

The regular meeting of the Central Pennsylvania Institute of Science and Technology Joint Operating Committee was held in the Boardroom at the Central Pennsylvania Institute of Science and Technology, Pleasant Gap, PA on Monday, January 13, 2025.

Present were:

Committee Members: Mr. Jack Bechdel  
Mrs. Tina Greene  
Mrs. Karla Groy  
Ms. Mary Ann Hamilton, Vice-Chairman  
Mrs. Kimberly Weaver, Chairman  
Mr. Craig Livergood, non-voting Treasurer  
Mrs. Theresa Brickley, non-voting Secretary

Staff Members: Mr. Rick Carra  
Dr. Scott Etter, Solicitor  
Mrs. Jessica Martin  
Mr. Todd Taylor  
Mrs. MaryAnn Volders

Visitors: None

Mrs. Weaver called the regular meeting to order at 5:30 p.m.

Roll was called: Mr. Bechdel, Mrs. Greene, Mrs. Groy, Ms. Hamilton, and Mrs. Weaver were present.

Mr. Bechdel moved, seconded by Ms. Hamilton, approval of the minutes of the regular meeting held on December 9, 2024. All in favor. Motion carried.

Mrs. Greene moved, seconded by Mrs. Groy, approval of the Treasurer's reports to be filed for audit and approval of the prepaid and current bills as presented.

Roll call vote as follows:

Mrs. Weaver	yes	Ms. Hamilton	yes	Mr. Bechdel	yes
Mrs. Greene	yes	Mrs. Groy	yes		

Motion carried.

Old Business:

There was no old business.

New Business:

Vice President of Secondary Education:

Mrs. Martin reported on CTE month activities and media day event; career days begin tomorrow, Precision Machine will be included in the tours; and SkillsUSA competitions will be held in Altoona on Tuesday, January 21<sup>st</sup>.

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Vice President of Adult and Post-Secondary Education:

Mr. Taylor reported on the Tuition Discount for Eligible Family Members; Post-Secondary Scope and Sequence Administrative Regulation; Syllabus Administrative Regulation; UPMC Clinical Agreement; dump truck donation by Enterprise Stone & Lime in return for CDL training; new hire – Caleb Rogers, Program Coordinator for the Environmental Programs; new hire – Gregory Jelliff and Robert Nese as Instructors/Evaluators for the Centre County Public Safety Training Center; and Assignment and Compensation Update for Terri Rider.

Director of Facilities:

Mr. Carra had nothing to report.

Business Manager:

Mr. Livergood reported that the preliminary budgets will be presented next month.

President:

Mrs. Volders reported that January is Board Appreciation Month and we will celebrate in February with a dinner prepared by Culinary Arts; 2024-2025 Health and Safety Plan; second reading and final approval of policies; Open House is scheduled for February 27<sup>th</sup>; a Career Fair and the Spring Into Healthcare events are scheduled for March 27<sup>th</sup>; Senior Certificate and Awards Night will be held on May 29<sup>th</sup> at Penns Valley; and the 2025-2026 school calendars will be ready for approval in February or March.

Mrs. Volders handed out and summarized the Comprehensive Plan and asked the committee to review the plan.

Mrs. Weaver asked the JOC members if they would be available to start the meeting at 5:00 p.m. on March 10<sup>th</sup>. All were in favor of the change.

Ms. Hamilton moved, seconded by Mrs. Greene, approval of the 2024-2025 Health and Safety Plan; approval of the Tuition Discount (40%) for eligible CPI dependents and family members; approval of the Post-Secondary Education Course Outline/Scope and Sequence Administrative Regulation; approval of the Post-Secondary Education Syllabus Administrative Regulation; approval of the Clinical Agreement with UPMC hospitals for the Practical Nursing program, effective January 14, 2025; approval to accept a 1999 Peterbilt Dump Truck, aluminum bed (value: \$29,970), from Enterprise Stone & Lime in return for up to 15 CDL tests (value: \$3,900); approval to hire Caleb Rogers as Program Coordinator, Environmental Programs at the compensation recommended by administration effective January 14, 2025, pending receipt of the Sexual Misconduct/Abuse Disclosure Release; approval to hire Gregory Jelliff as a Centre County Public Safety Training Center Instructor/Evaluator at an hourly rate of \$21.00, effective January 14, 2025; approval to hire Robert Nese as a Centre County Public Safety Training Center Instructor/Evaluator at an hourly rate of \$21.00, effective January 14, 2025; approval for the President to appoint staff to vacancies not yet filled or to those that become open until the Board can take action at the next regular meeting on February 10, 2025; and Second Reading and Final Approval of Policies: 201-Admission of Students, 351 – Controlled Substance Abuse, 707 – Use of (Center) School Facilities, 718.1 – Therapy Animals in Schools, 800 – Records Management, 801 – Public Records, 805 – Emergency Preparedness and Response, 805.1 – Relations With Law Enforcement Agencies, 806 – Child Abuse, 810 – Transportation, 815 – Acceptable Use of the Internet, Computers and Network Resources,

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815.1 – Use of Generative Artificial Intelligence in Education, 819 – Suicide Awareness, Prevention and Response, 830 – Security of Computerized Personal Information/Breach Notification, 830.1 – Data Governance – Storage/Security, 903 – Public Comment in Joint Operating Committee Meetings, and 904 – Public Attendance at Center (School) Events.

Roll call vote as follows:

Ms. Hamilton	yes	Mr. Bechdel	yes	Mrs. Greene	yes
Mrs. Groy	yes	Mrs. Weaver	yes		

Motion carried.

Ms. Hamilton moved, seconded by Mrs. Groy, to adjourn.

At 5:50 p.m., Mrs. Weaver adjourned the meeting.

Secretary