

CENTRAL PENNSYLVANIA INSTITUTE OF SCIENCE AND TECHNOLOGY
PLEASANT GAP, PENNSYLVANIA

JOINT OPERATING COMMITTEE
REGULAR MEETING - 5:30 PM
TUESDAY, APRIL 14, 2025

BOARDROOM - CENTRAL PENNSYLVANIA INSTITUTE OF SCIENCE AND TECHNOLOGY

A G E N D A

- I. CALL TO ORDER
- II. ROLL CALL
- III. RECOGNITION OF VISITORS
- IV. REPORTS, PRESENTATIONS, OR COMMENTS BY VISITORS
Time limit of five minutes per presentation.
- V. PRESENTATIONS OR REPORTS
- VI. MINUTES
 - A. *A motion to approve the minutes of the March 10, 2025 regular meeting.*
- VII. TREASURER'S REPORT AND PREPAID AND CURRENT BILLS
 - A. *A motion to approve the treasurer's reports to be filed for audit and approval of the prepaid and current bills as presented.*
- VIII. OLD BUSINESS
- IX. NEW BUSINESS
 - A. *Mrs. Jessica Martin – Vice-President, Secondary Education's Report*
 - B. *Mr. Todd Taylor – Vice-President, Post-Secondary Education's Report*
 - C. *Mr. Rick Carra – Director of Facilities' Report*
 - D. *Mr. Craig Livergood – Business Manager's Report*
 - E. *Mrs. MaryAnn Volders – President's Report*
 - F. *Dr. Brian Griffith – Chief School Administrator's Report*
- X. CONSENT AGENDA
All matters taken under this section are considered routine, and action will be taken by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.
 - A. ADMINISTRATION
 1. *Approval of the Flexible Instructional Days application for 2025-2026, 2026-2027, 2027-2028. (Attachment #1)*
 2. *Approval of the revisions to Practical Nursing's Attendance and Advanced Placement policies. (Attachment #2)*

3. *Approval of a Clinical Agreement with Dental365 for the Dental Assisting Programs, effective upon the adoption by each body. (Attachment #3)*
4. *Approval of a 24-month electricity supply contract, beginning July 2025, at a fixed rate to be finalized upon contract execution.*
5. *Approval of the Business Manager, Craig M. Livergood, to execute documents in connection with the electricity supply contract.*
6. *Approval of an equipment lease termination with CAT Financial through the Purchase of the 2021 Caterpillar 420-07 Backhoe at the Option Purchase Price of \$57,015.00, plus any applicable fees, charges, or other final adjustments.*
7. *Approval of the Business Manager, Craig M. Livergood, to execute documents in connection with the lease termination/equipment purchase.*

B. PERSONNEL

1. *Approval to accept the resignation of Andrew Brill, Natural Gas Compression Coordinator, retroactive to April 11, 2025.*
2. *Approval to accept the resignation of Lenny Hockenberry, CDL Instructor, effective April 17, 2025.*
3. *Approval to accept the resignation of Roger Smith, CDL Instructor, effective April 17, 2025.*
4. *Approval to hire Andrew Bourne as Maintenance Technician, at a salary of \$45,760, effective April 15, 2025. Pending receipt of the FBI Criminal Background Check, Pennsylvania State Police Criminal History Report, Pennsylvania Child Abuse History Certification, and Recognizing and Reporting Child Abuse Training Certificate.*
5. *Approval for the President to appoint staff to vacancies not yet filled or to those that become open until the Board can take action at the next regular meeting on May 12, 2025.*

C. POLICIES

1. *First reading of policies (Attachment #4):
827 – Conflict of Interest
828 – Fraud*

D. INFORMATION

1. *Adult Full-Time Program Enrollment Update as of April 7, 2025. (Attachment #5)*
2. *Secondary and Intergenerational Enrollment figures as of March 31, 2025. (Attachment #6)*
3. *SkillsUSA State Competition Results. (Attachment #7)*
4. *March Students of the Month. (Attachment #8)*
5. *Cooperative Education Report (Attachment #9)*
6. *Car Show – May 3, 9:00 AM – 1:00 PM*
7. *CTSO's Banquet – May 13, 6:00 PM*
8. *Signing Night – May 15, 6:00 PM*
9. *Staff Appreciation Breakfast – May 8, 7:30 AM*

10. *Elementary Career Days – Penns Valley, May 9 (5th & 6th grades);
Bald Eagle, May 7 (5th grade)*
11. *Senior Certificate and Awards Night – May 29, 6:00 PM*

XI. *ADJOURNMENT*

XII. *EXECUTIVE SESSION*

Executive Session, if necessary, for the discussion of matters of employment, real estate, litigation, collective bargaining, safety, and other matters which if conducted in public, would violate lawful privilege as defined by Act 84.

MEV/tab