

CENTRAL PENNSYLVANIA INSTITUTE OF SCIENCE AND TECHNOLOGY
PLEASANT GAP, PENNSYLVANIA

JOINT OPERATING COMMITTEE
REGULAR MEETING - 5:30 P.M.

MONDAY, MAY 12, 2025

BOARDROOM - CENTRAL PENNSYLVANIA INSTITUTE OF SCIENCE AND TECHNOLOGY

A G E N D A

- I. CALL TO ORDER
- II. ROLL CALL
- III. RECOGNITION OF VISITORS
- IV. REPORTS, PRESENTATIONS, OR COMMENTS BY VISITORS
Time limit of five minutes per presentation.
- V. PRESENTATIONS OR REPORTS
- VI. MINUTES
 - A. *A motion to approve the minutes of the April 14, 2025 regular meeting.*
- VII. TREASURER'S REPORT AND PREPAID AND CURRENT BILLS
 - A. *A motion to approve the treasurer's reports to be filed for audit and approval of the prepaid and current bills as presented.*
- VIII. OLD BUSINESS
- IX. NEW BUSINESS
 - A. *Mrs. Jessica Martin – Vice-President, Secondary Education's Report*
 - B. *Mr. Todd Taylor – Vice-President, Post-Secondary Education's Report*
 - C. *Mr. Rick Carra – Director of Facilities' Report*
 - D. *Mr. Craig Livergood – Business Manager's Report*
 - E. *Mrs. MaryAnn Volders – President's Report*
 - F. *Dr. Brian Griffith – Chief School Administrator's Report*
- X. CONSENT AGENDA
All matters taken under this section are considered routine, and action will be taken by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.
 - A. ADMINISTRATION
 1. *Approval of the 2025-2026 Proposed Final Secondary Education General Operating Fund Budget in the amount of \$5,915,257. (Attachment #1)*

2. *Approval of the 2025-2026 Proposed Final Adult/Post-Secondary General Operating Fund Budget with revenue of \$4,280,236 and expenditures of \$4,298,552. (Attachment #2)*
3. *Approval of the Building Automation System Proposal from Automated Logic in the amount of \$20,960. (Attachment #3)*
4. *Approval of the Transportation Training Center Radiant Floor WWHP Replacement Proposal from McClure Company in the amount of \$130,294. (Attachment #4)*

B. PERSONNEL

1. *Approval to appoint Craig Livergood as Joint Operating Committee Treasurer for the 2025-2026 school year.*
2. *Approval to appoint Theresa Brickley as Joint Operating Committee Secretary, effective July 1, 2025 to June 30, 2029.*
3. *Approval to accept the resignation of William Radtke, CCPSTC Facilitator, retroactive to May 1, 2025.*
4. *Approval to hire Daisy Martin as part-time custodial help at an hourly rate of \$12, effective June 3, 2025.*
5. *Approval to hire Elise Volders as part-time custodial help at an hourly rate of \$12, effective June 10, 2025.*
6. *Approval to hire Nicole Shawley as a substitute instructor at a daily rate of \$110, effective May 13, 2025. Pending receipt of the FBI Criminal Background Check and the Recognizing and Reporting Child Abuse Training Certificate.*
7. *Approval to hire Edgar Ajamian as part-time summer help for fleet maintenance at an hourly rate of \$17, effective June 16, 2025.*
8. *Approval for the President to appoint staff to vacancies not yet filled or to those that become open until the Board can take action at the next regular meeting on June 9, 2025.*

C. POLICIES

1. *Second Reading and Final Approval of Polices:
827 – Conflict of Interest
828 – Fraud*

D. INFORMATION

1. *Adult Full-Time Program Enrollment Update as of April 30, 2025. (Attachment #5)*
2. *Secondary and Intergenerational Enrollment figures as of April 30, 2025. (Attachment #6)*
3. *2025-2026 Tentative Secondary and Intergenerational Enrollment figures. (Attachment #7)*
4. *2025 NOCTI Scores. (Attachment #8)*
5. *April Students of the Month. (Attachment #9)*
6. *Cooperative Education Report. (Attachment #10)*
7. *Senior Certificate and Awards Night – May 29, 6:00 PM*

XI. *ADJOURNMENT*

XII. *EXECUTIVE SESSION*

Executive Session, if necessary, for the discussion of matters of employment, real estate, litigation, collective bargaining, safety, and other matters which if conducted in public would violate lawful privilege as defined by 24 P.S. 425, 65 PA CSA 707, 65 PA CSA 708.

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