint Boards of Education-April 4, potluck luncheon-March 17, and join us for pie on Pi day-March 14.

Superintendent of Record:

Mrs. Burnaford reported that the sending districts spent a long time worked on aligning their calendars. Bellefonte will invite CPI to their opening day with speaker, Dr. Adolph Brown. She also said that all three superintendents are planning on going to the SkillsUSA competition.

Mr. Miller moved, seconded by Ms. Hamilton, approval of the 2023-2024 school calendar; approval for the attached list of students, chaperones, and competition chairs to attend the SkillsUSA Pennsylvania Leadership and Skills Championship in Hershey, PA on April 12-14, 2023; approval of a Memorandum of Understanding with The Bureau of Career and Technical Education (BCTE) for participation in the BCTE Technical Assistance Program (TAP) for the 2023-2024 school year; approval to enter into a three-year agreement with PowerSchool Group LLC for cloud-based hosting of the student information system at a cost of \$14,062,50 effective March 14, 2023; approval to enter into a three-year agreement with DocuSign Inc. to provide cloud-based electronic document management and signatory services at a cost of \$11,100 effective March 14, 2023; approval to accept the resignation of Breanna Williams Kriner as per diem Practical Nursing instructor, retroactive to January 16, 2023; approval to accept the resignation of Mike Noggle, HTTC Manager/ CDL Coordinator, effective March 31, 2023; approval to hire Reba Rogers as an EMT instructor for the Centre County Public Safety Training Center (CCPSTC) at an hourly rate of \$21.00 for lead instructor and \$17.00 as an assistant instructor, effective March 14, 2023; approval to hire Steve Walters as an EMT instructor for the Centre County Public Safety Training Center (CCPSTC) at an hourly rate of \$21.00 for lead instructor and \$17.00 as an assistant instructor,

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effective March 14, 2023; and approval for the President to appoint staff to vacancies not yet filled or to those that become open until the Board can take action at the next regular meeting on April 11, 2023.

First reading of policies:

Section 200 Pupils

201 – Admission of Students

212 – Reporting Student Progress

Roll call vote as follows:

Mrs. Greene	yes	Mr. Miller	yes	Ms. Hamilton	yes
Mrs. Weaver	yes	Mr. Sands	yes		

Motion carried.

Ms. Hamilton moved, seconded by Mr. Sands to adjourn.

At 6:34 p.m. Mrs. Weaver adjourned the meeting.

Theresa A. Buckley
Secretary