

The regular meeting of the Central Pennsylvania Institute of Science and Technology Joint Operating Committee was held in the Boardroom at the Central Pennsylvania Institute of Science and Technology, Pleasant Gap, PA on Monday, December 9, 2024.

Present were:

Committee Members: Mrs. Tina Greene
Mrs. Karla Groy
Ms. Mary Ann Hamilton, Vice-Chairman
Mr. Allen Miller
Mrs. Kimberly Weaver, Chairman
Mr. Craig Livergood, non-voting Treasurer
Mrs. Theresa Brickley, non-voting Secretary

Staff Members: Dr. Brian Griffith, Superintendent of Record
Mr. Rick Carra
Dr. Scott Etter, Solicitor
Mrs. Jessica Martin
Mr. Todd Taylor
Mrs. MaryAnn Volders

Visitors: Mr. Allen Miller

Mrs. Weaver called the regular meeting to order at 5:32 p.m.

Roll was called: Mrs. Groy, Mrs. Greene, Ms. Hamilton, and Mrs. Weaver were present. Mr. Bechdel was absent.

Mrs. Weaver welcomed Mrs. Groy to the Joint Operating Committee and thanked Mr. Miller for his service.

The Joint Operating Committee must elect a Chairman and Vice-Chairman to serve for 2025.

Dr. Etter opened nominations for Chairman.

Ms. Hamilton moved, seconded by Mrs. Greene, to appoint Mrs. Weaver as Chairman. A nomination was made and seconded and there were no other nominations.

All votes were cast unanimously for the nomination. Motion carried. Mrs. Weaver was declared Chairman.

Dr. Etter opened nominations for Vice-Chairman.

Mrs. Weaver moved, seconded by Mrs. Groy, to appoint Ms. Hamilton as Vice-Chairman. A nomination was made and seconded and there were no other nominations.

All votes were cast unanimously for the nomination. Motion carried. Ms. Hamilton was declared Vice-Chairman.

Page 2

December 9, 2024

Ms. Hamilton moved, seconded by Mrs. Greene, approval of the minutes of the regular meeting held on November 11, 2024. All in favor. Motion carried.

Mrs. Greene moved, seconded by Mrs. Hamilton, approval of the Treasurer's reports to be filed for audit and approval of the prepaid and current bills as presented.

Roll call vote as follows:

Mrs. Greene	yes	Ms. Hamilton	yes
Mrs. Groy	yes	Mrs. Weaver	yes

Motion carried.

Old Business:

There was no old business.

New Business:

Vice President of Secondary Education:

Mrs. Martin reported on the resignation of Mr. Capparelle, Information Technology Instructor as of January 1, 2025; and new hire – Charlyne Narehood as a Substitute Instructor.

Vice President of Adult and Post-Secondary Education:

Mr. Taylor reported on the Master Participation Agreement with Pennsylvania Higher Education Assistance Agency (PHEAA) and the Centre County Public Safety Training Center (CCPSTC); and the resignation of Guy Woodard, Environment Programs Coordinator as of February 3, 2025.

Director of Facilities:

Mr. Carra had nothing to report.

Business Manager:

Mr. Livergood had nothing to report.

President:

Mrs. Volders thanked Mr. Miller for his time on the JOC and welcomed Mrs. Groy to the JOC. Mrs. Volders reported that dinner this evening was boxed lunches that Culinary Arts will be preparing for a lunch program and is asking for feedback; we will celebrate board recognition month in February with Culinary Arts preparing an Italian meal; resolution on the CPI's Proposed Construction of Health Sciences Building and Development of Additional Post Secondary Programming in Various Disciplines within the Field of Health Sciences; Practical Nursing graduation is this evening at 6:30 p.m.; the Comprehensive Plan; and the first reading of policies.

Superintendent of Record:

Dr. Griffith had nothing to report.

Mrs. Groy moved, seconded by Ms. Hamilton, approval of the Master Participation Agreement with the Pennsylvania Higher Education Assistance Agency (PHEAA) and the Centre County Public Safety Training Center; approval of the following dates for the 2025 regular meetings of the Joint Operating Committee to be held at CPI at 5:30 p.m. on January 13, February 10, March 10, April 14, May 12, June 9, August 11, September 8, October 13, November 10, and December 8; approval to accept the resignation of Alan Capparelle, Information Technology/CISCO Instructor, effective January 1, 2025; approval to accept the resignation of William Guy Woodard, Environmental Programs Coordinator, effective February 3, 2025; approval to hire Charlyne Narehood as a Substitute Instructor at a daily rate of \$110.00, effective December 10, 2024; and approval for the President to appoint staff to vacancies not yet filled or to those that become open until the Board can take action at the next regular meeting on January 13, 2025.

First reading of policies 201-Admission of Students, 351 – Controlled Substance Abuse, 707 – Use of (Center) School Facilities, 718.1 – Therapy Animals in Schools, 800 – Records Management, 801 – Public Records, 805 – Emergency Preparedness and Response, 805.1 – Relations With Law Enforcement Agencies, 806 – Child Abuse, 810 – Transportation, 815 – Acceptable Use of the Internet, Computers and Network Resources, 815.1 – Use of Generative Artificial Intelligence in Education, 819 – Suicide Awareness, Prevention and Response, 830 – Security of Computerized Personal Information/Breach Notification, 830.1 – Data Governance – Storage/Security, 903 – Public Comment in Joint Operating Committee Meetings, and 904 – Public Attendance at Center (School) Events.

Roll call vote as follows:

Mrs. Greene	yes	Ms. Hamilton	yes
Mrs. Groy	yes	Mrs. Weaver	yes

Motion carried.

Mr. Miller spoke of his time on the JOC and CPI's impeccable leadership, saying it was a pleasure to serve.

Ms. Hamilton moved, seconded by Mrs. Groy, to adjourn.

At 5:46 p.m., Mrs. Weaver adjourned the meeting.

Secretary