

The regular meeting of the Central Pennsylvania Institute of Science and Technology Joint Operating Committee was held in the Boardroom at the Central Pennsylvania Institute of Science and Technology, Pleasant Gap, PA on Monday, June 9, 2025.

Present were:

Committee Members: Mrs. Tina Greene
Mrs. Karla Groy
Ms. Mary Ann Hamilton, Vice-Chairman
Mrs. Kristin Lyons
Mrs. Kimberly Weaver, Chairman
Mr. Craig Livergood, non-voting Treasurer
Mrs. Theresa Brickley, non-voting Secretary

Staff Members: Mr. Rick Carra
Dr. Scott Etter, Solicitor
Mrs. Jessica Martin
Mr. Todd Taylor
Mrs. MaryAnn Volders

Visitors: None

Mrs. Weaver called the regular meeting to order at 5:33 p.m.

Roll was called: Mrs. Greene, Mrs. Groy, Ms. Lyons, Ms. Hamilton, and Mrs. Weaver were present.

Mrs. Greene moved, seconded by Mrs. Lyons, approval of the minutes of the regular meeting held on May 12, 2025. All in favor. Motion carried.

Mrs. Groy moved, seconded by Ms. Hamilton, approval of the Treasurer's reports to be filed for audit and approval of the prepaid and current bills as presented.

Roll call vote as follows:

Mrs. Weaver	yes	Ms. Hamilton	yes	Mrs. Lyons	yes
Mrs. Greene	yes	Mrs. Groy	yes		

Motion carried.

Old Business:

There was no old business.

New Business:

Vice President of Secondary Education:

Mrs. Martin reported on tenure for Chris Hartley – Medical Science Technology Instructor, Jeffrey

McCardle – HVAC/R Instructor, and Curtis Runyan – Horticulture/Landscaping Instructor; reviewed the 2025-2026 tentative enrollment; and gave an update on summer camp.

Vice President of Adult and Post-Secondary Education:

Mr. Taylor reported on the articulation agreement with Juniata Valley School District and the articulation agreement between CPI Post-Secondary Education and CPI's Advertising and Commercial Arts program; resignation of Theodore Gabriel, Sr. – CCPSTC Instructor; reclassification of Karen Mellott, Practical Nursing Instructor from full-time to per-diem; new hire – Harold Mast as CCPSTC lead instructor and assistant instructor; pending rubric for our distance education program, ACCS renewed our accreditation for 5 years; a mini orientation on June 16th will be held for our 12 new Heavy Equipment Operation students; discussed the enrollment and retention initiatives; and Kevin King – Mechatronics Instructor, and Caleb Rogers – Environmental Technology Instructor, have been asked to present the SACA Gold Credential Certifications at the PACTA summer conference in Pittsburgh, PA.

Director of Facilities:

Mr. Carra reported on the Sones Sealcoating quote; the proposal from McClure Company for installation of automatic fill valve for the water source heat pump; resignation – Brandon McKean, custodian; and the reclassification of Aaron McClusick from part-time custodian to full-time custodian with a 6-month probationary period.

Business Manager:

Mr. Livergood presented and answered questions about the 2025-2026 Final Secondary Education General Operating Fund Budget in the amount of \$5,915,257 and the 2025-2026 Final Adult/Post-Secondary General Operating Fund Budget with revenue of \$4,288,668 and expenditures of \$4,298,552. He also reported on Resolution No. 2025-0609 Amendments to Consortium Agreement of the Tuscarora Intermediate Unit Capital Insurance Trust; the Allegheny Educational Systems, Inc. bid for the Diesel Training Engine with aftertreatment is well over grant funding and we are asking for approval to reject the bid; and he reported on the Technology Help-Desk Service Provider Agreement with Central Intermediate Unit #10.

President:

Mrs. Volders reported on the Letter of Agreement with Cen-Clear Child Services; reviewed the Bullying/Cyberbullying policy; congratulated Mr. Taylor and his team on the ACCSC Accreditation renewal; and we are currently working on a list of future building improvements and upgrades needed.

There was also a discussion about purchasing and installing vape sensors and rescheduling the August regular meeting to August 7th.

Mrs. Lyons moved, seconded by Ms. Hamilton, approval of the 2025-2026 Final Secondary Education General Operating Fund Budget in the amount of \$5,915,257; approval of the 2025-2026 Final Adult/Post-Secondary General Operating Fund Budget with revenue of \$4,288,668 and expenditures of \$4,298,552; approval of a Letter of Agreement with Cen-Clear Child Services, Inc., effective July 1, 2025 to June 30, 2026; approval of an updated Memorandum of Understanding with Spring Township Police; approval of Resolution No. 2025-0609 Approving Amendments to Consortium Agreement of the

Tuscarora Intermediate Unit Capital Insurance Trust; approval to reject the bid from Allegheny Educational Systems, Inc. for the Diesel Training Engine with aftertreatment; approval to accept the estimate from Sones Seal Coating in the amount of \$23,739.52; approval to accept the proposal from McClure Company for the installation of automatic fill valve for water source heat pump in the amount of \$5,794; approval of a Post-Secondary Education Articulation Agreement with Juniata Valley School District; approval of a Post-Secondary Education Articulation Agreement with the CPI Secondary Education; approval of the Technology Help-Desk Service Provider Agreement with Central Intermediate Unit 10, effective July 1, 2025 to June 30, 2026; approval of tenure for Chris Hartley, Medical Science Technology Instructor; approval of tenure for Jeffrey McCardle, HVAC/R Instructor; approval of tenure for Curtis Runyan, Horticulture/Landscaping Instructor; approval to accept the resignation of Theodore Gabriel Sr., CCPSTC Adjunct Instructor, effective June 10, 2025; approval of the resignation of Brandon McKean as full-time custodian, retroactive to May 27, 2025; approval to reclassify Aaron McClusick from part-time to full-time custodian at a salary of \$31,200, with a 6-month probationary period, effective June 16, 2025; approval to reclassify Karen Mellott from full-time to per diem Practical Nursing instructor at an hourly rate of \$32.78, effective June 2, 2025; approval to hire Harold Mast as a CCPSTC Instructor at an hourly rate of \$21.00 as lead instructor and \$17.00 as an assistant instructor, effective June 10, 2025; approval of a one-year extension of Todd Taylor's current Compensation Plan with no increase in salary; and approval for the Executive Director/President to appoint staff to vacancies not yet filled or to those that become open until the Board can take action at the next regular meeting on August 11, 2025.

Roll call vote as follows:

Ms. Hamilton	yes	Mrs. Lyons	yes	Mrs. Greene	yes
Mrs. Groy	yes	Mrs. Weaver	yes		

Motion carried.

Mrs. Weaver announced that an executive session will be held after the regular meeting to discuss safety.

Mrs. Groy moved, seconded by Ms. Hamilton, to adjourn.

At 6:01 p.m., Mrs. Weaver adjourned the meeting.

Secretary