

CENTRAL PENNSYLVANIA INSTITUTE OF SCIENCE AND TECHNOLOGY
PLEASANT GAP, PENNSYLVANIA

JOINT OPERATING COMMITTEE
REGULAR MEETING - 5:30 P.M.
MONDAY, JANUARY 13, 2025

BOARDROOM - CENTRAL PENNSYLVANIA INSTITUTE OF SCIENCE AND TECHNOLOGY

A G E N D A

- I. CALL TO ORDER
- II. ROLL CALL
- III. RECOGNITION OF VISITORS
- IV. REPORTS, PRESENTATIONS, OR COMMENTS BY VISITORS
Time limit of five minutes per presentation.
- V. PRESENTATIONS OR REPORTS
- VI. MINUTES
 - A. *A motion to approve the minutes of the December 9, 2024 regular meeting.*
- VII. TREASURER'S REPORT AND PREPAID AND CURRENT BILLS
 - A. *A motion to approve the treasurer's reports to be filed for audit and approval of the prepaid and current bills as presented.*
- VIII. OLD BUSINESS
- IX. NEW BUSINESS
 - A. *Mrs. Jessica Martin – Vice President, Secondary Education's Report*
 - B. *Mr. Todd Taylor – Vice President, Adult-Post Secondary Education's Report*
 - C. *Mr. Rick Carra – Director of Facilities' Report*
 - D. *Mr. Craig Livergood – Business Manager's Report*
 - E. *Mrs. MaryAnn Volders – President's Report*
 - F. *Dr. Brian Griffith – Superintendent of Record's Report*
- X. CONSENT AGENDA
All matters taken under this section are considered routine, and action will be taken by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.
 - A. ADMINISTRATIVE
 1. *Approval of the 2024-2025 Health and Safety Plan. (Attachment #1)*
 2. *Approval of the Tuition Discount (40%) for eligible CPI dependents*

- and family members. (Attachment #2)*
3. *Approval of the Post-Secondary Education Course Outline/Scope and Sequence Administrative Regulation. (Attachment #3)*
 4. *Approval of the Post-Secondary Education Syllabus Administrative Regulation. (Attachment #4)*
 5. *Approval of the Clinical Agreement with UPMC hospitals for the Practical Nursing program, effective January 14, 2025. (Attachment #5)*
 6. *Approval to accept a 1999 Peterbilt Dump Truck, aluminum bed (value: \$29,970), from Enterprise Stone & Lime in return for up to 15 CDL tests (value: \$3,900).*

B. PERSONNEL

1. *Approval to hire Caleb Rogers as Program Coordinator, Environmental Programs at the compensation recommended by administration effective January 14, 2025. Pending receipt of the Sexual Misconduct/Abuse Disclosure Release.*
2. *Approval to hire Gregory Jelliff as a Centre County Public Safety Training Center Instructor/Evaluator at an hourly rate of \$21.00, effective January 14, 2025. All clearances have been received.*
3. *Approval to hire Robert Nese as a Centre County Public Safety Training Center Instructor/Evaluator at an hourly rate of \$21.00, effective January 14, 2025. All clearances have been received.*
4. *Approval for the President to appoint staff to vacancies not yet filled or to those that become open until the Board can take action at the next regular meeting on February 10, 2025.*

C. POLICIES

1. *Second Reading and Final Approval of Policies:*
 - A. *Section 200 – Pupils (Attachment #6)*
201 – Admission of Students
 - B. *Section 300 – Employees (Attachment #7)*
351 – Controlled Substance Abuse
 - C. *Section 700 – Property (Attachment #8)*
707 – Use of (Center) School Facilities
718.1 – Therapy Animals in Schools
 - D. *Section 800 – Operations (Attachment #9)*
800 – Records Management
801 – Public Records
805 – Emergency Preparedness and Response
805.1 – Relations With Law Enforcement Agencies
806 – Child Abuse
810 – Transportation
815 – Acceptable Use of the Internet, Computers and Network Resources
815.1 – Use of Generative Artificial Intelligence in Education
819 – Suicide Awareness, Prevention and Response
830 – Security of Computerized Personal Information/Breach Notification

- 830.1 – Data Governance – Storage/Security
- E. Section 900 – Community (Attachment #10)
- 903 – Public Comment in Joint Operating Committee Meetings
- 904 – Public Attendance at Center (School) Events

D. INFORMATION

1. Comprehensive Plan. (Handout)
2. Assignment and Compensation Update. (Attachment #11)
3. Post-Secondary Enrollment Update as of January 6, 2025. (Attachment #12)
4. Secondary and Intergenerational Enrollment figures as of January 4, 2025. (Attachment #13)
5. December 2024 Students of the Month. (Attachment #14)
6. Cooperative Education Report. (Attachment #15)
7. February is Career and Technical Education Month.

XI. ADJOURNMENT

XII. EXECUTIVE SESSION

Executive Session, if necessary, for the discussion of matters of employment, real estate, litigation, collective bargaining, safety and other matters which if conducted in public would violate lawful privilege as defined by Act 84.

MEV/tab