

The regular meeting of the Central Pennsylvania Institute of Science and Technology Joint Operating Committee was held in the boardroom at the Central Pennsylvania Institute of Science and Technology, Pleasant Gap, PA on Monday, June 12, 2023.

Present were:

Committee Members: Mrs. Kimberly Weaver
Mrs. Tina Greene
Mr. Barry Sands
Mr. Craig Livergood, non-voting Treasurer
Mrs. Theresa Brickley, non-voting Secretary

Staff Members: Dr. Richard C. Makin
Mrs. Tammie Burnaford, Superintendent of Record
Mr. Rick Carra
Dr. Scott Etter, Solicitor

Visitors: None

Mrs. Weaver called the regular meeting to order at 5:50 p.m.

Roll was called: Mrs. Weaver, Mrs. Greene, and Mr. Sands were present. Ms. Hamilton and Mr. Miller were absent.

Mrs. Weaver announced that an executive session was held prior to the meeting to discuss personnel matters.

Mr. Sands moved, seconded by Mrs. Greene, approval of the minutes of the regular meeting held on May 15, 2023. All in favor. Motion carried.

Mrs. Greene moved, seconded by Mr. Sands, approval of the Treasurer's reports to be filed for audit and approval of the prepaid and current bills as presented.

Roll call vote as follows:

Mrs. Weaver	yes	Mr. Sands	yes	Mrs. Greene	yes
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Motion carried.

Old Business:

There was no old business.

New Business:

Director of Facilities:

Mr. Carra reported that two students, Eric Gamber and Matthew Hass are on the agenda for approval as summer custodians.

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Business Manager:

Mr. Livergood reported on the 2023-2024 Final General Operating Fund Budget/Secondary Education and the 2023-2024 Final General Operating Fund Budget/Adult & Post-Secondary Education.

President:

Dr. Makin reported on the resolution for Mrs. Volders to sign any and all contracts, agreements, grants and/or licenses with the Pennsylvania Department of Education; CMT Labs proposal for welding certification testing; Mr. Skelly is eligible for tenure status; resignation of Amy Gray, Practical Nursing Instructor; resignation of Robert Shafer, HVAC Assistant Instructor; recommendation to hire Jessica Martin as Vice-President of Secondary Education; contract for Richard Carra, Director of Facilities; Centre County Public Safety Training Center instructor recommendations, Richard Lenker and Matthew Dale; assignment and compensation update for Heidi Wagner to help at the Centre County Public Safety Training Center; Bullying/Cyberbullying policy review; summer camps began today with 71 students in attendance; and he reviewed the projected secondary and intergeneration enrollment figures.

Superintendent of Record:

Mrs. Burnaford reported that the 2021-2022 school year district refund from CPI is on their agenda for approval to return the funds to CPI to help build up the capital fund.

Mrs. Greene moved, seconded by Mr. Sands, approval of the 2023-2024 Final General Operating Fund Budget/ Secondary Education with total revenues of \$5,093,523 and expenditures of \$5,093,523, contingent on approval of the respective school district budgets; approval of the 2023-2024 Final General Operating Fund Budget/Adult & Post-Secondary Education with total revenues of \$4,298,155 and expenditures of \$4,598,272; approval of the resolution for MaryAnn Volders to sign any and all contracts, agreements, grants and/or licenses with the Pennsylvania Department of Education effective July 1, 2023; approval of the proposal from CMT Labs to provide Welder Certification Testing services at a cost of \$1,250 per day and a maximum of two tests per day effective June 13, 2023; approval of a Memorandum of Understanding with the Spring Township Police Department; approval of tenure status for Chris Skelly, Heavy Equipment Operations instructor; approval of the resignation of Amy Gray, Practical Nursing instructor, effective July 7, 2023; approval of the resignation of Robert Shafer, HVAC assistant instructor, effective September 30, 2023; approval to hire Jessica Martin as Vice-President of Secondary Education, effective July 1, 2023; approval of the Vice-President of Secondary Education's contract effective July 1, 2023 to June 30, 2026; approval of an employment contract for Richard Carra, Director of Facilities, effective July 1, 2023 to June 30, 2026; approval to hire Matthew Dale as a fire instructor for the Centre County Public Safety Training Center (CCPSTC) at an hourly rate of \$21.00 for lead instructor and \$17.00 as an assistant instructor, effective June 13, 2023; approval to hire Richard Lenker as a fire instructor for the Centre County Public Safety Training Center (CCPSTC) at an hourly rate of \$21.00 for lead instructor and \$17.00 as an assistant instructor, effective June 13, 2023; approval to hire Eric Gamber as a temporary summer custodian at an hourly rate of \$9.50, effective June 13, 2023; approval to hire Matthew Haas as a temporary summer custodian at an hourly rate of \$9.50, effective June 13, 2023; and approval for the President to appoint staff to vacancies not yet filled or to those that become open until the Board can take action at the next regular meeting on August 14, 2023.

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Roll call vote as follows:

Mr. Sands yes

Mrs. Greene yes

Mrs. Weaver yes

Motion carried.

Mr. Sands moved, seconded by Mrs. Greene to adjourn.

At 6:10 p.m. Mrs. Weaver adjourned the meeting.

Secretary