

The regular meeting of the Central Pennsylvania Institute of Science and Technology Joint Operating Committee was held in the Boardroom at the Central Pennsylvania Institute of Science and Technology, Pleasant Gap, PA on Monday, October 14, 2024.

Present were:

Committee Members: Mr. Jack Bechdel
Mrs. Tina Greene
Ms. Mary Ann Hamilton
Mr. Allen Miller
Mrs. Kimberly Weaver, Chairman
Mr. Craig Livergood, non-voting Treasurer
Mrs. Theresa Brickley, non-voting Secretary

Staff Members: Mr. Brian Griffith, Superintendent of Record
Mr. Rick Carra
Dr. Scott Etter, Solicitor
Mrs. Jessica Martin
Mr. Todd Taylor
Mrs. MaryAnn Volders

Visitors: None

Mrs. Weaver called the regular meeting to order at 5:31 p.m.

Roll was called: Mr. Bechdel, Mrs. Greene, Ms. Hamilton, Mr. Miller and Mrs. Weaver were present.

Mrs. Weaver announced that an executive session will be held following the regular meeting to discuss matters relating to personnel and legal matters that, if conducted in public, would violate lawful privilege as defined by 24. P.S. 425, 65, PA CSA 707, 65, PA CSA 708.

Ms. Hamilton moved, seconded by Mr. Miller, approval of the minutes of the regular meeting held on September 9, 2024. All in favor. Motion carried.

Ms. Hamilton moved, seconded by Mr. Bechdel, approval of the Treasurer's reports to be filed for audit and approval of the prepaid and current bills as presented.

Roll call vote as follows:

Ms. Hamilton	yes	Mr. Miller	yes	Mrs. Weaver	yes
Mr. Bechdel	yes	Mrs. Greene	yes		

Motion carried.

Old Business:

There was no old business.

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New Business:

Vice President of Secondary Education:

Mrs. Martin reported on the 2024-2025 Secondary Education goals; student portfolios; maintaining updated standards and equipment; curriculum development; and current enrollment is 496 high school students and 41 intergenerational students.

Vice-President of Post-Secondary Education:

Mr. Taylor reported on the 2024-2025 Post-Secondary Education goals; State College Orthodontics clinical agreement for Dental Assisting; James Daniel Associates proposal for help with the scope and sequence project; resignation of Amy Haagen, per diem Practical Nursing instructor; intermittent FMLA leave for Employee #202501 beginning October 6; the CPI pass rate for the State Board of Nursing NCLEX is 97.37% for 2023-2024 school year; we will be holding a "CPI Dental Takeover" event on October 18-19; ACCSC accreditor response update; and CPI Fall Open House will be held on October 24.

Director of Facilities:

Mr. Carra reported on the change order for the Automated Logic contract, amounting to \$965.24, and the Automated Logic proposal, amounting to \$2,452.41.

Business Manager:

Mr. Livergood had nothing to report.

President:

Mrs. Volders reported that we will talk about the Comprehensive Plan at the next meeting; Car Show was held on October 12; Local Advisory Committee members; Occupational Advisory Committee members; FMLA leave requests; substitute instructor rate increase to \$110 per day; policies update; and spoke about the Health Science Building project.

Superintendent of Record:

Dr. Griffith had nothing to report.

Mr. Miller moved, seconded by Ms. Hamilton, approval the 2024-2025 Occupational Advisory Committee Members; approval of the 2024-2025 Local Advisory Committee Member; approval of the 2024-2025 Secondary Education goals; approval of the 2024-2025 Post-Secondary Education goals; approval to accept the Automated Logic COR#001 DP Transducer Changeout proposal in the amount of \$965.24; approval to accept the Automated Logic COR#002 Boiler Integration proposal in the amount of \$2,452.41; approval of a clinical agreement with State College Orthodontics for the Dental Assisting intergenerational program retroactive to September 10, 2024; approval to accept the proposal from James Daniel and Associates, LLC for Adult/Post-Secondary Education; approval of the resignation of Amy Haagen as a per-diem Practical Nursing Instructor, retroactive to September 24, 2024; approval of intermittent FMLA leave for Employee #202501, concurrent with sick leave and unpaid leave beginning October 6, 2024; approval of FMLA leave for Employee #202502, concurrent with sick leave and unpaid leave beginning October 15, 2024; approval to increase the Substitute Instructor daily rate to \$110, effective October 15, 2024; approval to terminate employment for Maranda Gurner as substitute

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instructor, retroactive to October 7, 2024; and approval for the President to appoint staff to vacancies not yet filled or to those that become open until the Board can take action at the next regular meeting on November 11, 2024.

First reading of policies 146.1-Trauma Informed Approach, 202-Eligibility of Nonresident Students, 218-Student Discipline, 218.1-Weapons, 218.2-Terroristic Threats, 227-Controlled Substances/Paraphernalia, 234-Pregnant/Parenting/Married Students, 247-Hazing, 252-Dating Violence, 254-Educational Opportunity for Military Students, 317.1-Educator Misconduct, and 351-Controlled Substances Abuse.

Roll call vote as follows:

Mr. Miller	yes	Mrs. Weaver	yes	Mr. Bechdel	yes
Mrs. Greene	yes	Ms. Hamilton	yes		

Motion carried.

Ms. Hamilton moved, seconded by Mr. Bechdel, to adjourn.

At 5:51 p.m. Mrs. Weaver adjourned the meeting.

Secretary