

The regular meeting of the Central Pennsylvania Institute of Science and Technology Joint Operating Committee was held in the Boardroom at the Central Pennsylvania Institute of Science and Technology, Pleasant Gap, PA on Monday, October 13, 2025.

Present were:

Committee Members: Mrs. Tina Greene  
Mrs. Karla Groy  
Ms. Mary Ann Hamilton, Vice-Chairman  
Mrs. Kristin Lyons  
Mrs. Kimberly Weaver, Chairman  
Mr. Craig Livergood, non-voting Treasurer  
Mrs. Theresa Brickley, non-voting Secretary

Staff Members: Mr. Rick Carra  
Dr. Scott Etter, Solicitor  
Dr. Brian Griffith, Superintendent of Record  
Mrs. Jessica Martin  
Mr. Todd Taylor  
Mrs. MaryAnn Volders

Visitors: Mr. Evan Helsley  
Miss Eden Parker

Mrs. Weaver called the regular meeting to order at 5:30 p.m.

Mrs. Martin introduced Mr. Evan Helsley, Carpentry Instructor, and Miss Eden Parker, Medical Science Technology student. Miss Parker gave a demonstration of the Anatomage Table in the Medical Science classroom.

Mr. Helsley and Miss Parker left the meeting at 5:45 p.m.

Roll was called: Mrs. Greene, Mrs. Groy, Mrs. Lyons, Ms. Hamilton, and Mrs. Weaver were present.

Ms. Hamilton moved, seconded by Mrs. Lyons, approval of the minutes of the regular meeting held on September 8, 2025. All in favor. Motion carried.

Mrs. Hamilton moved, seconded by Mrs. Greene, approval of the Treasurer's reports to be filed for audit and approval of the prepaid and current bills as presented.

Roll call vote as follows:

Ms. Hamilton	yes	Mrs. Lyons	yes	Mrs. Greene	yes
Mrs. Groy	yes	Mrs. Weaver	yes		

Motion carried.

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Old Business:

There was no old business.

New Business:

Vice President of Secondary Education:

Mrs. Martin reported on new hire – Evan Helsley as Carpentry and Building Construction Technology instructor; new hire – Sohna Jasseh as a substitute instructor; new hire – JohnPaul Vanier as a substitute instructor; John Fike, Diesel Repair Technology Instructor, as mentor for Jeffrey McCardle, HVAC Instructor, for the period of March 1, 2025 to June 6, 2025; Erin Gearhart, Early Childhood Education Instructor, as mentor for Brad Martz, Information Technology Instructor, for the period of March 1, 2025 to June 6, 2025; Curtis Runyan, Plant and Landscape Management Instructor, as mentor for Evan Helsley, Carpentry Instructor, for the remainder of the 2025-2026 school year; Chris Hartley, Medical Science Technology Instructor, as mentor for Brad Martz, Information Technology Instructor, for the 2025-2026 school year; and Mindi Tobias, Dental Assisting Instructor, as mentor for Jeffrey McCardle, HVAC Instructor, for the 2025-2026 school year.

Vice President of Adult and Post-Secondary Education:

Mr. Taylor reported on the Post-Secondary Education goals; clinical agreements with Centre Care and Juniper Village at Brookline; new hire – Emily Savering as Practical Nursing instructor; new hire – Megan Hill as an adjunct instructor for the Nurse Aide program; new hire – Douglas Fuller as a Centre County Public Safety Training Center (CCPSTC) instructor; assignment and compensation update for Gail Wilson and Alexandra Laslo; Medial Assistant program accreditation review; and there will be an open house on October 24, 2025.

Director of Facilities:

Mr. Carra gave an update on the Transportation Training Center boiler installation. He also reported that Automated Logic is finishing up work on the controls.

Business Manager:

Mr. Livergood had nothing to report on.

President:

Mrs. Volders reported on the resignation of Arika Rogers as health room paraeducator; CCPSTC instructor and evaluators rate of pay; first reading of policy 210.2 – Medical Marijuana; and the November Joint Operating Committee meeting has been rescheduled for November 17<sup>th</sup>.

Superintendent of Record:

Dr. Griffith reported on the Superintendent of Record schedule and updating the Articles of Agreement, which will need to be approved by each sending school's board of education.

Mrs. Groy moved, seconded by Mrs. Lyons, approval of the 2025-2026 Post-Secondary Goals; approval of a clinical agreement with Centre Care retroactive to September 8, 2025; approval of a clinical agreement with Juniper Village at Brookline-Rehabilitation and Skilled Care, retroactive to June 18,

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2025; approval to accept the resignation of Arika Rogers as Health Room Para Educator/School Nurse, retroactive to September 26, 2025; approval to hire Evan Helsley as Carpentry Instructor at a salary of \$53,500, retroactive to October 6, 2025; approval to hire Sohna Jasseh as a Substitute Instructor at a daily rate of \$110, effective October 14, 2025, pending receipt of the FBI Criminal Background Check, Recognizing and Reporting Child Abuse Training Certificate, and Sexual Misconduct/Abuse Disclosure Release; approval to hire JohnPaul Vanier as a Substitute Instructor at a daily rate of \$110, effective October 14, 2025, pending receipt of the FBI Criminal Background Check, Pennsylvania Child Abuse History Certification, Pennsylvania State Police Criminal Record Check, Recognizing and Reporting Child Abuse Training Certificate, and Sexual Misconduct/Abuse Disclosure Release; approval to pay John Fike, Diesel Repair Technology Instructor, as mentor for Jeffrey McCardle, HVAC Instructor, for the period of March 1, 2025 to June 6, 2025, in the amount of \$167.00; approval to pay Erin Gearhart, Early Childhood Education Instructor, as mentor for Brad Martz, Information Technology Instructor, for the period of March 1, 2025 to June 6, 2025, in the amount of \$167.00; approval to appoint Curtis Runyan, Plant and Landscape Management Instructor, as mentor for Evan Helsley, Carpentry Instructor, for the remainder of the 2025-2026 school year with a stipend of \$500; approval to appoint Chris Hartley, Medical Science Technology Instructor, as mentor for Brad Martz, Information Technology Instructor, for the 2025-2026 school year with a stipend of \$500; approval to appoint Mindi Tobias, Dental Assisting Instructor, as mentor for Jeffrey McCardle, HVAC Instructor, for the 2025-2026 school year with a stipend of \$500; approval to hire Emily Savering as a Practical Nursing Instructor, at a salary of \$61,000, retroactive to October 6, 2025; approval to hire Megan Hill as a per diem Nurse Aide Instructor at an hourly rate of \$30.00, effective October 14, 2025; approval to rehire Douglas Fuller as a Centre County Public Safety Training Center (CCPSTC) Instructor at an hourly rate of \$17.00-\$27.00, depending on assignment; approval of an hourly rate of \$17-\$27 for CCPSTC Instructors/ Evaluators, depending on assignment; approval for the President to appoint staff to vacancies not yet filled or to those that become open until the Board can take action at the next regular meeting on November 10, 2025.

Roll call vote as follows:

Mrs. Lyons	yes	Mrs. Greene	yes	Mrs. Groy	yes
Mrs. Weaver	yes	Ms. Hamilton	yes		

Motion carried.

Ms. Hamilton moved, seconded by Mrs. Greene, to adjourn.

At 5:58 p.m., Mrs. Weaver adjourned the meeting.

Secretary