

CENTRAL PENNSYLVANIA INSTITUTE OF SCIENCE AND TECHNOLOGY  
PLEASANT GAP, PENNSYLVANIA

JOINT OPERATING COMMITTEE  
REGULAR MEETING - 5:30 P.M.  
MONDAY, DECEMBER 9, 2024

BOARDROOM - CENTRAL PENNSYLVANIA INSTITUTE OF SCIENCE AND TECHNOLOGY

A G E N D A

- I. CALL TO ORDER
- II. ROLL CALL
- III. REORGANIZATION
  - A. *Election of the Joint Operating Committee Chairperson and Vice-Chairperson for 2025.*
- IV. RECOGNITION OF VISITORS
- V. REPORTS, PRESENTATIONS, OR COMMENTS BY VISITORS  
*Time limit of five minutes per presentation.*
- VI. PRESENTATIONS OR REPORTS
- VII. MINUTES
  - A. *A motion to approve the minutes of the November 11, 2024 regular meeting.*
- VII. TREASURER'S REPORT AND PREPAID AND CURRENT BILLS
  - A. *A motion to approve the treasurer's reports to be filed for audit and approval of the prepaid and current bills as presented.*
- VIII. OLD BUSINESS
- IX. NEW BUSINESS
  - A. *Mrs. Jessica Martin – Vice-President of Secondary Education's Report*
  - B. *Mr. Todd Taylor – Vice President, Adult/Post-Secondary Education's Report*
  - C. *Mr. Rick Carra – Director of Facilities' Report*
  - D. *Mr. Craig Livergood – Business Manager's Report*
  - E. *Mrs. MaryAnn Volders – President's Report*
  - F. *Dr. Brian Griffith – Superintendent of Record's Report*
- X. CONSENT AGENDA  
*All matters taken under this section are considered routine, and action will be taken by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.*

A. ADMINISTRATIVE

1. *Approval of the Master Participation Agreement with Pennsylvania Higher Education Assistance Agency (PHEAA) and the Centre County Public Safety Training Center. (Attachment #1)*
2. *Approval of the following dates for the 2025 regular meetings of the Joint Operating Committee:*

<u>Date</u>	<u>Time</u>	<u>Location</u>
Monday, January 13, 2025	5:30 PM	CPI
Monday, February 10, 2025	5:30 PM	CPI
Monday, March 10, 2025	5:30 PM	CPI
Monday, April 14, 2025	5:30 PM	CPI
Monday, May 12, 2025	5:30 PM	CPI
Monday, June 9, 2025	5:30 PM	CPI
Monday, August 11, 2025	5:30 PM	CPI
Monday, September 8, 2025	5:30 PM	CPI
Monday, October 13, 2025	5:30 PM	CPI
Monday, November 10, 2025	5:30 PM	CPI
Monday, December 8, 2025	5:30 PM	CPI

B. PERSONNEL

1. *Approval to accept the resignation of Alan Capparelle, Information Technology/CISCO Instructor, effective January 1, 2025.*
2. *Approval to accept the resignation of William Guy Woodard, Environmental Programs Coordinator, effective February 3, 2025.*
3. *Approval to hire Charlyne Narehood as a Substitute Instructor at a daily rate of \$110.00, effective December 10, 2024. All clearances have been received.*
4. *Approval for the President to appoint staff to vacancies not yet filled or to those that become open until the Board can take action at the next regular meeting on January 13, 2025.*

C. POLICIES

1. *First Reading of Policies:*
  - A. *Section 200 – Pupils (Attachment #2)*  
*201 – Admission of Students*
  - B. *Section 300 – Employees (Attachment #3)*  
*351 – Controlled Substance Abuse*
  - C. *Section 700 – Property (Attachment #4)*  
*707 – Use of (Center) School Facilities*  
*718.1 – Therapy Animals in Schools*
  - D. *Section 800 – Operations (Attachment #5)*  
*800 – Records Management*  
*801 – Public Records*  
*805 – Emergency Preparedness and Response*  
*805.1 – Relations With Law Enforcement Agencies*  
*806 – Child Abuse*

*810 – Transportation*

*815 – Acceptable Use of the Internet, Computers and Network Resources*

*815.1 – Use of Generative Artificial Intelligence in Education*

*819 – Suicide Awareness, Prevention and Response*

*830 – Security of Computerized Personal Information/Breach Notification*

*830.1 – Data Governance – Storage/Security*

*E. Section 900 – Community (Attachment #6)*

*903 – Public Comment in Joint Operating Committee Meetings*

*904 – Public Attendance at Center (School) Events*

**D. INFORMATION**

- 1. Resolution on the CPI's Proposed Construction of a Health Sciences Building and Development of Additional Post Secondary Programming in Various Disciplines within the Field of Health Sciences. (Attachment #7)*
- 2. Adult Full-Time Program Enrollment Update as of December 3, 2024. (Attachment #8)*
- 3. Secondary and Intergenerational Enrollment figures as of November 26, 2024. (Attachment #9)*
- 4. Students of the Month. (Attachment #10)*
- 5. Cooperative Education report. (Attachment #11)*
- 6. Superintendents, Board Presidents, and Administrative Assistants Christmas Luncheon – Wednesday, December 18 at 12:00 noon.*

**XI. ADJOURNMENT**

**XII. EXECUTIVE SESSION**

*Executive Session, if necessary, for the discussion of matters of employment, real estate, litigation, collective bargaining, safety and other matters which if conducted in public would violate lawful privilege as defined by Act 84.*

*MEV/tab*