

The regular meeting of the Central Pennsylvania Institute of Science and Technology Joint Operating Committee was held in the boardroom at the Central Pennsylvania Institute of Science and Technology, Pleasant Gap, PA on Monday, March 11, 2024.

Present were:

Committee Members: Mrs. Tina Greene
Ms. Mary Ann Hamilton, Vice-Chairman
Mr. Allen Miller
Mr. Daniel Pick
Mrs. Kimberly Weaver, Chairman
Mrs. Theresa Brickley, non-voting Secretary
Mr. Craig Livergood, non-voting Treasurer

Staff Members: Mrs. Tammie Burnaford, Superintendent of Record
Mr. Rick Carra
Dr. Scott Etter, Solicitor
Mr. Craig Livergood
Mrs. Jessica Martin
Mr. Todd Taylor
Mrs. MaryAnn Volders

Visitors: None

Mrs. Weaver called the regular meeting to order at 5:31 p.m.

Roll was called: Ms. Hamilton, Mr. Miller, Mr. Pick and Mrs. Weaver were present. Mrs. Greene was absent.

Mr. Miller moved, seconded by Ms. Hamilton, approval of the minutes of the regular meeting held on February 12, 2024. All in favor. Motion carried.

Ms. Hamilton moved, seconded by Mr. Pick, approval of the Treasurer's reports to be filed for audit and approval of the prepaid and current bills as presented.

Roll call vote as follows:

Mrs. Weaver	yes	Mr. Pick	yes	Mr. Miller	yes
Ms. Hamilton	yes				

Motion carried.

Old Business:

There was no old business.

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New Business:

Vice President of Secondary Education:

Mrs. Martin reported on the student competitors and chaperones going to the Pennsylvania Leadership and Skills Championship in Hershey, PA from April 3-5, 2024; Mr. Kessler, Adult Heavy Equipment Operations Instructor, will mentor Mr. Butterworth, Secondary Heavy Equipment Operations Instructor; Senior Certificate and Awards Night will be held on May 28th at Bellefonte Area High School; and she gave an update on the progress towards the 2023-2024 Secondary Education Goals.

Vice President of Adult and Post-Secondary Education:

Mr. Taylor reported on new hire – Richard Grabowski as CCPSTC Instructor Evaluator; gave a handout of an assignment and compensation update for Terri Rider; enrollments from the open house event; an ACCSC reaccreditation visit is scheduled for April 18-19, 2024; Nurse Aide program PDE audit has been completed and renewed for two years; and he gave an update on the progress towards the 2023-2024 Post-Secondary Education Goals.

Director of Facilities:

Mr. Carra had nothing to report.

Business Manager:

Mr. Livergood reported that the audit has been wrapped up and hopefully the auditors will be here to report in April. He also spoke about the excess funds from the 2022-2023 budget in the amount of \$351,166.38. CPI requests the excess funds be transferred to the CPI Capital Account and designated for capital improvements of the facility. The sending school boards would need to approve the request.

Mrs. Volders spoke about the budget and some of the expenses that have not been done for awhile because of the need to keep the budget lean.

President:

Mrs. Volders reported on the 2024-2025 school calendar; reviewed the Adult Full-Time Program Enrollment and Secondary and Intergenerational Enrollment; April 8th is the Joint Operating Committee Meeting and April 9th is the Joint Boards Meeting; the Builder's Association Home Show was this past weekend; and she had Mrs. Martin explain the "Be Kind" initiative and Pi Day celebration; and she had Dr. Etter explain the Health Science Building – Owner's Certification Regarding Eminent Domain which we need all three sending districts to approve.

Superintendent of Record:

Mrs. Burnaford had nothing to report.

Ms. Hamilton moved, seconded by Mr. Miller, approval of the 2024-2025 school calendar; approval for the attached list of students, and chaperones to attend the SkillsUSA Pennsylvania Leadership and Skills Championship in Hershey, PA on April 3-5, 2024; approval to appoint Dave Kessler, Adult Heavy

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Equipment Operations Instructor, as mentor for Gregory Butterworth, Secondary Heavy Equipment Operations Instructor, with a stipend of \$500.00, effective March 12, 2024; approval to hire Richard Grabowski as a Centre County Public Safety Training Center Instructor Evaluator at an hourly rate of \$21.00, effective March 12, 2024; approval for the President to appoint staff to vacancies not yet filled or to those that become open until the Board can take action at the next regular meeting on April 8, 2024.

Roll call vote as follows:

Mr. Pick	yes	Mr. Miller	yes	Ms. Hamilton	yes
Mrs. Weaver	yes				

Motion carried.

Mrs. Hamilton moved, seconded by Mr. Miller to adjourn.

At 6:11 p.m. Mrs. Weaver adjourned the meeting.

The meeting was reconvened to discuss changing the date and time of the April JOC meeting.

Mrs. Weaver called the meeting to order at 6:13 p.m.

A discussion was held whether to move the April JOC meeting to Tuesday, April 9th before the Joint Boards of Education meetings that will be held at CPI. All agreed to move the regular meeting to Tuesday, April 9th at 4:30 p.m.

Ms. Hamilton moved, seconded by Mr. Miller to adjourn the meeting.

At 6:16 p.m. Mrs. Weaver adjourned the meeting.

Secretary