

The regular meeting of the Central Pennsylvania Institute of Science and Technology Joint Operating Committee was held in the Boardroom at the Central Pennsylvania Institute of Science and Technology, Pleasant Gap, PA on Monday, August 12, 2024.

Present were:

Committee Members: Mr. Jack Bechdel
Mrs. Tina Greene
Ms. MaryAnn Hamilton, Vice-Chairman
Mr. Allen Miller
Mrs. Kimberly Weaver, Chairman
Mr. Craig Livergood, non-voting Treasurer
Mrs. Theresa Brickley, non-voting Secretary

Staff Members: Mr. Brian Griffith, Superintendent of Record
Mr. Rick Carra
Dr. Scott Etter, Solicitor
Mrs. Jessica Martin
Mr. Todd Taylor
Mrs. MaryAnn Volders

Visitors: Dr. Roy Rakszawksi

Mrs. Weaver called the regular meeting to order at 5:30 p.m.

Roll was called: Mr. Bechdel, Mrs. Greene, Ms. Hamilton, Mr. Miller, and Mrs. Weaver were present.

Ms. Hamilton moved, seconded by Mr. Miller, approval of the minutes of the regular meeting held on June 17, 2024. All in favor. Motion carried.

Mrs. Greene moved, seconded by Ms. Hamilton, approval of the Treasurer's reports to be filed for audit and approval of the prepaid and current bills as presented.

Roll call vote as follows:

Mr. Bechdel	yes	Mrs. Greene	yes	Ms. Hamilton	yes
Mr. Miller	yes	Mrs. Weaver	yes		

Motion carried.

Old Business:

There was no old business.

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New Business:

Vice President of Secondary Education:

Mrs. Martin reported on the 2024-2025 Student-Parent Handbook revisions; 2024-2025 Faculty-Staff Handbook revisions; Edu.Tech.ai Artificial Intelligence (AI) training for staff; new hire – Deborah Gomola, Substitute Instructor; new hire – Michelle Siruc, Attendance Secretary/Child Accounting; new hire – Thomas Sarosi, Jr., Substitute Instructor; student organization advisors for 2024-2025; and gave a Secondary enrollment update.

Vice-President of Post-Secondary Education:

Mr. Taylor reported on the program name change of CIP code 47.0302 000 and 47.032 0001 from Heavy Diesel Construction – Case Construction Emphasis to Heavy Diesel Construction; reviewed the Post-Secondary Course Catalog with Student Handbook revisions; resignation – Andrew Brill as full-time CAT/Ariel Coordinator/Instructor; resignation - Mary Raab as full-time Practical Nursing Instructor; resignation – Scott Smith as Adult Diesel Coordinator/Instructor; new hire – Esther Antarikso as part-time Cosmetology Instructor; new hire – Andrew King as Adjunct Adult Education Diesel Technology Instructor; reclassify Cindy Gongloff to Lead Cosmetology Instructor; reclassify Gail Wilson as full-time Practical Nursing Instructor; reviewed the assignment and compensation update for employees, Holly Lupton, Andrew Brill and Zachary Bartram; EFDA program updates; Post-Secondary Orientation was held on August 1, 2024; Welding program updates; and new hire – Zachary Bartram as Welding Assistant Instructor.

Director of Facilities:

Mr. Carra reported on the FMX proposal; Strouse Electric proposal for receptacles in the Welding shop; and gave an update on the control system installation.

Business Manager:

Mr. Livergood had nothing to report on.

President:

Mrs. Volders welcomed Dr. Rakszawski. She also welcomed Mr. Bechdel back to the Joint Operating Committee.

Mrs. Volders reported on the PDE Bureau of Career and Technical Education's Technical Assistance Program; the 2024 Health and Safety Plan; new hire – Caitlyn Williams as Adjunct IDEA Hub Instructor; reviewed policies 103 – Discrimination/Harassment Affecting Students, 103.1 – Nondiscrimination – Qualified Students With Disabilities, 104 – Discrimination/Harassment Affecting Staff, 222 – Tobacco and Vaping Products, 249 – Bullying/Cyberbullying, 323 – Tobacco and Vaping Products, 824 – Maintaining Professional Adult/Student Boundaries (LIST); and assignment and compensation update for Renee Owens.

Superintendent of Record:

Dr. Griffith reported on the Health Sciences Building. The conversation included the bid opening, meeting with Mr. Hawbaker and Mr. Kline, loans, grant money, a possible redesign to use grant money-

if needed, reporting out to the sending school boards, and we may need to ask for bid extensions and what that impacts.

