

CENTRAL PENNSYLVANIA INSTITUTE OF SCIENCE AND TECHNOLOGY  
PLEASANT GAP, PENNSYLVANIA

JOINT OPERATING COMMITTEE  
REGULAR MEETING - 5:30 P.M.  
MONDAY, OCTOBER 14, 2024

BOARDROOM - CENTRAL PENNSYLVANIA INSTITUTE OF SCIENCE AND TECHNOLOGY

A G E N D A

- I. CALL TO ORDER
- II. ROLL CALL
- III. EXECUTIVE SESSION  
*Executive Session for the discussion of matters relating to Personnel that, if conducted in public, would violate lawful privilege as defined by 24 P.S. 425, 65 PA CSA 707, 65 PA CSA 708.*
- IV. RECOGNITION OF VISITORS
- V. REPORTS, PRESENTATIONS, OR COMMENTS BY VISITORS  
*Time limit of three minutes per presentation.*
- VI. PRESENTATIONS OR REPORTS
- VII. MINUTES
  - A. *A motion to approve the minutes of the September 9, 2024 regular meeting.*
- VIII. TREASURER'S REPORT AND PREPAID AND CURRENT BILLS
  - A. *A motion to approve the treasurer's reports to be filed for audit and approval of the prepaid and current bills as presented.*
- IX. OLD BUSINESS
- X. NEW BUSINESS
  - A. *Mrs. Jessica Martin – Vice-President, Secondary Education's Report*
  - B. *Mr. Todd Taylor – Vice President, Adult/Post-Secondary Education's Report*
  - C. *Mr. Rick Carra – Director of Facilities' Report*
  - D. *Mr. Craig Livergood – Business Manager's Report*
  - E. *Mrs. MaryAnn Volders – President's Report*
  - F. *Dr. Brian Griffith – Chief School Administrator's Report*
- XI. CONSENT AGENDA  
*All matters taken under this section are considered routine, and action will be taken by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.*

A. **ADMINISTRATIVE**

1. *Approval of the 2024-2025 Occupational Advisory Committee Members. (Attachment #1)*
2. *Approval of the 2024-2025 Local Advisory Committee Members. (Attachment #2)*
3. *Approval of the 2024-2025 Secondary Education goals. (Attachment #3)*
4. *Approval of the 2024-2025 Post-Secondary Education goals. (Attachment #4)*
5. *Approval to accept the Automated Logic COR#001 DP Transducer Changeout proposal in the amount of \$965.24. (Attachment #5)*
6. *Approval to accept the Automated Logic COR#002 Boiler Integration proposal in the amount of \$2,452.41. (Attachment #6)*
7. *Approval of a clinical agreement with State College Orthodontics for the Dental Assisting intergenerational program retroactive to September 10, 2024. (Attachment #7)*
8. *Approval to accept the proposal from James Daniel and Associates, LLC for Adult/Post-Secondary Education. (Attachment #8)*

B. **PERSONNEL**

1. *Approval of the resignation of Amy Haagen as a per-diem Practical Nursing Instructor, retroactive to September 24, 2024.*
2. *Approval of intermittent FMLA leave for Employee #202501, concurrent with sick leave and unpaid leave beginning October 6, 2024.*
3. *Approval of FMLA leave for Employee #202502, concurrent with sick leave and unpaid leave beginning October 15, 2024.*
4. *Approval to increase the Substitute Instructor daily rate to \$110, effective October 15, 2024.*
5. *Approval to terminate employment for Maranda Gurner as a substitute instructor, retroactive to October 7, 2024.*
6. *Approval for the President to appoint staff to vacancies not yet filled or to those that become open until the Board can take action at the next regular meeting on November 11, 2024.*

C. **POLICIES**

1. *First Reading of Policies*
  - A. *Section 100 – Programs (Attachment #9)*
    - 146.1-Trauma Informed Approach
  - B. *Section 200 – Pupils (Attachment #10)*
    - 202-Eligibility of Nonresident Students
    - 218-Student Discipline
      - 218.1-Weapons
      - 218.2-Terroristic Threats
    - 227-Controlled Substances/Paraphernalia
    - 234-Pregnant/Parenting/Married Students
    - 247-Hazing

- 252-Dating Violence
- 254-Educational Opportunity for Military Students
- C. Section 300 – Employees (Attachment #11)
- 317.1-Educator Misconduct
- 351-Controlled Substances Abuse

D. INFORMATION

1. 2024-2025 Secondary and Intergenerational Enrollment figures as of October 10, 2024. (Attachment #12)
2. Adult Full-Time Program Enrollment Update as of September 30, 2024. (Attachment #13)

XII. ADJOURNMENT

XIII. EXECUTIVE SESSION

*Executive Session, if necessary, for the discussion of matters of employment, real estate, litigation, collective bargaining, safety, and other matters which, if conducted in public, would violate lawful privilege as defined by 24 P.S. 425, 65 PA CSA 707, 65 PA CSA 708.*

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