

CENTRAL PENNSYLVANIA INSTITUTE OF SCIENCE AND TECHNOLOGY  
PLEASANT GAP, PENNSYLVANIA

JOINT OPERATING COMMITTEE  
REGULAR MEETING - 5:30 P.M.  
MONDAY, NOVEMBER 11, 2024

BOARDROOM - CENTRAL PENNSYLVANIA INSTITUTE OF SCIENCE AND TECHNOLOGY

A G E N D A

- I. CALL TO ORDER
- II. ROLL CALL
- III. RECOGNITION OF VISITORS
- IV. REPORTS, PRESENTATIONS, OR COMMENTS BY VISITORS  
*Time limit of five minutes per presentation.*
- V. PRESENTATIONS OR REPORTS
- VI. MINUTES
  - A. *A motion to approve the minutes of the October 14, 2024 regular meeting.*
- VII. TREASURER'S REPORT AND PREPAID AND CURRENT BILLS
  - A. *A motion to approve the treasurer's reports to be filed for audit and approval of the prepaid and current bills as presented.*
- VIII. OLD BUSINESS
- IX. NEW BUSINESS
  - A. *Mrs. Jessica Martin – Vice President of Secondary Education's Report*
  - B. *Mr. Todd Taylor – Vice President of Adult/Post-Secondary Education's Report*
  - C. *Mr. Rick Carra – Director of Facilities' Report*
  - D. *Mr. Craig Livergood – Business Manager's Report*
  - E. *Mrs. MaryAnn Volders – President's Report*
  - F. *Dr. Brian Griffith – Chief School Administrator's Report*
- X. CONSENT AGENDA  
*All matters taken under this section are considered routine, and action will be taken by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.*
  - A. ADMINISTRATIVE
    1. *Approval of the Service Agreement for 5 ½ years with Automated Logic effective January 1, 2025 to June 30, 2030. (Attachment #1)*

**B. PERSONNEL**

1. *Approval to accept the resignation of Oliver Collier, Evening Custodian, effective November 19, 2024.*
2. *Approval to appoint Brandon McKean as Full-Time Custodian at a rate of \$16.00 per hour effective November 12, 2024.*
3. *Approval for Martin Craine, Carpentry Instructor, to attend Weatherization and Blower Door Certification in Pittsburgh on November 14 & 15, 2024.*
4. *Approval for Martin Craine, Carpentry Instructor, to attend OSHA 500 class in Baltimore, MD from November 18-21, 2024.*
5. *Approval for the President to appoint staff to vacancies not yet filled or to those that become open until the Board can take action at the next regular meeting on December 9, 2024.*

**C. POLICIES**

1. *Second Reading and Final Approval of Policies:*
  - A. *Section 100 – Programs (Attachment #2)*
    - 146.1-Trauma Informed Approach*
  - B. *Section 200 – Pupils (Attachment #3)*
    - 202-Eligibility of Nonresident Students*
    - 218-Student Discipline*
      - 218.1-Weapons*
      - 218.2-Terroristic Threats*
    - 227-Controlled Substances/Paraphernalia*
    - 234-Pregnant/Parenting/Married Students*
    - 247-Hazing*
    - 252-Dating Violence*
    - 254-Educational Opportunity for Military Students*
  - C. *Section 300 – Employees (Attachment #4)*
    - 317.1-Educator Misconduct*

**D. INFORMATION**

1. *Assignment and Compensation Update (Attachment #5)*
2. *Adult Full-Time Program Enrollment Update as of October 30, 2024. (Attachment #6)*
3. *Secondary and Intergenerational Enrollment figures as of October 31, 2024. (Attachment #7)*
4. *Students of the Month. (Attachment #8)*
5. *Cooperative Education report. (Attachment #9)*
6. *Festival of Trees – December 13-15, 2024*

**XI. ADJOURNMENT**

**XII. EXECUTIVE SESSION**

*Executive Session, if necessary, for the discussion of matters of employment, real estate, litigation, collective bargaining, safety and other matters which if conducted in public would violate lawful privilege as defined by Act 84.*