Mr. Bechdel moved, seconded by Ms. Hamilton, approval of the 2024-2025 Student-Parent Handbook revisions; approval of the 2024-2025 Faculty-Staff Handbook revisions; approval of the Post-Secondary Course Catalog with Student Handbook revisions; approval of a contract with FMX in the amount of \$3,332 effective August 13, 2024 to June 30, 2025; approval of a Memorandum of Understanding with the Bureau of Career and Technical Education to participate in the BCTE Technical Assistance Program for the 2024-2025 school year; approval of the 2024-2025 Health and Safety Plan; approval of the Proposal and Services Quote from Edu.Tech.ai in the amount of \$2,149; approval of the proposal from Strouse Electric, Inc. in the amount of \$12,000; approval to change the name of CIP 47.0302 0000 and 47.0302 0001 Heavy Diesel Construction – Case Construction Emphasis to Heavy Diesel Construction; approval to accept a grant from the State College Rotary Club in the amount of \$2,000 to be put towards the purchase of a dental simulator for the EFDA and Dental Assisting programs; approval to accept the resignation of Andrew Brill, CAT/Ariel Coordinator/Instructor, effective August 5, 2024; approval to accept the resignation of Mary Raab, Practical Nursing Instructor, effective October 25, 2024; approval to accept the resignation of Scott Smith, Adult Diesel Coordinator/Instructor, retroactive to July 1, 2024; approval to hire Ester Antarikso as Adult Education Assistant Cosmetology Instructor at an hourly rate of \$22.25, effective August 13, 2024; approval to hire Deborah Gomola as a Substitute Instructor at a daily rate of \$100, effective August 27, 2024; approval to reclassify Cindy Gongloff as Lead Adult Cosmetology Instructor at a salary of \$41,050, retroactive to July 15, 2024; approval to hire Andrew King as Adjunct Adult Education Diesel Instructor at an hourly rate of \$32.00 retroactive to June 24, 2024; approval to hire Michelle Siruc as Attendance Secretary/Child Accounting at a yearly salary of \$42,500 with benefits according to the terms of employment, retroactive to July 29, 2024; approval to hire Roger Smith as CDL Instructor at an hourly rate of \$27.00 and CDL PENDOT 3rd Party Tester at an hourly rate of \$32.00, retroactive to July 11, 2024; approval to hire Thomas Sarosi as a Substitute Instructor at a daily rate of \$100, effective August 27, 2024, pending receipt of the FBI Criminal Background Check, Pennsylvania State Police Criminal History Report, Pennsylvania Child Abuse History Certification, and Recognizing and Reporting Child Abuse Training Certificate; approval to hire Caitlyn Williams as an Adjunct IDEA Hub Instructor/Trainer at an hourly rate of \$32.00, effective August 13, 2024, pending receipt of the FBI Criminal Background Check, Pennsylvania State Police Criminal History Report, Pennsylvania Child Abuse History Certification, and Recognizing and Reporting Child Abuse Training Certificate; approval to reclassify Gail Wilson from per diem Practical Nursing Instructor to full-time Practical Nursing Instructor at a salary of \$55,990, effective September 3, 2024; approval of the following advisors for the 2024-2025 school year with a stipend per the collective bargaining agreement: Mrs. Alicia Breon – SkillsUSA, Mrs. Cheniene Leiter – SkillsUSA, Mr. Curtis Runyan – FFA, Mrs. Erin Gearhart – NTHS, Mr. Timothy Beckenbaugh – FCCLA; approval for the President to appoint staff to vacancies not yet filled or to those that become open until the Board can take action at the next regular meeting on September 9, 2024.

First reading of policies 103 – Discrimination/Harassment Affecting Students, 103.1 – Nondiscrimination – Qualified Students With Disabilities, 104 – Discrimination/Harassment Affecting Staff, Section 200 – Pupils , 222 – Tobacco and Vaping Products, 249 – Bullying/Cyberbullying, 323 – Tobacco and Vaping Products, and 824 – Maintaining Professional Adult/Student Boundaries.

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Roll call vote as follows:

Mrs. Greene	yes	Ms. Hamilton	yes	Mr. Miller	yes
Mrs. Weaver	yes	Mr. Bechdel	yes		

Motion carried.

Ms. Hamilton moved, seconded by Mr. Miller, to adjourn.

At 6:11 p.m. Mrs. Weaver adjourned the meeting.

Secretary