

CENTRAL PENNSYLVANIA INSTITUTE OF SCIENCE AND TECHNOLOGY  
PLEASANT GAP, PENNSYLVANIA

JOINT OPERATING COMMITTEE  
REGULAR MEETING - 5:30 P.M.

MONDAY, JUNE 9, 2025

BOARDROOM - CENTRAL PENNSYLVANIA INSTITUTE OF SCIENCE AND TECHNOLOGY

A G E N D A

- I. CALL TO ORDER
- II. ROLL CALL
- III. RECOGNITION OF VISITORS
- IV. REPORTS, PRESENTATIONS, OR COMMENTS BY VISITORS  
*Time limit of five minutes per presentation.*
- V. PRESENTATIONS OR REPORTS
- VI. MINUTES
  - A. A motion to approve the minutes of the May 12, 2025 regular meeting.
- VII. TREASURER'S REPORT AND PREPAID AND CURRENT BILLS
  - A. A motion to approve the treasurer's reports to be filed for audit and approval of the prepaid and current bills as presented.
- VIII. OLD BUSINESS
- IX. NEW BUSINESS
  - A. Mrs. Jessica Martin – Vice-President, Secondary Education's Report
  - B. Mr. Todd Taylor – Vice-President, Post-Secondary Education's Report
  - C. Mr. Rick Carra – Director of Facilities' Report
  - D. Mr. Craig Livergood – Business Manager's Report
  - E. Mrs. MaryAnn Volders – President's Report
  - F. Dr. Brian Griffith – Chief School Administrator's Report
- X. CONSENT AGENDA  
*All matters taken under this section are considered routine, and action will be taken by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.*
  - A. ADMINISTRATION
    1. Approval of the 2025-2026 Final Secondary Education General Operating Fund Budget in the amount of \$5,915,257. (Attachment #1)

2. *Approval of the 2025-2026 Final Adult/Post-Secondary General Operating Fund Budget with revenue of \$4,288,668 and expenditures of \$4,298,552. (Attachment #2)*
3. *Approval of a Letter of Agreement with Cen-Clear Child Services, Inc., effective July 1, 2025 to June 30, 2026. (Attachment #3)*
4. *Approval of an updated Memorandum of Understanding with Spring Township Police. (Attachment #4)*
5. *Approval of Resolution No. 2025-0609 Approving Amendments to Consortium Agreement of the Tuscarora Intermediate Unit Capital Insurance Trust. (Attachment #5)*
6. *Approval to reject the bid from Allegheny Educational Systems, Inc. for the Diesel Training Engine with aftertreatment.*
7. *Approval to accept the estimate from Sones Seal Coating in the amount of \$23,739.52. (Attachment #6)*
8. *Approval to accept the proposal from McClure Company for the installation of automatic fill valve for water source heat pump in the amount of \$5,794. (Attachment #7)*
9. *Approval of a Post-Secondary Education Articulation Agreement with Juniata Valley School District. (Attachment #8)*
10. *Approval of a Post-Secondary Education Articulation Agreement with the CPI Secondary Education. (Attachment #9)*
11. *Approval of the Technology Help-Desk Service Provider Agreement with Central Intermediate Unit 10, effective July 1, 2025 to June 30, 2026. (Attachment #10)*

**B. PERSONNEL**

1. *Approval of tenure for Chris Hartley, Medical Science Technology Instructor.*
2. *Approval of tenure for Jeffrey McCardle, HVAC/R Instructor.*
3. *Approval of tenure for Curtis Runyan, Horticulture/Landscaping Instructor.*
4. *Approval to accept the resignation of Theodore Gabriel Sr., CCPSTC Adjunct Instructor, effective June 10, 2025.*
5. *Approval of the resignation of Brandon McKean as full-time custodian, retroactive to May 27, 2025.*
6. *Approval to reclassify Aaron McClusick from part-time to full-time custodian at a salary of \$31,200, with a 6-month probationary period, effective June 16, 2025.*
7. *Approval to reclassify Karen Mellott from full-time to per diem Practical Nursing instructor at an hourly rate of \$32.78, effective June 2, 2025.*
8. *Approval to hire Harold Mast as a CCPSTC Instructor at an hourly rate of \$21.00 as lead instructor and \$17.00 as an assistant instructor, effective June 10, 2025. All clearances have been received.*
9. *Approval of a one-year extension of Todd Taylor's current Compensation Plan with no increase in salary.*

10. *Approval for the Executive Director/President to appoint staff to vacancies not yet filled or to those that become open until the Board can take action at the next regular meeting on August 11, 2025.*

C. *INFORMATION*

1. *Adult Full-Time Program Enrollment Update as of May 30, 2025. (Attachment #11)*
2. *2024-2025 Secondary and Intergenerational Enrollment figures as of May 30, 2025. (Attachment #12)*
3. *2025-2026 Tentative Secondary Education Enrollment. (Attachment #13)*
4. *Bullying/Cyberbullying Policy Review. (Attachment #14)*
5. *Centre County Conservation District seedling sale thank you letter. (Attachment #15)*
6. *State College Radio Control Club thank you letter. (Attachment #16)*

XI. *ADJOURNMENT*

XII. *EXECUTIVE SESSION*

*Executive Session, if necessary, for the discussion of matters of employment, real estate, litigation, collective bargaining, safety, and other matters which if conducted in public would violate lawful privilege as defined by 24 P.S. 425, 65 PA CSA 707, 65 PA CSA 708.*

*MEV/tab*