

CENTRAL PENNSYLVANIA INSTITUTE OF SCIENCE AND TECHNOLOGY
PLEASANT GAP, PENNSYLVANIA

JOINT OPERATING COMMITTEE
REGULAR MEETING - 5:30 P.M.

THURSDAY, AUGUST 7, 2025

BOARDROOM - CENTRAL PENNSYLVANIA INSTITUTE OF SCIENCE AND TECHNOLOGY

A G E N D A

- I. CALL TO ORDER
- II. ROLL CALL
- III. RECOGNITION OF VISITORS
- IV. REPORTS, PRESENTATIONS, OR COMMENTS BY VISITORS
Time limit of five minutes per presentation.
- V. PRESENTATIONS OR REPORTS
- VI. MINUTES
 - A. *A motion to approve the minutes of the June 9, 2025 regular meeting and the July 22, 2025 special meeting.*
- VII. TREASURER'S REPORT AND PREPAID AND CURRENT BILLS
 - A. *A motion to approve the treasurer's reports to be filed for audit and approval of the prepaid and current bills as presented.*
- VIII. OLD BUSINESS
- IX. NEW BUSINESS
 - A. *Mrs. Jessica Martin – Vice-President, Secondary Education's Report*
 - B. *Mr. Todd Taylor – Vice President, Adult/Post-Secondary Education's Report*
 - C. *Mr. Rick Carra – Director of Facilities' Report*
 - D. *Mr. Craig Livergood – Business Manager's Report*
 - E. *Mrs. MaryAnn Volders – President's Report*
 - F. *Dr. Brian Griffith – Chief School Administrator's Report*
- X. CONSENT AGENDA
All matters taken under this section are considered routine, and action will be taken by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.
 - A. ADMINISTRATIVE
 1. *Approval of the 2025-2026 Student-Parent Handbook revisions. (Attachment #1)*

2. *Approval of the 2025-2026 Faculty-Staff Handbook revisions. (Attachment #2)*
3. *Approval of the 2025-2026 Post-Secondary Course Catalog with Student Handbook revisions. (Attachment #3)*
4. *Approval of the 2025-2026 Post-Secondary Faculty-Staff Handbook revisions. (Attachment #4)*
5. *Approval to change the name of the Horticulture/Landscaping program to Plant and Landscape Management.*
6. *Approval of a curriculum change for the Automotive Technology program to Electude MotoLogic Repair and Diagnostic Information Site License with LV-Classroom MLR.*

B. PERSONNEL

1. *Approval to reclassify Erica Bowmaster from full-time Practical Nursing Instructor to per diem Practical Nursing Instructor at a hourly rate of \$30.90, effective August 22, 2025.*
2. *Approval of the following advisors for the 2025-2026 school year with a stipend per the collective bargaining agreement:*
Mrs. Alicia Breon – SkillsUSA
Mrs. Cheniene Leiter - SkillsUSA
Mr. Curtis Runyan – FFA
Mrs. Erin Gearhart – NTHS
Mr. Timothy Beckenbaugh – FCCLA
3. *Approval for the President to appoint staff to vacancies not yet filled or to those that become open until the Board can take action at the next regular meeting on September 8, 2025.*

C. POLICIES & PLANS

1. *First reading of policies:*
Section 600 – Finances (Attachment #5)
626 – Federal Fiscal Compliance
626.1 – Travel Reimbursement – Federal Programs
Section 700 – Property (Attachment #6)
718– Service Animals in Schools
Section 800 – Operations (Attachment #7)
827– Conflict of Interest
2. *First reading of the Emergency Response Plan. (Handout)*

D. INFORMATION

1. *Adult Full-Time Program Enrollment Update as of July 31, 2025. (Attachment #8)*
2. *2025-2026 Projected Secondary and Intergenerational Enrollment figures as of July 24, 2025. (Attachment #9)*
3. *CPI will host a Post-Secondary Orientation for new students on August 13, 2025.*
4. *CPI will have a booth at the Centre County Grange Fair.*
5. *Professional Development Days will be August 11-13, 2025.*

XI. ADJOURNMENT

XII. EXECUTIVE SESSION

Executive Session, if necessary, for the discussion of matters of employment, real estate, litigation, collective bargaining, safety and other matters which if conducted in public would violate lawful privilege as defined by Act 84.

MAV/tab