

CENTRAL PENNSYLVANIA INSTITUTE OF SCIENCE AND TECHNOLOGY
PLEASANT GAP, PENNSYLVANIA

JOINT OPERATING COMMITTEE
REGULAR MEETING - 5:30 P.M.

MONDAY, AUGUST 10, 2026

BOARDROOM - CENTRAL PENNSYLVANIA INSTITUTE OF SCIENCE AND TECHNOLOGY

A G E N D A

- I. CALL TO ORDER
- II. ROLL CALL
- III. RECOGNITION OF VISITORS
- IV. REPORTS, PRESENTATIONS, OR COMMENTS BY VISITORS
Time limit of five minutes per presentation.
- V. PRESENTATIONS OR REPORTS
- VI. MINUTES
 - A. *A motion to approve the minutes of the June 22, 2026 regular meeting.*
- VII. TREASURER'S REPORT AND PREPAID AND CURRENT BILLS
 - A. *A motion to approve the treasurer's reports to be filed for audit and approval of the prepaid and current bills as presented.*
- VIII. OLD BUSINESS
- IX. NEW BUSINESS
 - A. *Mrs. Jessica Martin – Vice-President, Secondary Education's Report*
 - B. *Mr. Rick Carra – Director of Facilities' Report*
 - C. *Mr. Craig Livergood – Business Manager's Report*
 - D. *Mrs. MaryAnn Volders – President's Report*
 - E. *Mr. Christopher Santini – Chief School Administrator's Report*
- X. CONSENT AGENDA
 - All matters taken under this section are considered routine, and action will be taken by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.*
 - A. ADMINISTRATIVE
 - 1. *Approval of the 2026-2027 Secondary Student-Parent Handbook revisions. (Attachment #1)*
 - 2. *Approval of the 2026-2027 Secondary Faculty-Staff Handbook revisions. (Attachment #2)*

3. *Approval of the revised 2026-2027 Secondary School Calendar. (Attachment #3)*
4. *Approval of a consulting agreement with Total Grant Services for \$1,700 per month for 24 months. (Attachment #4)*
5. *Approval of the agreement with Westminster Woods for Nurse Aide Training and National Nurse Aide Assessment Program (NNAAP) Certification Testing. (Attachment #5)*
6. *Approval of an out-of-country learning opportunity to Italy for Culinary Arts and Plant and Landscape Management students from December 27, 2026 to January 4, 2027.*
7. *Approval of a field trip for the Culinary Arts program to the Culinary Institute of America, Hyde Park, NY and to Mohonk Mountain House on November 23, 2026.*

B. PERSONNEL

1. *Approval to hire Teeya Albright as a part-time Instructional Assistant at a salary of \$22,538.25 effective August 17, 2026.*
2. *Approval of the following advisors for the 2026-2027 school year with a stipend per the collective bargaining agreement:*
Mrs. Alicia Breon – SkillsUSA
Mrs. Cheniene Leiter - SkillsUSA
Mr. Curtis Runyan – FFA
Mrs. Erin Gearhart – NTHS
Mr. Timothy Beckenbaugh – FCCLA
Mr. Evan Helsley – NAHB
3. *Approval to hire Jonathan Risley as a Centre County Public Safety Training Center (CCPSTC) Instructor/Evaluator at an hourly rate of \$27.00, effective August 11, 2026. All clearances have been received.*
4. *Approval to hire Matthew Miller as a Centre County Public Safety Training Center (CCPSTC) Instructor/Evaluator at an hourly rate of \$27.00, effective August 11, 2026. All clearances have been received.*
5. *Approval to hire Nathan T. Callahan as a Centre County Public Safety Training Center (CCPSTC) Instructor/Evaluator at an hourly rate of \$27.00, effective August 11, 2026. All clearances have been received.*
6. *Approval for the President to appoint staff to vacancies not yet filled or to those that become open until the Board can take action at the next regular meeting on September 14, 2026.*

C. POLICIES & PLANS

1. *Second reading and final approval of policies:*
Section 300 – Employees (Attachment #6)
334.1 - Sick Leave Request/Donation/Use

D. INFORMATION

1. *Adult Full-Time Program Enrollment Update as of July 15, 2026. (Attachment #7)*
2. *2026-2027 Projected Secondary and Intergenerational Enrollment figures as of July 27, 2026. (Attachment #8)*
3. *CPI will host a Post-Secondary Orientation for new students on August 12, 2026.*
4. *CPI will have a booth at the Centre County Grange Fair.*
5. *Professional Development Days will be August 17-19, 2026.*

XI. ADJOURNMENT

XII. EXECUTIVE SESSION

Executive Session, if necessary, for the discussion of matters of employment, real estate, litigation, collective bargaining, safety and other matters which if conducted in public would violate lawful privilege as defined by Act 84.

MAV/tab